



# OLDA

## AGENDA REPORT ITEM #4

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City of South Gate  
City of Vernon  
Burbank-Glendale-Pasadena  
Airport Authority

**TO:** Members of the Orangeline Development Authority  
**FROM:** Michael R. Kodama, Executive Director  
**DATE:** February 8, 2012  
**SUBJECT: CONSENT CALENDAR**

The items under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of this item unless a Member or citizen requests, in which event the item(s) will be removed from the Consent Calendar and considered separately:

1. Approval of Meeting Minutes from the January 11, 2012 OLDA Board Meeting
2. Approval of Warrant Register and Treasurer's Report for January 11, 2012 through February 8, 2012

### RECOMMENDATION

It is recommended that the Board:

1. Approve the items in the consent calendar; and
2. Receive and file this report

### Attachments

#### Chairman

Frank Quintero  
Council Member  
City of Glendale  
Commissioner  
Burbank Glendale Pasadena  
Airport Authority

#### Vice Chairman

Luis H. Marquez  
Mayor  
City of Downey

#### Secretary

Maria Davila  
Mayor  
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#### Treasurer

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Council Member  
City of Vernon

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#### General Counsel

Sandra J. Levin

#### Ex-Oficio

James McCarthy  
Caltrans, District 7



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## MINUTES OF A REGULAR MEETING OF THE ORANGELINE DEVELOPMENT AUTHORITY WEDNESDAY, JANUARY 11, 2012

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### CALL TO ORDER

City of Downey Mayor and Board Vice Chair Luis Marquez called the meeting to order at 6:30 p.m.

### PLEDGE OF ALLEGIANCE

City of Maywood Mayor Pro Tem Veronica Guardado led the assembly in the salute to the flag.

### Authority Board Members:

Luis Marquez – OLDA Vice Chair and Mayor, City of Downey  
Tony Lima – Councilmember, City of Artesia  
Scott Larsen – Mayor, City of Bellflower  
Bruce Barrows – Councilmember, City of Cerritos  
Frank Gurulé – Councilmember, City of Cudahy  
Andy Molina – Vice Mayor, City of Huntington Park  
Veronica Guardado – Mayor Pro Tem, City of Maywood  
Daryl Hofmeyer – Councilmember, City of Paramount  
Marsha McLean – Mayor, City of Santa Clarita  
Mark D. Hardymont – Glendale Burbank Pasadena Airport Authority

### Others:

Michael Kodama – Executive Director, OLDA  
Karen Heit – Deputy Executive Director, OLDA  
Ian Pari – Sr. Traffic Engineer, City of Santa Clarita  
Ronald Bates – City Manager Representative and City Manager, City of Pico Rivera  
Maria Cristina Quintero – Marketing Director, Michael Kodama Planning Consultants  
Alvie Betancourt – Senior Planner, City of South Gate  
Rory Burnett – OLDA Finance Director, City of Vernon  
Norman Emerson – Emerson & Associates  
Allyn Rifkin – OLDA Transportation Planner/Engineer  
Jenna Gulager – Deputy Executive Officer, Metro  
Maria Shafer – Minute Secretary

### ITEM 4 – CONSENT CALENDAR

#### Approval of Meeting Minutes of Wednesday, December 14, 2011 Meeting



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**MOTION:** City of Cudahy Councilmember Gurulé moved to approve the meeting minutes of Wednesday, December 14, 2011, as submitted. City of Maywood Mayor Pro Tem Guardado seconded the motion, which carried unanimously.

## **Approval of Warrant Register and Treasurer's Report for December 14, 2011 through January 11, 2012**

**MOTION:** City of Artesia Councilmember Lima moved to approve the Warrant Register and Treasurer's Report for December 14, 2011 through January 11, 2012. City of Cerritos Councilmember Barrows seconded the motion, which carried unanimously.

### **ITEM 5 - PUBLIC COMMENTS**

The Chair opened public comments for those in the audience who wished to address the Authority on other than agenda items. There was no response and the public comments portion of the meeting was closed.

### **ITEM 6 – LOS ANGELES METROPOLITAN TRANSPORTATION AUTHORITY (METRO) TRANSIT ORIENTED DEVELOPMENT (TOD) PROGRAM; OVERVIEW: JENNA HORNSTOCK GULAGER, DEPUTY EXECUTIVE OFFICER, METRO COUNTRYWIDE PLANNING AND DEVELOPMENT**

Executive Director Kodama introduced the item and deferred to OLDA Deputy Executive Director Heit. Ms. Heit introduced Metro Deputy Executive Officer Jenna Gulager for a presentation.

Ms. Gulager presented a report that the Metro Board authorized \$1 million to fund a second round of a new TOD Planning Grant launched by Metro this fiscal year. A second round of funding is open to Los Angeles County communities with existing Metrolink stations and cities along Metro's South Bay Green Line and the West Santa Ana branch in Gateway Cities. She referenced a memorandum of which included a list of eligible cities and will be looking to include Joint Power Authorities and Councils of Government. She addressed finding model ordinances or planning principles and studies. In addition, she addressed permitting TOD's as well as appropriate TOD's different for different cities. She added that these mean different things for different cities.

It was noted grant money is not to be used for station development. Mayor McLean added that the City of Santa Clarita is reviewing its ordinances to see if it can accommodate TOD's.

Mr. Kodama thanked Ms. Gulager for actively working with OLDA regarding TOD opportunities.

Discussion followed regarding OLDA working on ideas and interest in creating economic development opportunities. It was noted that for the northern corridor, working with the Burbank Airport is essential. OLDA staff has also been working with the San Fernando Valley Council of Governments on issues related to the corridor.



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Mr. Kodama stated staff is excited about the opportunity to work with Metro.

Vice Chair Marquez addressed consideration of transit projects as economic development opportunities.

Ms. Gulager explained this is a new program for the MTA which will be continued through subsequent years as an on-going effort and that it is an evolving program.

City of Cerritos Councilmember Barrows reported OLDA has been a fourteen (14) year effort with its first priority being economic development.

City of Santa Clarita Mayor McLean reported the City of Santa Clarita recently revised its General Plan and is ready for TOD.

Discussion followed regarding the possibility of increasing funding levels, timing, guiding principles, grant period and matching components.

**MOTION:** City of Bellflower Mayor Larsen moved to receive and file the report. City of Cudahy Councilmember Gurulé seconded the motion, which carried unanimously.

## **ITEM 7 – UPDATE AND/OR ACTION RE: OLDA MID-YEAR BUDGET**

The Chair read title to the aforementioned item and called for a report from staff.

Mr. Kodama presented details of the report noting staff is aware of cash flow issues. He reviewed revenue sources, addressed changes and expected shifts in staff activities from general duties to project-specific duties. He addressed projections over the next six months and stressed the importance of using care when spending funds. He addressed a lag between invoicing and payments and noted the Bob Hope Airport and specifically, Mr. Hardyment are great working partners in terms of expediting payment.

Mr. Kodama reported changes are taking place and that staff looked at the mid-year budget and anticipates OLDA spreading out work over a longer period of time. In addition, he stated staff is looking into using grant money for planning and addressed next steps and the possibility of new members joining OLDA. He noted an Authority trip has been included in the budget and is linked to specific revenue opportunities, addressed Executive Director expenditure issues and efforts to streamline staff activities. Current revenues include membership dues, funds from the Caltrans South Gate Environmental Justice Grant, Bob Hope Airport Ground Access Project and the Cerritos Transportation/Land Use (TLU) Federal Planning Grant.

Brief discussion followed regarding insurance due date, anticipated in March 2012.

Mr. Kodama reported staff developed a draft order of payment list (priorities) and addressed the option of partial payments to contractors. He noted the TLU project requires spending funds before seeking reimbursement.



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City of Bellflower Mayor Larsen noted priorities are to spend funds as appropriate in a matter that expedites reimbursement back to OLDA as quickly as possible.

Mr. Kodama expressed his appreciation to Mr. Larsen for his help as OLDA Auditor.

Discussion followed regarding special assignments for DLA Piper.

Mr. Bates addressed the progress being made on all of the different issues needed to move forward and commended the Executive Director for his work in keeping the organization moving forward.

Mr. Larsen reiterated the importance of prioritizing any cash payments required in order to be reimbursed by the granting agencies.

**MOTION:** City of Bellflower Mayor Larsen moved to approve the mid-year budget revisions as presented and discussed. City of Cerritos Councilmember Barrows seconded the motion, which carried unanimously.

## **ITEM 8 - UPDATE AND/OR ACTION RE: SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) REGIONAL TRANSPORTATION PLAN**

The Chair read title to the aforementioned item and called for a report from staff.

Mr. Rifkin presented details of the report and addressed the way projects are treated and listed in the Regional Transportation Plan. He stated that if a project is not in the plan, it cannot get Federal funding. He addressed the constrained and strategic lists and reported the OLDA corridor is in two different parts; the southern part is in the constrained list but the northern part is not. He recommended sending a letter to SCAG asking them to place the northern corridor on the constrained list. He addressed discussions regarding a Memorandum of Understanding (MOU) that may be allocating funds to parts of the ODLA corridor.

Norm Emerson, Emerson and Associates reported on a new High Speed Rail MOU and its possible results which can be \$1 billion or more. He addressed base of funding in the high speed rail measure. He indicated the OLDA corridor can be a priority consideration which reinforces designation of a constrained plan amendment as a technical amendment to the RTP be brought before the SCAG Regional Council in March.

Mr. Bates addressed the importance to specifically identify the portion of the \$1 Billion that OLDA wants; money that can be spent on the corridor.

City of Cerritos Councilmember Barrows noted the \$1 Billion covers San Diego to Palmdale and agreed with the need to ask for a specific amount. In addition, he opined the Burbank Airport Authority should be involved and stressed the importance of JPA's. Mr. Barrows also addressed possible risks relative to Measure R and stressed the importance of paying attention to current legislation.



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Mr. Kodama responded that the San Fernando Valley COG, Gateway Cities COG and SCAG are aware of the situation.

Discussion followed regarding the MOU, getting a commitment from SCAG for funding and adoption of an MOU by the MTA prior to SCAG's consideration.

It was noted part of the focus should be on Los Angeles Metro and discussion continued regarding specific amounts assigned to specific projects/improvements and schedules.

City of Bellflower Mayor Larsen suggested Mr. Emerson and the Executive Director work together to develop a letter and authorize the Chair to sign it. He recommended including a letter from Mayors in the northern OLDA corridor as well as from the Bob Hope Airport Authority.

City of Santa Clarita Mayor McLean reported Mike Murphy is drafting a letter for Santa Clarita and agreed to coordinate with other mayors.

Discussion followed regarding the importance of agreeing on a position, having a unified voice within the corridor and the benefits of consulting with Supervisor Mike Antonovich's office and others in the corridor.

**MOTION:** City of Bellflower Mayor Larsen moved to direct the Executive Director to prepare a letter to SCAG recommending that the Northern Segment of the OLDA corridor be included in the "constrained" list of projects as well as coordinating with appropriate Mayors and the Bob Hope Airport Authority as a unified effort, as discussed above. City of Artesia Councilmember Lima seconded the motion, which carried unanimously.

Vice Chair Marquez addressed the importance of communicating with City staff and colleagues who are members of the Regional Council as well as with the San Fernando Valley COG.

## **ITEM 9 – SOUTHERN CORRIDOR CALTRANS ENVIRONMENTAL JUSTICE (EJ) GRANT WORKSHOP**

Mr. Kodama reported staff would like to delay the workshop until March and work with City of South Gate Mayor Maria Davila and City of Huntington Park Vice Mayor Andy Molina on the project.

**MOTION:** City of Cerritos Councilmember Barrows moved to approve staff's request as stated above. City of Cudahy Councilmember Gurulé seconded the motion, which carried unanimously.

## **ITEM 10 – COMMUNICATION ITEMS TO THE BOARD**

Mr. Kodama reported there is a fund of \$1,500 to use as prizes for the OLDA re-naming contest and that information will be distributed regarding the item in the near future.





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In addition, Mr. Kodama reported he will contact individual members to finalize the JPA.

He announced meeting with a subcommittee in the City of San Fernando and that there is a possibility that they will become the next Member of OLDA.

He announced the next two meetings of the OLDA Board will take place in Glendale, the April meeting in Paramount involving a workshop on the Alternatives Analysis and that the meetings for the months of May, June and July will be in the City of Santa Clarita.

Discussion followed regarding establishing a relationship with the I-5 corridor, opportunities for three grants including a Federal Sustainability Grant, the Metro TOD Grant, and Caltrans Grants for environmental justice and community based transportation planning.

Ms. Heit provided an update on the Alternatives Analysis addressing timing for selecting alternatives and next steps.

Discussion followed regarding leveraging the Alternatives Analysis with what's going on with OLDA and getting the City of Los Angeles on board.

## ITEM 11 - COMMUNICATION ITEMS FROM THE BOARD

City of Santa Clarita Mayor McLean inquired about the possibility of purchasing a portable microphone in order to work with the portable conference phone for Members not able to attend meetings.

City of Bellflower Mayor Larsen reported speaking with City of Palmdale Councilmember Steve Haufbauer who indicated the City of Palmdale may be coming back on board.

## ITEM 12 - ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:01 p.m.

\_\_\_\_\_  
Secretary

Attest:

\_\_\_\_\_  
Chair

Approved:









**Orangeline Development Authority**  
**Cash Receipts**  
 Period: January 12, 2012 thru February 8, 2012

Type	Num	Date	Name	Memo	Account	Amount
Deposit		1/13/2012	L.A. Co. Metro. Transportation Authority	Deposit	10.1000 · Cash - Bank of America #0198	5,997.64
			Metropolitan Transportation Commission	011312	10.4005 · Grant Revenues	-5,997.64
TOTAL						-5,997.64
Deposit		1/24/2012		Deposit	10.1000 · Cash - Bank of America #0198	32,435.11
			City of South Gate	74A0573-P4	10.4005 · Grant Revenues	-4,575.67
			City of South Gate	74A0573-P5	10.4005 · Grant Revenues	-4,324.42
			City of South Gate	74A0573-P6	10.4005 · Grant Revenues	-6,790.47
			City of South Gate	74A0573-P7	10.4005 · Grant Revenues	-8,184.50
			Burbank-Glendale-Pasadena Airport Auth.	10	10.4005 · Grant Revenues	-8,060.05
			Hector Garcia Hernandez	012012	10.5500 · Donations & Sponsorships	-500.00
TOTAL						-32,435.11
Deposit		1/26/2012	City of Cerritos	Deposit	10.1000 · Cash - Bank of America #0198	11,000.00
			City of Cerritos	122211	10.4005 · Grant Revenues	-11,000.00
TOTAL						-11,000.00