



Eco-Rapid Transit, formerly known as the Orangeline Development Authority, is a joint powers authority (JPA) created to pursue development of a transit system that moves as rapidly as possible, uses grade separation as appropriate, and is environmentally friendly and energy efficient. The system is designed to enhance and increase transportation options for riders of this region utilizing safe, advanced transit technology to expand economic growth that maximizes ridership in Southern California. The Authority is composed of the following public agencies:

- City of Artesia
- City of Bell
- City of Bell Gardens
- City of Bellflower
- City of Cudahy
- City of Downey
- City of Glendale
- City of Huntington Park
- City of Maywood
- City of Paramount
- City of South Gate
- City of Vernon
- Burbank-Glendale-Pasadena Airport Authority

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- Cristian Markovich
Council Member
City of Cudahy
- Executive Director
Michael R. Kodama
- General Counsel
Teresa L. Highsmith
- Ex-Officio
William Rawlings
City Manager Representative

AGENDA REPORT

TO: Members of Eco-Rapid Transit

FROM: Michael Kodama, Executive Director

DATE: October 10, 2018

SUBJECT: AUTHORIZE MICHAEL KODAMA ADMINISTRATIVE STAFF LABOR UP TO \$11,000 FOR OCTOBER, 2018

Public comments on items on the agenda will be taken at the time the item is called and are limited to 3 minutes per speaker

ISSUE

Executive Director requests permission from the Eco-Rapid Transit Board to allow for additional administrative expenses for the month of October 2018 and raise the limit from \$7,000 to \$11,000 for October to perform additional services related to the Transit Summit.

BACKGROUND

Eco-Rapid Transit recognizes that certain administrative costs are related to the performance of grant-funded and general fund services which cannot exceed \$7,000 per month unless approved in advance by the Eco-Rapid Transit Board of Directors on a case-by-case basis.

Eco-Rapid Transit is preparing for a transit summit to be held on October 25th and 26th. In preparation for this event, the Executive Director would like permission to allocate additional administrative resources for this event (if necessary). Anticipated costs for this event could require an additional expenditure of up to \$4,000 for the month of October, 2018, resulting in a need to increase the \$7,000 per month for administrative services to \$11,000 for the month of October 2018. This would increase the administrative amount allocated to Michael R. Kodama Planning Consultants from \$84,000 to \$88,000 for the calendar year and from \$126,000 to \$130,000 for the 18-month contract period.

RECOMMENDATION

It is recommended that the Board:

1. Discuss information presented and offer action items;
2. Authorize Michael R. Kodama Planning Consultants to provide additional services related to the transit summit and increase administrative expenditures for the month of October, 2018 from \$7,000 to \$11,000; and/or
3. Receive and file the item