



ORANGELINE DEVELOPMENT AUTHORITY

AGENDA REPORT

The Orangeline Development Authority is a joint powers agency formed to pursue deployment of the Orangeline High Speed Maglev system in Southern California. The Authority is composed of the following public agencies:

City of Artesia
 City of Bell
 City of Bellflower
 City of Cerritos
 City of Cudahy
 City of Downey
 City of Glendale
 City of Huntington Park
 City of Maywood
 City of Palmdale
 City of Paramount
 City of Santa Clarita
 City of South Gate
 City of Vernon

TO: Members of the Orangeline Development Authority

FROM: Art Gallucci, Interim Executive Director

DATE: April 8, 2009

SUBJECT: **CONSIDERATION OF A MEETING LOCATION FOR FUTURE ORANGELINE DEVELOPMENT AUTHORITY BOARD MEETINGS**

At the March 11, 2009 Orangeline Development Authority meeting, members that were present, requested that an item be placed on a future agenda to discuss appropriate locations that could be considered for monthly Authority Board meetings. Discussion centered on finding a location that would be convenient for Board members representing various cities throughout the region.

INFORMATION

At the inception of the Orangeline Development Authority, meetings were held in the City of Cerritos as Cerritos staff was providing administrative support to the Authority. With the hiring of the Executive Director, meetings continued to be held in the City of Cerritos and City staff began relinquishing administrative support as the Director assumed full responsibility for the Authority. Subsequently, meetings were held at the Gateway Cities Council of Governments offices for a period of time. As the Authority gained members, the Board sought a more central location for the convenience of members having to travel great distances to attend meetings. For a period of time, meetings were held at the Glendale Fire Department community meeting room.

In November 2008, the City of Cerritos again assumed an administrative support role to the Authority in the absence of an Executive Director. At that time, meetings were moved to the City of Cerritos to facilitate Cerritos' increased involvement.

On March 11, 2009, the Orangeline Development Authority meeting was held at 11:30 a.m. in the City of Vernon at La Villa Basque French Restaurant. A quorum was not reached for this meeting, perhaps because of the change in meeting time – from an evening meeting to a daytime meeting.

Chairman

Bruce Barrows
 Mayor Pro Tem
 City of Cerritos

Vice Chairman

Marsha McLean
 Councilmember
 City of Santa Clarita

Treasurer

Mike McCormick
 Councilmember
 City of Vernon

General Counsel

Yvette M. Abich Garcia, Esq.
 Colantuono & Levin, PC

Interim Executive Director

Art Gallucci
 City Manager
 City of Cerritos

The purpose of this report is to provide members with an opportunity to discuss possible meeting locations for Authority meetings. It is important that the following components of the meeting be considered when evaluating a meeting location:

1. Available the second Wednesday of each month (5:30 p.m. dinner/6 p.m. meeting) with sufficient time for set up and use of room for length of meetings;
2. Food/catering available at a reasonable rate without guaranteed minimum;
3. Ability for room to be set up for Board dinner/meeting configuration;
4. Adequate acoustics and size;
5. Availability of electrical outlets for audio recording and/or audio visual presentations;
6. Location easily reached by the majority of Board members.

The City of Cerritos continues to be available on a temporary basis should the Authority wish to wait to make a decision with regard to meeting location until after an Executive Director is brought on Board.

RECOMMENDATION

The following is recommended to the Orangeline Development Authority:

1. Discuss possible locations for monthly Orangeline Development Authority meetings; and if appropriate,
2. Direct staff to make arrangements as appropriate for future meetings.

pjm
Attachment