

Eco-Rapid Transit, formerly known as the Orangeline Development Authority, is a joint powers authority (JPA) created to pursue development of a transit system that moves as rapidly as possible, uses grade separation as appropriate, and is environmentally friendly and energy efficient. The system is designed to enhance and increase transportation options for riders of this region utilizing safe, advanced transit technology to expand economic growth that maximizes ridership in Southern California. The Authority is composed of the following public agencies:

City of Artesia  
City of Bell  
City of Bell Gardens  
City of Bellflower  
City of Cudahy  
City of Downey  
City of Glendale  
City of Huntington Park  
City of Maywood  
City of Paramount  
City of South Gate  
City of Vernon  
Burbank-Glendale-Pasadena  
Airport Authority

Chair

Maria Davila  
Vice Mayor  
City of South Gate

Vice Chairman

Zareh Sinanyan  
Council Member  
City of Glendale

Secretary

Cristian Markovich  
Council Member  
City of Cudahy

Treasurer

Pedro Aceituno  
Council Member  
City of Bell Gardens

Internal Auditor

Ali Sajjad Taj  
Mayor  
City of Artesia

Executive Director

Michael R. Kodama

General Counsel  
Teresa L. Highsmith

Ex-Officio  
Rene Bobadilla  
City Manager Representative

## AGENDA REPORT

**TO:** Members of Eco-Rapid Transit  
**FROM:** Michael Kodama, Executive Director  
**DATE:** February 8, 2017  
**SUBJECT:** **UPDATE AND/OR ACTION REGARDING MID-YEAR BUDGET ADJUSTMENTS FOR FY16-17**

### ISSUE

Attached is the mid-year budget for Eco-Rapid Transit. Eco-Rapid Transit staff proposes that the FY 2016-17 mid-year-budget be changed from \$456,565 to \$523,578.61. These changes are primarily attributable to increases in Eco-Rapid Transit project activity. Most activities in the next six months will be allocated to meet project timelines and prepare project deliverables.

This has resulted in a request to adjust the overall Eco-Rapid Transit budget. Other potential projects and funding sources may be presented to the Board for approval throughout the remainder of this fiscal year for consideration and inclusion in the budget as they are approved.

### BACKGROUND

Eco-Rapid Transit's revenues are generated from general membership dues and project funding. Funds are expended as part of the Eco-Rapid Transit Budget approved for FY 2016-17. This information is updated at mid-year as part of the Mid-Year Budget Revision and review process.

Eco Rapid Transit is working on the following projects:

- Airport I-5 Project
- Metro Transit Oriented Development Grant - Bellflower (expecting similar agreements with Artesia and Downey)
- Metro Near Term Scope – Transit Oriented Community
- Metro West Santa Ana Branch 3rd Party Administration, Environmental Study
- Huntington Park iPark project

Over the next six months, much of Eco-Rapid's project planning and administrative duties will be related to ongoing projects. Most of the expenditures will be directly related to grants and other activities, as appropriate

The changes to the overall budget are related primarily to the increase in activity related to project scope of work - this is trending as expected.

Dues are the most flexible source of revenue the organization has, and are analogous to general funds in municipalities. They have fewer "strings" and tend to fund fixed basic essential functions. In general, it has been the policy of Eco-Rapid Transit to spend these flexible funds only if other sources of revenue are unavailable.



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The organization has no capacity to borrow on a short term basis to cover expenses from the projects. Reimbursement is critical for the organization and requires substantial attention to cash flow issues.

The situation should ease some in the next few months/fiscal year when additional dues revenue and anticipated additional grant funding becomes available.

In the meantime, staff continues to actively considering other grant funded activities and initiatives, and will advise the board as these possibilities evolve.

## RECOMMENDATION

It is recommended that the Board:

1. Discuss information presented and offer action items; and/or
2. Approve Mid-Year Budget.

ECO-RAPID TRANSIT PROPOSED DRAFT BUDGET FY 2016-2017

	FY 2014-15				FY 2015-16			FY 2016-17		
	Approved Budget 14-15	Mid Year Actual (Jul-Nov)	Mid Year Approved	Year End Actual	Proposed Draft Budget	Mid-Year Actual	Year-End Estimate	Approved Budget	Mid Year Actual	Mid Year Budget
<b>Revenues</b>										
<i>Grants</i>										
Transportation Land-Use Grant <sup>1</sup>	\$ 170,000.00	\$ 24,549.06	\$ 170,000.00	\$ 33,608.64	\$ 17,026.00	\$ -	\$ 25,197.20	\$ -	\$ -	\$ -
Member Transportation Land-Use Local Match										
Airport Ground Access Study <sup>2</sup>	\$ 65,000.00	\$ 32,812.11	\$ 91,000.00	\$ 56,939.57	\$ 24,000.00	\$ 9,879.87	\$ 10,800.00	\$ 5,000.00	\$ -	\$ -
Airport FTA Grant	\$ 4,000.00	\$ 1,801.54	\$ 1,801.54	\$ 1,801.54						
Airport TOD	\$ -	\$ 8,523.34	\$ 9,000.00	\$ 8,523.34						
Metro Transit Oriented Developments	\$ 10,000.00	\$ 63,049.04	\$ 79,000.00	\$ 63,049.04			\$ 13,800.00			
Huntington Park Station Parking Project	\$ 55,000.00	\$ -	\$ 55,000.00	\$ 5,211.71	\$ 41,000.00	\$ 32,243.87	\$ 38,000.00	\$ 2,000.00	\$ 3,903.51	\$ 5,000.00
Huntington Park TOD Station Plan	\$ 60,000.00	\$ -	\$ 60,000.00			\$ 46,745.51	\$ 60,000.00	\$ -		
Gateway Cities - West Santa Ana Branch 3rd Party Administration	\$ 146,700.00	\$ 45,639.65	\$ 146,700.00	\$ 74,633.55	\$ 67,500.00	\$ 8,026.54	\$ 8,026.54			
Metro Transit Oriented Development IV					\$ 45,000.00	\$ -	\$ 3,000.00	\$ 40,000.00		\$ 12,000.00
Airport I-5 Transportation Management Plans					\$ 40,000.00	\$ -	\$ 5,000.00	\$ 35,000.00	\$ 5,093.00	\$ 35,000.00
Project Initiation for Transit Oriented Communities							\$ 30,000.00	\$ 195,800.00	\$ 36,817.00	\$ 195,800.00
Bellflower TOD									\$ 1,221.75	\$ 6,200.00
Gateway Cities - West Santa Ana Branch 3rd Party Administration - Environmental										\$ 60,000.00
<b>Grant Sub-total</b>	<b>\$510,700.00</b>	<b>\$176,374.74</b>	<b>\$ 612,501.54</b>	<b>\$ 243,767.39</b>	<b>\$ 234,526.00</b>	<b>\$ 96,895.79</b>	<b>\$ 193,823.74</b>	<b>\$ 277,800.00</b>	<b>\$ 47,035.26</b>	<b>\$ 314,000.00</b>
Membership Dues	\$ 218,750.00	\$ 183,083.00	\$ 183,083.00	\$ 198,764.50	\$ 178,765.00	\$ 129,373.00	\$ 129,373.00	\$ 178,765.00	\$186,402.35	\$ 205,578.61
Transportation Summit							\$ 43,296.59		\$ 4,000.00	\$ 4,000.00
Special Assessment - DLA Piper	\$ -	\$ 14,710.00	\$ 14,710.00	\$ 14,710.00	\$ 14,710.00	\$ 14,710.00				
Reserves	\$ 5,000.00	\$ -	\$ 4,000.00		\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			
<b>TOTAL</b>	<b>\$ 734,450.00</b>	<b>\$ 374,167.74</b>	<b>\$ 814,294.54</b>	<b>\$ 457,241.89</b>	<b>\$ 432,001.00</b>	<b>\$ 244,978.79</b>	<b>\$ 341,906.74</b>	<b>\$ 456,565.00</b>	<b>\$ 237,437.61</b>	<b>\$ 523,578.61</b>
<b>Expenditures</b>										
<i>Grants</i>										
Executive Director - Grants	\$ 121,000.00	\$ 44,539.10	\$ 121,000.00	\$ 60,312.50	\$ 97,000.00	\$ 25,844.61	\$ 41,544.61	\$ 41,500.00	\$ 2,810.85	\$ 60,700.00
Office Administration and Expenses (Grants)	\$ 42,000.00	\$ 14,827.30	\$ 42,000.00	\$ 26,712.44	\$ 29,791.00	\$ 13,496.36	\$ 17,296.36	\$ 29,580.00	\$ 860.91	\$ 10,000.00
Legal (Grants)	\$ 6,000.00	\$ 2,430.00	\$ 6,000.00	\$ 2,587.50	\$ 3,700.00	\$ -	\$ -	\$ 2,000.00		\$ 2,000.00
Staff and Consultants: Transportation-Land Use Grant <sup>1</sup>	\$ 170,000.00	\$ 69,296.68	\$ 170,000.00	\$ 69,296.68	\$ 15,000.00	\$ 46,109.95	\$ 46,109.95		\$ 25,643.65	\$ 26,000.00
Staff: Airport Ground Access Project <sup>2</sup>	\$ 45,000.00	\$ 15,233.89	\$ 71,000.00	\$ 20,115.12	\$ 14,000.00	\$ 7,006.88	\$ 7,414.93	\$ 2,000.00		
Staff: Airport FTA	\$ 2,500.00	\$ 925.82	\$ 925.82	\$ 925.82						
Staff: Airport TOD	\$ -	\$ 5,939.51	\$ 5,939.51	\$ 5,939.51						
Staff/Consultants: Metro Transit Oriented Development	\$ 8,000.00	\$ 55,287.50	\$ 58,000.00	\$ 55,287.50						
Staff/Consultants: Huntington Park Station Parking Project	\$ 10,000.00	\$ 520.00	\$ 10,000.00	\$ 14,949.55	\$ 8,000.00	\$ 3,568.38	\$ 3,568.38	\$ 500.00		\$ 500.00
Staff/Consultants: Huntington Park TOD Station Plan	\$ 60,000.00	\$ 2,257.50	\$ 60,000.00	\$ 48,467.51		\$ 32,507.50	\$ 32,507.50			
Staff/Consultants: Gateway Cities - West Santa Ana Branch 3rd Party Administration	\$ 90,700.00	\$ 15,094.16	\$ 80,000.00	\$ 22,910.00	\$ 24,000.00	\$ 3,781.05	\$ 3,781.05			
Staff/Consultants: Metro Transit Oriented Development IV					\$ 25,000.00	\$ -	\$ 2,000.00	\$ 31,000.00		\$ 11,000.00
Staff/Consultants: Airport I-5 Transportation Management Plan					\$ 18,000.00	\$ 18,000.00	\$ -	\$ 25,000.00	\$ 690.18	\$ 25,000.00
Staff/Consultants: Project Initiation for Transit Oriented Communities							\$ 16,000.00	\$ 146,220.00	\$ 12,108.32	\$ 175,000.00
Staff/Consultants: Project Bellflower TOD									\$ 885.10	\$ 6,000.00
Gateway Cities - West Santa Ana Branch 3rd Party Administration - Environmental										\$ 25,000.00
<b>Sub-total Grants</b>	<b>\$ 555,200.00</b>	<b>\$ 226,351.46</b>	<b>\$ 624,865.33</b>	<b>\$ 327,504.13</b>	<b>\$ 234,491.00</b>	<b>\$ 150,314.73</b>	<b>\$ 170,222.78</b>	<b>\$ 277,800.00</b>	<b>\$ 42,999.01</b>	<b>\$ 341,200.00</b>
<i>General</i>										
Authority Board Activities	\$ 15,600.00	\$ 7,459.97	\$ 15,600.00	\$ 12,200.00	\$ 15,600.00	\$ 5,800.00	\$ 11,600.00	\$ 12,500.00	\$ 5,600.00	\$ 12,500.00
Executive Director - General	\$ 48,000.00	\$ 20,666.27	\$ 38,000.00	\$ 54,218.75	\$ 36,000.00	\$ 31,438.86	\$ 31,438.86	\$ 9,433.59	\$ 18,990.77	\$ 19,000.00
Other Administrative (General Professional Labor)	\$ 23,650.00	\$ 33,531.25	\$ 42,000.00	\$ 77,053.27	\$ 43,000.00	\$ 54,441.82	\$ 54,441.82	\$ 10,000.00	\$ 43,445.84	\$ 59,667.61
Office Administration (Staff/Expenses)	\$ 52,000.00	\$ 27,948.44	\$ 40,119.21	\$ 78,349.56	\$ 55,000.00	\$ 92,164.59	\$ 129,120.05	\$ 56,000.00	\$ 44,261.47	\$ 66,000.00
Legal (General)	\$ 12,000.00	\$ 5,152.60	\$ 11,000.00	\$ 6,821.60	\$ 8,000.00	\$ 1,377.00	\$ 3,350.76	\$ 5,000.00	\$ 1,935.72	\$ 4,000.00
Insurance	\$ 7,500.00	\$ 2,555.35	\$ 7,500.00	\$ 6,746.06	\$ 4,700.00	\$ 3,176.94	\$ 6,353.88	\$ 6,500.00	\$ 2,539.85	\$ 6,500.00
MTA Fee	\$ 16,500.00	\$ -	\$ 16,500.00		\$ 16,500.00	\$ -	\$ -			
<b>Sub-total General</b>	<b>\$ 175,250.00</b>	<b>\$ 97,313.87</b>	<b>\$ 170,719.21</b>	<b>\$ 235,389.24</b>	<b>\$ 178,800.00</b>	<b>\$ 188,399.21</b>	<b>\$ 236,305.37</b>	<b>\$ 99,433.59</b>	<b>\$ 116,773.65</b>	<b>\$ 167,667.61</b>
Special Assessment - DLA Piper	\$ -	\$ 14,710.00	\$ 14,710.00	\$ 14,710.00	\$ 14,710.00	\$ -	\$ -	\$ 14,710.00	\$ -	\$ 14,710.00
Reserves	\$ 4,000.00	\$ -	\$ 4,000.00		\$ 4,000.00	\$ -	\$ -			
<b>TOTAL</b>	<b>\$ 734,450.00</b>	<b>\$ 338,375.33</b>	<b>\$ 814,294.54</b>	<b>\$ 577,603.37</b>	<b>\$ 432,001.00</b>	<b>\$ 338,713.94</b>	<b>\$ 406,528.15</b>	<b>\$ 391,943.59</b>	<b>\$ 159,772.66</b>	<b>\$ 523,578.61</b>

<sup>1</sup> - Total project is \$314,965, federal grant of \$251,972; (requires local match)  
<sup>2</sup> - The total STURAA grant is \$5.4 million of which \$4,723,378 is the federal share; ECO-RAPID TRANSIT receives 8% in project management fees  
<sup>3</sup> - Metro TOD Grant in the amount of \$276,000  
<sup>4</sup> - Metro TOD IV grant for Artesia and Downey; estimated fee for services  
<sup>5</sup> - 3 year I-5 TMP estimated \$200,000 (\$120,000 estimated for Eco-Rapid Transit)  
<sup>6</sup> - Special assessment received from Cerritos, Glendale and Santa Clarita; special assessment fees from Bell and Maywood were applied to FY 2010-11 membership; special assessment fees from Santa Clarita were applied to FY 2014-15 membership.