

DRAFT
MINUTES OF A REGULAR MEETING OF
THE ORANGELINE DEVELOPMENT AUTHORITY
WEDNESDAY, JUNE 13, 2012

CALL TO ORDER

City of Glendale Councilmember and Burbank Glendale Pasadena Airport Authority Commissioner and Board Chair Frank Quintero called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

City of Bellflower Councilmember Scott Larsen led the assembly in the salute to the flag.

ROLL CALL AND INTRODUCTION OF ATTENDEES

Authority Board Members:

Frank Quintero – Board Chair, Commissioner, Burbank-Glendale-Pasadena Airport Authority, Mayor, City of Glendale
Scott Larsen – Councilmember, City of Bellflower
Bruce Barrows – Mayor Pro Tem, City of Cerritos
Frank Gurulé – Vice Mayor, City of Cudahy
Andy Molina – Mayor, City of Huntington Park
Daryl Hofmeyer – Councilmember, City of Paramount
Marsha McLean – Councilmember, City of Santa Clarita
Maria Davila – Councilmember, City of South Gate
Mike McCormick – Councilmember, City of Vernon

Others:

Veronica Guardado – Mayor Pro Tem, City of Maywood (attended via conference call)
Ronald Bates – OLDA City Manager Representative and City Manager, City of Pico Rivera (attended via conference call)
Norm Emerson – Emerson Associates
Victor Lindenheim – Executive Director, Golden State Gateway Coalition
Denise Covert, City of Santa Clarita
Ben Jarvis – Associate Planner, City of Santa Clarita
Mark Hunter – Administrative Analyst, City of Santa Clarita
Andrew Yi – City Traffic Engineer, City of Santa Clarita
Robert Holmquist - Associate Principal, ARUP
Michael Kodama – Executive Director, OLDA
Karen Heit – Deputy Executive Director, OLDA (attended via conference call)
Allyn Rifkin – Transportation Planner/Engineer, OLDA
Bob Huddy – Program Manager, OLDA
Cristina Quintero – Marketing Director, Michael Kodama Planning Consultants
Corrine Montana – Assistant Planner, OLDA

ITEM 4 – CONSENT CALENDAR

Approval of Meeting Minutes of Wednesday May 9, 2012 Meeting

Approval of Warrant Register and Treasurer's Report for May 9, 2012 through June 13, 2012

MOTION: The Chair called for a motion to approve the Minutes of the May 9, 2012 Meeting and the Warrant Register and Treasurer's Report for May 9, 2012 through June 13, 2012. City of Cerritos Councilmember Bruce Barrows motioned to approve the Minutes and City of Cudahy Councilmember Frank Gurulé seconded the motion, which carried unanimously.

ITEM 5 – PUBLIC COMMENTS

The Chair opened public comments for those in the audience who wished to address Authority on non-agendized items. No comments were given and the public comments portion of the meeting was closed.

ITEM 6 – PRESENTATION BY MARSHA MCLEAN RE: TRANSIT ORIENTED DEVELOPMENT (TOD) IN SANTA CLARITA

The Chair read title to the aforementioned item and introduced City of Santa Clarita Councilmember Marsha McLean.

Councilmember McLean welcomed meeting attendees to the City. She began her presentation by addressing two Transit Oriented Development (TOD) projects in the City of Santa Clarita, one at Downtown Newhall and the other at Vista Canyon in Canyon Country.

Discussion followed with questions about the boundaries of the City of Santa Clarita. Councilmember McLean clarified that Newhall, Valencia, Saugus, and Canyon Country all are within the jurisdiction of the City of Santa Clarita.

Further discussion addressed the financing for the two Santa Clarita TOD projects and redevelopment in the area.

MOTION: City of Bellflower Councilmember Scott Larsen moved to receive and file. City of Huntington Park Mayor Andy Molina seconded the motion, which carried, unanimously.

ITEM 7 – REPORT BY MARK HARDYMENT, BOB HOPE AIRPORT AND/OR POSSIBLE ACTION REGARDING BOB HOPE AIRPORT

The Chair introduced the aforementioned item. Norm Emerson, Emerson Associates, gave the presentation in lieu of Mark Hardyment.

Mr. Emerson began by discussing the Antelope Valley Line Study, which the Bob Hope Airport has been working on in conjunction with Metro, the Orangeline Development, and stakeholders. The study is being conducted to improve safety and efficiency from

Downtown Union Station up to the City of Santa Clarita. The Metro staff has make recommendations, which are now being refined.

The Airport is working with Metro and the City of Burbank to develop a station along the Antelope Valley Line at the Airport. The City of Santa Clarita Metrolink Stations have been used as an example and has provided information about their work to the Airport.

Along with the Antelope Valley Line Study, Mr. Emerson mentioned that the Airport is working on the TOD Planning Grant that OLDA and the Airport are participating in. He explained that the grant will complement the development of the new station at the Airport.

Lastly, Mr. Emerson announced the upcoming July 6 groundbreaking of the Regional Intermodal Transportation Center at the Burbank Airport. The Regional Intermodal Transportation Center will include a rental car center and a dedicated transit center with local and regional bus service. Invitations have gone out for the event to the OLDA Board.

MOTION: City of Cerritos Mayor Pro Tem Bruce Barrows moved to receive and file. City of South Gate Councilmember Maria Davila seconded the motion, which carried, unanimously.

ITEM 8 – APPROVE OLDA FY2012-13 BUDGET

The Chair read the aforementioned title and called for a report from City of Bellflower Councilmember Scott Larsen.

Councilmember Larsen explains that the budget has grown slightly, but dues have not gone up. Executive Director Michael Kodama added that he would be working with Scott on specific items to add more controls to the budget.

City of Pico River City Manager Ronald Bates commented that the reserves have gone up since last year's budget. He suggests that with more in reserves, cash flow problems can be avoided in the future. Mr. Kodama added that he and Karen Heit, Deputy Executive Director, would be working to expedite grant payments.

City of Cerritos Mayor Pro Tem Bruce Barrows commented that the time is nearing to develop a business framework based on the Japanese model. He added that a legal framework must also be established to do a public-private partnership similar to what has been seen in Japan.

MOTION: City of Cerritos Mayor Pro Tem Bruce Barrows motioned to approve the budget and City of Bellflower Councilmember Scott Larsen seconded the motion, which carried, unanimously.

ITEM 9 – UPDATE AND/OR ACTION RE: PRELIMINARY ASSESSMENT OF CALTRANS ENVIRONMENTAL JUSTICE (EJ) ISSUES

The Chair read the aforementioned title and called for an update from Executive Director Michael Kodama.

Mr. Kodama discussed the Caltrans Environment Justice (EJ) Grant, which includes South Gate, Huntington Park, Bell, Maywood, Downey, Paramount, and Cudahy. He explained that the EJ Grant allows OLDA to get feedback and ideas from the community. OLDA has also provided information from the SCAG/AECOM Alternative Analysis to describe the corridor to residents and business owners.

City of Huntington Park Mayor Andy Molina explained the residents have expressed that there's not a need for more buses in Huntington Park but a new rail transit system.

City of South Gate Councilmember Maria Davila added that community members have expressed their excitement about the project and the desire to see the project completed as soon as possible.

Mr. Kodama added that Cristina Quintero and Judith Norman can be contacted if additional information is needed on community meetings.

City of Cudahy Vice Mayor Frank Gurulé added that the station locations have come up as important issues in Cudahy.

MOTION: City of Bellflower Councilmember Scott Larsen moved to receive and file the item and Vice Mayor Gurulé seconded the motion, which carried unanimously.

ITEM 10 – UPDATE AND/OR ACTION RE: SCAG PE-ROW/WEST SANTA ANA BRANCH CORRIDOR ALTERNATIVES ANALYSIS

The Chair read the aforementioned title and called for an update from Executive Director Michael Kodama.

Mr. Kodama announced that an important Steering Committee meeting will be taking place on June 20. He suggested that the Board, based upon results from the June 12, 2012 Technical Advisory Committee can consider writing a letter in support of the project moving ahead into the next phase, including preliminary environmental and engineering. Mr. Kodama was asked to draft a letter of support on behalf of the Board.

City of Bellflower Councilmember Scott Larsen added that all board members should attend the Steering Committee meeting to show support for the project.

Norm Emerson, Emerson Associates, suggested that the OLDA board meet with candidates who are running for office this November to inform them about the OLDA project.

MOTION: The Chair called for a motion to direct staff to write a letter of support to Diane DuBois, Chair of the SCAG Steering Committee. City of Vernon Councilmember Mike McCormick moved to approve staff recommendations and authorize staff to write a letter of support. City of Cudahy Vice Mayor Frank Gurulé seconded the motion, which carried unanimously.

ITEM 11 – UPDATE AND/OR ACTION: METRO 30/10 FORECAST AND TRANSIT FUNDING

The Chair read the aforementioned title and called for an update from Executive Director Michael Kodama and Deputy Executive Director Karen Heit.

Ms. Heit explained that the expenditure plan for Measure R extension for transit will look similar to the 30/10 extension.

Norm Emerson, Emerson Associates, added that Assembly Bill 1446 has passed the Assembly and will be heard again in a week. AB 1446 would authorize Metro to put the Measure R extension on the ballot this year. Discussion continued on the Metro Measure R extension.

Mr. Kodama mentioned other OLDA funding sources include additional funds for refinement of the Alternative Analysis and two applications for TOD 2 grants (one by Bob Hope Airport and one by OLDA). Other applications up for approval include an application from the South Bay, Lancaster and Glendale.

Mr. Kodama anticipates that MTA will announce the availability of TOD 3 funding later this month. He asked for board input on two potential approaches. OLDA can either 1) submit one application for TOD 3 funding that includes all interested members or 2) can support individual member applications.

Chair Frank Quintero commented that a single application for TOD 3 funding seems like a stronger approach as opposed to applying as individual cities.

Chair Frank Quintero called for an informal vote asking for those in favor of putting together a collective TOD 3 grant. All voted in favor of submitting one TOD 3 grant and asked Mr. Kodama to work with their staff.

City of Cerritos Mayor Pro Tem Bruce Barrows suggested that OLDA further investigate and discuss next steps for developing a business framework. He also suggested that OLDA discuss these issues with experts who have helped OLDA in the past. It was also suggested that a group arrange to meet to further discuss this issue. The Chair confirmed the need for further discussion and suggested that Bruce Barrows, Michael Kodama and Norm Emerson work with the Chair, meet and report back to the Board.

MOTION: City of Bellflower Councilmember Scott Larsen moved to direct staff, Chairman Quintero, Member Barrows to further investigate this issue. City of Cerritos Mayor Pro Tem Bruce Barrows seconded the motion, which carried unanimously.

ITEM 12 – ANNUAL NOMINATION OF OLDA EXECUTIVE BOARD MEMBERS AT JULY BOARD MEETING

The Chair read the aforementioned title. Executive Director Michael Kodama reminded Board members that the Executive Board nominations would be received at the next Board meeting.

MOTION: City of Santa Clarita Councilmember Marsha McLean moved to receive and file. City of Bellflower Councilmember Scott Larsen seconded the motion, which carried unanimously.

ITEM 13 – APPROVE EXTENSION OF NAME/LOGO CONTEST DEADLINE TO SEPTEMBER 30, 2012

The Chair read the aforementioned title.

Chair Frank Quintero commented that a new name is much needed, particularly in the Northern Corridor where OLDA is often confused with the Orange Line Busway. City of Santa Clarita Councilmember Marsha McLean inquired about the awards for contest winners and Executive Director Michael Kodama explained that the total dollar amount for contest winners is \$1,500.

Discussion followed about the origin of the current OLDA name.

MOTION: City of Santa Clarita Councilmember Marsha McLean moved to receive and file. City of Bellflower Councilmember Scott Larsen seconded the motion, which carried unanimously.

ITEM 14 – COMMUNICATION ITEMS TO THE BOARD

The Chair read the aforementioned title and called for an update from Executive Director Michael Kodama.

Mr. Kodama mentioned that changes are being made to the OLDA website and that he wanted to confirm the changes with the Board, particularly names of organizations currently listed on the website. Mr. Kodama added that OLDA can add links to Chambers of Commerce and other support organizations to the OLDA website.

Mr. Kodama also mentioned that he attended a Transportation and Land Use course with City of Cudahy Councilmember Josue Barrios. CDs with information from the National Transit Institute from the course are available for Board members.

Mr. Kodama added that there may be an announcement regarding Bob Hope Airport next month and reminded OLDA Board members about the upcoming RITC groundbreaking taking place on July 6th.

ITEM 15 – COMMUNICATION ITEMS FROM THE BOARD

The Chair read the aforementioned title and called for updates from the Board.

City of Santa Clarita Councilmember Marsha McLean asked the Board if they would take a train for the trip to and from Santa Clarita if there was regular service. Some mentioned that they would use a train. None said that they would not use a train if regular service was available.

ITEM 16 – ADJOURNMENT

MOTION: The Chair called for a motion to adjourn the meeting. City of Vernon Councilmember Mike McCormick moved to adjourn the meeting. City of Cudahy Vice Mayor Frank Gurulé seconded the motion, which carried unanimously. The meeting was adjourned at 8:12 p.m.

Secretary

Attest:

Chair

Approved:

Orangeline Development Authority
Treasurer's Report
General Fund
Period: June 14, 2012 thru July 11, 2012

Cash, beginning balance	\$ 45,126.26
Cash receipts	123,393.90
Cash expenditures	(58,226.37)
Other income (expenditures) and corrections	<u>7.48</u>
Cash, ending balance - total	\$ 110,301.27
Less: cash reserved for <i>D.L. Piper U.S. LLP</i>	<u>(37,310.00)</u>
Cash, ending balance - unrestricted	<u>\$ 72,991.27</u>

W. Michael McCormick
Treasurer

Orangeline Development Authority

Cash Receipts

Period: June 14, 2012 thru July 11, 2012

Type	Num	Date	Name	Memo	Account	Amount
Deposit		6/13/2012		Deposit	10.1000 · Cash - Bank of America #0198	12,572.00
			City of Downey	2012-2013	10.4000 · Membership Dues	-8,112.00
			City of Cudahy	052312	10.4000 · Membership Dues	-4,460.00
TOTAL						-12,572.00
Deposit		6/28/2012		Deposit	10.1000 · Cash - Bank of America #0198	66,346.35
			City of South Gate	74A0573-11	10.4005 · Grant Revenues	-6,063.75
			City of South Gate	74A0573-12	10.4005 · Grant Revenues	-15,921.08
			City of South Gate	74A0573-13	10.4005 · Grant Revenues	-17,243.52
			City of South Gate	FY2012-13	10.4000 · Membership Dues	-18,836.00
			City of Huntington Park	2012-2013	10.4000 · Membership Dues	-8,282.00
TOTAL						-66,346.35
Deposit		7/2/2012		Deposit	10.1000 · Cash - Bank of America #0198	44,475.55
			Burbank-Glendale-Pasadena Airport Auth.	16	10.4005 · Grant Revenues	-14,346.55
			City of Bell	1-JUN12	10.4000 · Membership Dues	-3,915.00
			City of Glendale	Membership	10.4000 · Membership Dues	-26,214.00
TOTAL						-44,475.55

Orangeline Development Authority
Warrant Register
 Period: June 14, 2012 thru July 11, 2012

Type	Date	Num	Name	Memo	Split	Paid Amount
10.1000 · Cash - Bank of America #0198						
Bill Pmt -Check	6/19/2012	2260	Michael R. Kodama	Professional Services - Bal Due April 2012	20000 · Accounts Payable	-10,000.00
Bill Pmt -Check	7/11/2012	2261	Allyn D. Rifkin, PE	Consulting Services - May 2012	20000 · Accounts Payable	-4,247.08
Bill Pmt -Check	7/11/2012	2262	Barry Samsten	Services - May 2012	20000 · Accounts Payable	-1,275.00
Bill Pmt -Check	7/11/2012	2263	Barry Kielsmeier	May 2012 Services	20000 · Accounts Payable	-120.00
Bill Pmt -Check	7/11/2012	2264	Bob Huddy	May 2012 Services	20000 · Accounts Payable	-2,084.70
Bill Pmt -Check	7/11/2012	2265	Colantuono & Levin, PC	Legal Services - April 2012	20000 · Accounts Payable	-427.50
Bill Pmt -Check	7/11/2012	2266	Corrine Montana	Services - May 2012	20000 · Accounts Payable	-805.50
Bill Pmt -Check	7/11/2012	2267	Elyse Kusunoki	Professional Services - April 2012	20000 · Accounts Payable	-335.35
Bill Pmt -Check	7/11/2012	2268	Judith Norman		20000 · Accounts Payable	-9,338.65
Bill Pmt -Check	7/11/2012	2269	Maryann Maloney & Associates	Services - 11/4/11 - 12/29/11	20000 · Accounts Payable	-4,643.70
Bill Pmt -Check	7/11/2012	2270	Norman Emerson	Consulting Services - May 2012	20000 · Accounts Payable	-2,500.00
Bill Pmt -Check	7/11/2012	2271	PIP Printing		20000 · Accounts Payable	-1,093.95
Bill Pmt -Check	7/11/2012	2272	Spoonfactory	Web Hosting and Updates - June 2012	20000 · Accounts Payable	-161.00
Check	7/11/2012	2273	Scott Larsen	Board Stipends - 06/13/12	10.5030 · Board Stipends	-100.00
Check	7/11/2012	2274	Bruce Barrows	Board Stipends - 06/13/12	10.5030 · Board Stipends	-100.00
Check	7/11/2012	2275	Frank Gurule	Board Stipends - 06/13/12	10.5030 · Board Stipends	-100.00
Check	7/11/2012	2276	Frank Quintero	Board Stipends - 06/13/12	10.5030 · Board Stipends	-100.00
Check	7/11/2012	2277	Andy Molina	Board Stipends - 06/13/12	10.5030 · Board Stipends	-100.00
Check	7/11/2012	2278	Daryl Hofmeyer	Board Stipends - 06/13/12	10.5030 · Board Stipends	-100.00
Check	7/11/2012	2279	Marsha McLean	Board Stipends - 06/13/12	10.5030 · Board Stipends	-100.00
Check	7/11/2012	2280	Maria Davila	Board Stipends - 06/13/12	10.5030 · Board Stipends	-100.00
Check	7/11/2012	2281	William McCormick	Board Stipends - 06/13/12	10.5030 · Board Stipends	-100.00
Bill Pmt -Check	7/11/2012	2282	Michael R. Kodama		20000 · Accounts Payable	-20,293.94
Total 10.1000 · Cash - Bank of America #0198						<u>-58,226.37</u>
TOTAL						<u><u>-58,226.37</u></u>

Orangeline Development Authority
Other Income (Expenditures) and Corrections
Period: June 14, 2012 thru July 11, 2012

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
Adjustment	05/15/2012		Bank of America	Credit on bank fee	<u>7.48</u>
TOTAL					<u><u>7.48</u></u>