

DRAFT
MINUTES OF THE REGULAR MEETING OF
ECO-RAPID TRANSIT/ORANGE LINE DEVELOPMENT AUTHORITY
January 9, 2019

CALL TO ORDER

Eco-Rapid Transit Vice Chair Pedro Aceituno called the meeting to order at 6:37 P.M. PST at the Azalea Regional Shopping Center, City of South Gate.

PLEDGE OF ALLEGIANCE

Cristian Markovich, Former Councilmember, City of Cudahy led the assembly in the salute to the flag.

ROLL CALL AND INTRODUCTION OF ATTENDEES

Authority Board Members:

Pedro Aceituno, Board Vice-Chair, Councilmember, City of Bell Gardens
Karina Macias, Board Secretary, Vice Mayor, City of Huntington Park
Ali Sajjad Taj, Board Treasurer, Councilmember, City of Artesia
Tony Lima, Board Alternate, Mayor, City of Artesia
Scott A. Larsen, Board Alternate, Former Mayor, City of Bellflower
Sean Ashton, Board Member, Mayor, City of Downey
Frank Quintero, Board Alternate, Hollywood Burbank Airport
Maria Davila, Board Member, Councilmember, City of South Gate

Others:

Michael R. Kodama, Executive Director, Eco-Rapid Transit
Karen Heit, Deputy Executive Director, Eco-Rapid Transit
Sharon Weissman, Metro Board Deputy, City of Long Beach
Teresa Highsmith, Eco-Rapid Transit General Counsel
Cristian Markovich, Former Board Internal Auditor, Former Councilmember, City of Cudahy
Okina Dor, Community Development Director, City of Artesia
Chau Vu, Public Works Director, City of Bell Gardens
Vaniah de Rojas, Assistant to the City Manager, City of Downey
Sergio Infanzon, Community Development, City of Huntington Park
Alvie Betancourt, Senior Planner, City of South Gate
Michael Leanos, Resident City of Maywood
Krystal Markovich, Resident City of Cudahy
Julia Brown, Community Relations Manager, Metro
Lillian Burkenheim, Community Planning and Development Director, Eco-Rapid Transit
Allyn D. Rifkin, Transportation Planner/Engineer, Eco-Rapid Transit
Cristina Quintero, Administration, Michael Kodama Planning Consultants

**ITEM 4 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOVT. CODE SS. 54947)
Title: Executive Director**

The Board Members went into closed session. Upon the completion of this session, Eco-Rapid Transit General Counsel Teresa Highsmith reported that the Board discussed the Employee Performance Evaluation and provided direction to the Executive Director but did not take any further action. The meeting resumed.

ITEM 5 – CONSENT CALENDAR

- a. Approval of Minutes December 7, 2018**
- b. Approval of Warrant Register dated January 9, 2019**
- c. Approval of Treasurer’s Report for the period of December 2018**

MOTION: City of Artesia Councilmember Ali Sajjad Taj moved to approve consent calendar. City of Downey, Mayor Sean Ashton seconded the motion, which was approved unanimously.

ITEM 6 – PUBLIC COMMENTS

No comments were received.

ITEM 7 – SELECTION OF MEMBER CITY TO ASSUME PROVISION OF FINANCIAL SERVICES TO ECO-RAPID TRANSIT, PURSUANT TO FORM AND MEMORANDUM OF UNDERSTANDING

Executive Director Michael Kodama discussed the need to have one of the member cities assume the financial services previously provided by the City of Bellflower. Since 2014, Bellflower has been reimbursed \$12,000 annually to provide these services and staff is seeking Board direction on what city or cities might be interested. Before Bellflower, these services were provided by the City of Vernon.

Representative Taj will see if it is possible for the City of Artesia to take over this responsibility.

In the meantime, staff will open up a new bank account and begin the process to transition these services to another Eco-Rapid Transit member.

MOTION: Hollywood Burbank Airport Commissioner Frank Quintero moved to approve Artesia to provide financial services, open up a new bank account and for staff to begin the process to transition financial services to another member. City of Downey, Mayor Sean Ashton seconded the motion, which was approved unanimously.

ITEM 8 – PRESENTATION TO THE HONORABLE CRISTIAN MARKOVICH OF THE CITY OF CUDAHY FOR HIS SERVICE AS A BOARD MEMBER OF ECO-RAPID TRANSIT

The Board presented Cristian Markovich a token of their appreciation for his service to the people of Cudahy and for his four-years of service to the Eco-Rapid Transit Board. Mr. Markovich, who was accompanied by his wife, addressed the Board and thanked them for their best wishes and he expressed his admiration for his fellow Board Members and for the mission of Eco-Rapid Transit. He appreciated the opportunity to work with everyone and stated, "We are all different cities working together for one common goal."

ITEM 9 – UPDATE AND/OR ACTION PARTICIPATE IN A STRATEGIC VISION

This Item was continued to the next Board Meeting.

ITEM 10 – UPDATE AND/OR ACTION REGARDING APPROVAL OF AN AUDIT CONDUCTED BY MOSS, LEVEY & HARTZHEIM FOR FISCAL YEAR ENDING JUNE 30, 2018

Mr. Kodama asked for approval of an audit by Moss, Levy and Hartheim for FY ending June 30, 2018. They went through a competitive process with the City of Bellflower and included Eco-Rapid Transit within their bid. After a brief discussion this Item was approved.

MOTION: City of Bellflower Former Mayor Scott Larsen moved to approve the item. City of Downey, Mayor Sean Ashton seconded the motion, which was approved unanimously.

ITEM 11 – UPDATE AND/OR ACTION REGARDING WEST SANTA ANA BRANCH ENVIRONMENTAL PROCESS

Eco-Rapid Transit Transportation Planner/Engineer Allyn Rifkin updated the Board on the current status of the Environmental Review Process for the West Santa Ana Branch (WSAB). After the December action by the MTA Board to approve an Updated Project Description, the Environmental Review team has been revising documents to reflect the approved changes.

There are community meetings scheduled to provide updates and staff will participate. The first of these is on January 30th in Downtown Los Angeles followed by February 2nd and February 7th in the cities of South Gate and Artesia respectively.

On a related matter, Mr. Rifkin noted that the TOD Strategic Implementation Plan is nearing its conclusion and that there will be a community event in March to introduce the final draft of the report.

Lastly, Mr. Kodama reminded the Board that several cities may be receiving a notice from staff regarding Metro funds that are to be used by member cities to pay staff expenses for working on the WSAB Environmental Review. Some cities have not executed the necessary documents to access these funds; other cities have not submitted any billings. Both should be rectified soon or the funds could be at risk of being withdrawn.

MOTION: City of Bellflower Former Mayor Scott Larsen moved to receive and file the item. City of Downey, Mayor Sean Ashton seconded the motion, which was approved unanimously.

ITEM 12 – APPROVE ADDITION OF INTERWEST CONSULTING GROUP TO ECO-RAPID TRANSIT STATEMENT OF QUALIFICATIONS LIST

Mr. Kodama indicated to the Board that Interwest Consulting Group has submitted paperwork to be listed on the Eco-Rapid Transit Statement of Qualifications List. Being on the List does not guarantee any work, only that the firm is deemed to be qualified and can participate in any future solicitations for their indicated expertise.

MOTION: City of South Gate, Councilmember Maria Davila moved to approve the item. City of Artesia, Councilmember Ali Sajjad Taj seconded the motion, which was approved unanimously.

ITEM 13 – APPROVE CONTRACT EXTENSION AND MODIFICATION FOR 2019 IN THE AMOUNT OF \$48,000 FOR EMERSON AND ASSOCIATES

Mr. Kodama introduced this contract extension and modification for Emerson and Associates. Emerson and Associates is working on the TOD SIP among other items. The Board discussed the item at length and determined that there were concerns regarding this dollar amount and recommended the contract amount be \$36,000. They requested a summary of last year’s expenditures and monthly progress reports going forward before any increases are contemplated.

MOTION: City of Downey, Mayor Sean Ashton moved to approve the item as amended. City of Huntington Park, Councilmember Karina Macias seconded the motion, which was approved unanimously.

ITEM 14 – COMMUNICATION ITEMS TO THE BOARD

Mr. Kodama noted that there was a communication from the Assembly Speaker in the Board’s information package. The Annual Form 700 regarding conflicts of interest is now due. Other items related to the JEPA, some payments and new representatives from the cities of Cudahy and Maywood were noted.

ITEM 15 – COMMUNICATION ITEMS FROM THE BOARD

Maria Davila related a personal note, that she became a grandmother with the birth of her granddaughter yesterday.

ITEM 16 – ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned meeting at 8:42 P.M.

Secretary

Attest:

Chair

Approved:

**ORANGELINE DEVELOPMENT AUTHORITY
ECO-RAPID TRANSIT**

**WARRANT REGISTER
(FEBRUARY 13, 2019)**

VENDOR NO.	NAME	AMOUNT
ACE01	PEDRO ACEITUNO	\$ 100.00
ALL01	A A TROPHY INC. DBA ALL AMERICAN TROPHY	82.13
ASH01	SEAN ASHTON	100.00
CIT01	CITY OF BELLFLOWER	1,000.00
COL01	COLANTUONO, HIGHSMITH & WHATLEY, PC	67.50
DAV01	MARIA DAVILA	100.00
EME01	NORMAN EMERSON	3,950.00
HEW01	DAVID F. HEWITT	977.50
KOD01	MICHAEL R. KODAMA(Reimbursement office supplies)	467.05
KOD01	MICHAEL R. KODAMA(General Fund)	8,465.84
KOD01	MICHAEL R. KODAMA(Grant funds/10 checks)	15,087.00
KON01	KONICA MINOLTA	354.08
LAF01	LA FORET ADVERTISING	250.00
LAR01	SCOTT LARSEN	100.00
MAC01	KARINA MACIAS	100.00
MAR01	CRISTIAN MANUEL MARKOVICH	100.00
NEO02	NEOFUNDS	144.40
QUI01	FRANK QUINTERO	100.00
RIF01	ALLYN D. RIFKIN, PE	413.08
SIL01	LILLIAN BURKENHEIM	4,563.59
TAJ01	MOHAMMED ALI SAJJAD TAJ	100.00
		<u>\$ 36,622.17</u>

REPORT.: 02/12/19
RUN....: 02/12/19
Run By.: Deserie Stanley

ECO-RAPID
Cash Disbursement Report by Vendor

PAGE: 001
ID #: PYVP
CTL.: ECO

VENDOR.: ACE01 (PEDRO ACEITUNO)

Invoice No	WARRANT Number	Date	Amount	Paid	G/L	Account No	Ctr	DISTRIBUTION Description
B90109	XXXXXX	02/13/19	100.00		010	46000 1000		01/09/19 OLDA BOARD MEETING STIPEND
Vendor's Total =			100.00					

VENDOR.: ALL01 (A A TROPHY INC. DBA ALL AMERICAN TROPHY)

Invoice No	WARRANT Number	Date	Amount	Paid	G/L	Account No	Ctr	DISTRIBUTION Description
106693	XXXXXX	02/13/19	82.13		010	46021 1000		2019 APPRECIATION AWARD/C.MARKOVICH
Vendor's Total =			82.13					

VENDOR.: ASH01 (SEAN ASHTON)

Invoice No	WARRANT Number	Date	Amount	Paid	G/L	Account No	Ctr	DISTRIBUTION Description
B90109	XXXXXX	02/13/19	100.00		010	46000 1000		01/09/19 OLDA BOARD MEETING STIPEND
Vendor's Total =			100.00					

VENDOR.: CIT01 (CITY OF BELLFLOWER)

Invoice No	WARRANT		Amount Paid			G/L Account No	Ctr	DISTRIBUTION Description
	Number	Date						
201901	XXXXXX	02/13/19	1000.00			010 46021 1000		01/19 ADMINISTRATIVE SERVICES
Vendor's Total =			1000.00					

VENDOR.: COL01 (COLANTUONO, HIGHSMITH & WHATLEY, PC)

Invoice No	WARRANT		Amount Paid			G/L Account No	Ctr	DISTRIBUTION Description
	Number	Date						
37876	XXXXXX	02/13/19	67.50			010 46030 1000		12/18 LEGAL SERVICES/OLDA GENERAL FUNDS
Vendor's Total =			67.50					

VENDOR.: DAV01 (MARIA DAVILA)

Invoice No	WARRANT		Amount Paid			G/L Account No	Ctr	DISTRIBUTION Description
	Number	Date						
B90109	XXXXXX	02/13/19	100.00			010 46000 1000		01/09/19 OLDA BOARD MEETING STIPEND
Vendor's Total =			100.00					

VENDOR.: EME01 (NORMAN EMERSON)

Invoice No	WARRANT		Amount Paid			G/L Account No	Ctr	DISTRIBUTION Description
	Number	Date						
2018-12	XXXXXX	02/13/19	150.00			020 46021 3090		12/18 PROFESSIONAL SERVICES/WSAB ENVIRONMENTAL
			3800.00			021 46021 2040		12/18 PROFESSIONAL SERVICES/FTA TOD SIP STUDY
Vendor's Total =			3950.00					

VENDOR.: HEW01 (DAVID F.HEWITT)

Invoice No	WARRANT		Amount Paid			G/L Account No	Ctr	DISTRIBUTION Description
	Number	Date						
2018-12	XXXXXX	02/13/19	467.50			020 46021 3090		12/18 PROFESSIONAL SERVICES/WSAB ENVIRONMENTAL
			510.00			021 46021 2040		12/18 PROFESSIONAL SERVICES/FTA TOD SIP STUDY
Vendor's Total =			977.50					

REPORT.: 02/12/19
 RUN....: 02/12/19
 Run By.: Deserie Stanley

ECO-RAPID
 Cash Disbursement Report by Vendor

PAGE: 003
 ID #: PYVP
 CTL.: ECO

VENDOR.: KOD01 (MICHAEL R. KODAMA)

Invoice No	---- WARRANT ----		----- DISTRIBUTION -----			
	Number	Date	Amount	Paid	G/L Account No	Ctr Description
B90131	XXXXXX	02/13/19	434.01		010 46060 1000	01/19 REIMBURSEMENT/BOARD MEETING EXPENSE
			33.04		010 46022 1000	01/19 REIMBURSEMENT/OFFICE SUPPLIES,EXPENSES
2018-12A	XXXXXX	02/13/19	5781.25		010 46010 1000	12/18 PROFESSIONAL SERVICES/ECO-RAPID
			8.18		010 46011 1000	12/18 REIMBURSE MILEAGE/ECO-RAPID
			24.33		010 46022 1000	12/18 REIMBURSE EXPENSES/ECO-RAPID
2018-12B	XXXXXX	02/13/19	375.00		030 45010 1010	12/18 PROFESSIONAL SERVICES/TRANSPORTATION SUMMIT
2018-12C	XXXXXX	02/13/19	750.00		040 45010 1020	12/18 PROFESSIONAL SERVICES/STRATEGIC VISION
2018-12D	XXXXXX	02/13/19	1875.00		020 45010 3060	12/18 PROFESSIONAL SERVICES/BELLFLOWER TOD
2018-12E	XXXXXX	02/13/19	2218.75		020 45010 3090	12/18 PROFESSIONAL SERVICES/WSAB ENVIRONMENTAL
			16.35		020 46011 3090	12/18 REIMBURSE MILEAGE/WSAB ENVIRONMENTAL
			16.00		020 46022 3090	12/18 REIMBURSE EXPENSES/WSAB ENVIRONMENTAL
2018-12F	XXXXXX	02/13/19	750.00		022 45010 3100	12/18 PROFESSIONAL SERVICES/ARTESIA TOD
			10.90		022 46011 3100	12/18 REIMBURSE MILEAGE/ARTESIA TOD
2018-12G	XXXXXX	02/13/19	4625.00		021 45010 2040	12/18 PROFESSIONAL SVCS/FTA TOD SIP STUDY
CQ201901A	XXXXXX	02/13/19	2550.00		010 46020 1000	01/19 ADMINISTRATIVE SERVICES/ECO-RAPID
			102.08		010 46011 1000	01/19 REIMBURSE MILEAGE/ECO-RAPID
CQ201901B	XXXXXX	02/13/19	200.00		020 45020 3060	01/19 ADMINISTRATIVE SVCS/BELLFLOWER TOD
CQ201901C	XXXXXX	02/13/19	1800.00		020 45020 3090	01/19 ADMINISTRATIVE SVCS/WSAB ENVIRONMENTAL
CQ201901D	XXXXXX	02/13/19	350.00		022 45020 3100	01/19 ADMINISTRATIVE SERVICES/ARTESIA TOD
CQ201901E	XXXXXX	02/13/19	2100.00		021 45020 2040	01/19 ADMINISTRATIVE SERVICES/FTA TOD SIP STUDY
Vendor's Total =			24019.89			

REPORT.: 02/12/19
 RUN....: 02/12/19
 Run By.: Deserie Stanley

ECO-RAPID
 Cash Disbursement Report by Vendor

PAGE: 004
 ID #: PYVP
 CTL.: ECO

VENDOR.: KON01 (KONICA MINOLTA)

Invoice No	---- WARRANT ----		----- DISTRIBUTION -----			
	Number	Date	Amount	Paid	G/L Account No	Ctr Description
33014130	XXXXXX	02/13/19	103.60		010 46022 1000	01/19 COPY CHARGES/ECO-RAPID
			20.00		030 46022 1010	01/19 COPY CHARGES/TRANSPORTATION SUMMIT
			16.02		040 46022 1020	01/19 COPY CHARGES/STRATEGIC VISION
			2.62		020 46022 3060	01/19 COPY CHARGES/BELFLOWER TOD
			87.75		020 46022 3090	01/19 COPY CHARGES/WSAB ENVIRONMENTAL
			9.48		022 46022 3100	01/19 COPY CHARGES/ARTESIA TOD
			114.61		021 46022 2040	01/19 COPY CHARGES/FTA TOD SIP STUDY
			Vendor's Total = 354.08			

VENDOR.: LAF01 (LA FORET ADVERTISING)

Invoice No	---- WARRANT ----		----- DISTRIBUTION -----			
	Number	Date	Amount	Paid	G/L Account No	Ctr Description
00506	XXXXXX	02/13/19	250.00		010 46022 1000	01/19 WEB MAINTENANCE/ECO-RAPID
			Vendor's Total = 250.00			

VENDOR.: LAR01 (SCOTT LARSEN)

Invoice No	---- WARRANT ----		----- DISTRIBUTION -----			
	Number	Date	Amount	Paid	G/L Account No	Ctr Description
B90109	XXXXXX	02/13/19	100.00		010 46000 1000	01/09/19 OLDA BOARD MEETING STIPEND
			Vendor's Total = 100.00			

REPORT.: 02/12/19
 RUN....: 02/12/19
 Run By.: Deserie Stanley

ECO-RAPID
 Cash Disbursement Report by Vendor

PAGE: 005
 ID #: PYVP
 CTL.: ECO

VENDOR.: MAC01 (KARINA MACIAS)

Invoice No	WARRANT		Amount	Paid	G/L	Account No	Ctr	DISTRIBUTION
	Number	Date						Description
B90109	XXXXXX	02/13/19	100.00		010	46000	1000	01/09/19 OLDA BOARD MEETING STIPEND
Vendor's Total =			100.00					

VENDOR.: MAR01 (CRISTIAN MANUEL MARKOVICH)

Invoice No	WARRANT		Amount	Paid	G/L	Account No	Ctr	DISTRIBUTION
	Number	Date						Description
B90109	XXXXXX	02/13/19	100.00		010	46000	1000	01/09/19 OLDA BOARD MEETING STIPEND
Vendor's Total =			100.00					

VENDOR.: NEO02 (MAILROOM FINANCE INC.)

Invoice No	WARRANT		Amount	Paid	G/L	Account No	Ctr	DISTRIBUTION
	Number	Date						Description
B90128	XXXXXX	02/13/19	39.00		010	46022	1000	12/18 POSTAGE MACHINE RENTAL LATE FEE
			105.40		010	46022	1000	01/19 POSTAGE MACHINE RENTAL, FINANCE CHARGE
Vendor's Total =			144.40					

VENDOR.: QUI01 (FRANK QUINTERO)

Invoice No	WARRANT		Amount	Paid	G/L	Account No	Ctr	DISTRIBUTION
	Number	Date						Description
B90109	XXXXXX	02/13/19	100.00		010	46000	1000	01/09/19 OLDA BOARD MEETING STIPEND
Vendor's Total =			100.00					

REPORT.: 02/12/19
 RUN....: 02/12/19
 Run By.: Deserie Stanley

ECO-RAPID
 Cash Disbursement Report by Vendor

PAGE: 006
 ID #: PYVP
 CTL.: ECO

VENDOR.: RIF01 (ALLYN D. RIFKIN, PE)

Invoice No	WARRANT		DISTRIBUTION			
	Number	Date	Amount	Paid	G/L Account No	Ctr Description
2018-12	XXXXXX	02/13/19	400.00		020 46021 3090	12/18 PROFESSIONAL SERVICES/WSAB ENVIRONMENTAL
			13.08		020 46021 3090	12/18 REIMBURSE MILEAGE/WSAB ENVIRONMENTAL
Vendor's Total =			413.08			

VENDOR.: SIL01 (LILLIAN BURKENHEIM)

Invoice No	WARRANT		DISTRIBUTION			
	Number	Date	Amount	Paid	G/L Account No	Ctr Description
2018-12	XXXXXX	02/13/19	175.00		010 46021 1000	12/18 PROFESSIONAL SERVICES/ECO-RAPID
			175.00		040 46021 1020	12/18 PROFESSIONAL SERVICES/STRATEGIC VISION
			850.00		020 46021 3060	12/18 PROFESSIONAL SERVICES/BELLFLOWER TOD
			1050.00		020 46021 3090	12/18 PROFESSIONAL SERVICES/WSAB ENVIRONMENTAL
			2250.00		021 46021 2040	12/18 PROFESSIONAL SERVICES/FTA TOD SIP STUDY
			55.59		021 46021 2040	12/18 REIMBURSE MILEAGE/FTA TOD SIP STUDY
			8.00		021 46021 2040	12/18 REIMBURSE EXPENSES/FTA TOD SIP STUDY
Vendor's Total =			4563.59			

VENDOR.: TAJ01 (MOHAMMED ALI SAJJAD TAJ)

Invoice No	WARRANT		DISTRIBUTION			
	Number	Date	Amount	Paid	G/L Account No	Ctr Description
B90109	XXXXXX	02/13/19	100.00		010 46000 1000	01/09/19 OLDA BOARD MEETING STIPEND
Vendor's Total =			100.00			

Report's Grand Total = 36622.17
 =====

REPORT.: Jul 11 18 Wednesday
 RUN....: Jul 11 18 Time: 16:39
 Run By.: Pearl Tsui

ECO-RAPID
 Chart of Accounts Master

PAGE: 001
 ID #: AU-CA
 CTL.: ECO

FUND ACCT DEPT	Description	Extended Description	STOP
-----	-----	-----	-----
1000	General	General	
1010	Trans Summit	Transportation Summit	
1020	Spec Assessment	Spec Assessment-Strategic Vision	
2010	Cerritos Trans	Cerritos Transportation Land-Use Grant	
2020	Airport Grd Acc	Airport Ground Access Study	
2030	Airport FTA Grt	Airport FTA Grant	
2040	FTA TOD SIP	FTA TOD SIP STUDY	
3010	Airport TOD	Airport TOD	
3020	Metro Trans OD	Metro Transit Oriented Development	
3030	HP Station Pk	Huntington Park Station Parking Project	
3040	HP TOD Station	Huntington Park TOD Station Plan	
3050	GC-WSA	GC-W Santa Ana Branch 3rd Party Admin	
3060	BELLFLOWER TOD	BELLFLOWER TOD PLANNING GRANT	
3070	AIRPORT I-5 TMP	AIRPORT I-5 TRANS MGMT PLAN (BHA-I5)	
3080	TRAN ORIENT COM	TRANSIT ORIENTED COMMUNITIES (METRO TOC)	
3090	WSAB-ENVIR STDY	WSAB-ENVIRONMENTAL STUDY	
3100	Artesia TOD	Artesia Int'l Downtown Specific Plan	
3110	FTA TOD SIP	DO NOT USE-FTA TOD SIP Study	
8000	Unallo Grt Chrg	Unallocated Grant Charges	
1---	===== ASSETS =====	===== ASSETS =====	
10000	Pooled Cash	Pooled Cash	
10100	Bank of the West	BOW-General Checking	
10200	Bank of America	BOA-General Checking	
10999	Cash Clearing	Cash Clearing	
11000	Accounts Receivable	Accounts Receivable	
12000	Prepaid Expenditures	Prepaid Expenditures	
2---	===== LIABILITIES =====	===== LIABILITIES =====	
20000	Accounts Payable	Accounts Payable	
20010	Accounts Payable - Manual	Accounts Payable - Manual	
21000	Deferred Inflows of Resources	Deferred Inflows of Resources	
21002	Deferred Inflows - Grants	Deferred Inflows of Resources - Grants	
22000	Advances Payable to Bellflower	Advances Payable to City of Bellflower	
29---	===== FUND BALANCES =====	===== FUND BALANCES =====	
29500	Fund Balance	Fund Balance	
3---	===== FUND BALANCES =====	===== FUND BALANCES =====	
3----	== REVENUES ==	===== REVENUES =====	
31----	- Operating -	----- Operating Revenues -----	
31000	Membership Dues	Membership Dues	
31010	Trans Summit	Transportation Summit	
31020	Spec Assessment	Special Assessment	
32---	- Fed Grants -	----- Federal Grant Revenues -----	
32010	Cerritos Trans	Cerritos Transportation Land-Use Grant	
32020	Airport Grd Acc	Airport Ground Access Study	
32030	Airport FTA Grt	Airport FTA Grant	
32040	FTA TOD SIP STD	FTA TOD SIP STUDY	

REPORT.: Jul 11 18 Wednesday
 RUN...: Jul 11 18 Time: 16:39
 Run By.: Pearl Tsui

ECO-RAPID
 Chart of Accounts Master

PAGE: 002
 ID #: AU-CA
 CTL.: ECO

FUND ACCT DEPT	Description	Extended Description	STOP
33---	-Other Grants-	----- State/Local Grant Revenues -----	-----
33010	Airport TOD	Airport TOD	
33020	Metro Trans OD	Metro Transit Oriented Development	
33030	HP Station Pk	Huntington Park Station Parking Project	
33040	HP TOD Station	Huntington Park TOD Station Plan	
33050	GC-WSA	GC-W Santa Ana Branch 3rd Party Admin	
33060	BELLFLOWER TOD	BELLFLOWER TOD PLANNING GRANT	
33070	AIRPORT I-5 TMP	AIRPORT I-5 TRANS MGMT PLAN (BHA-I5)	
33080	TRAN ORIENT COM	TRANSIT ORIENTED COMMUNITIES (METRO TOC)	
33090	WSAB-ENVIR STDY	WSAB-ENVIRONMENTAL STUDY	
33100	Artesia TOD	Artesia Int'l Downtown Specific Plan	
4----	== EXPENSES ==	===== EXPENSES =====	
45---	- Grant Exp -	----- Grant Expenses -----	
45010	Grnts-Exec Dir	Grants-Exec Director/\$125-Hr/Max 12K-Mo	
45020	Grnts-Admin/Dir	Grants Admin/Ex Director/CQ/Max 4k-Mo	
45030	Legal (Grants)	DO NOT USE-Legal (Grants)	
45040	Consultants-Grt	DO NOT USE-Consultants-Grants	
46---	- General Exp -	----- General Expenses -----	
46000	Auth Board Act	Authority Board Activities	
46010	GF-Exec Directr	GF-Executive Director/Flat 5K-Mo	
46011	Mileage/Exc Dir	Mileage/Excecutive Director/Max 300-Mo.	
46020	GF-Admin/EX Dir	GF-Admin/EX Director/CQ/Max 3000-Mo	
46021	Staff/Consultnt	Staff/Consultant (Svc Hours & Reimburse)	
46022	Office Admin	Office Admin-Supplies & Expenses	
46030	Legal (General)	Legal (General)	
46040	Insurance	Insurance	
46050	MTA Fee	MTA Fee	
46060	Meeting Expense	Meeting/Travel Expenses	
010	General Fund	General Fund	
020	Cap Projects	Capital Projects (Grants) Fund	
021	FTA TOD GRANTS	FTA TOD GRANTS	
022	ARTESIA TOD	ARTESIA TOD GRANTS PROJECT	
030	TRANSIT SUMMIT	TRANSIT SUMMIT	
040	STRATEGIC VISIN	STRATEGIC VISION-SPECIAL ASSESSMENT	
999	Cash Clearing	Cash Clearing	

**ORANGELINE DEVELOPMENT AUTHORITY
ECO-RAPID TRANSIT**

**TREASURER'S REPORT
FOR THE MONTH OF JANUARY 2019
(PREPARED ON FEBRUARY 6, 2019)**

	<u>Bank of the West</u>
Cash, beginning balance (deficit)	\$ (22,441.68)
<u>Receipts:</u>	
Transportation Summit Sponsorship	4,433.35
City of Artesia, Artesia Downtown Specific Plan - 7/1/18-10/31/18 Invoices 10 to 13	1,645.93
Total cash receipts	<u>6,079.28</u>
<u>Expenditures:</u>	
Bank fee/Positive Pay Service/Other Charges	(33.10)
Warrants (#11439-#11508), approved on 01/09/19	(43,571.88)
Total expenditures	<u>(43,604.98)</u>
Cash, ending balance (deficit)	<u>\$ (59,967.38)</u>
Checks held per Executive Director Agreement Amendment No. 9	<u>48,703.49</u>
Adjusted Cash, ending balance (deficit)	<u>\$ (11,263.89)</u>

Ali Sajjad Taj, Treasurer



Eco-Rapid Transit, formerly known as the Orangeline Development Authority, is a joint powers authority (JPA) created to pursue development of a transit system that moves as rapidly as possible, uses grade separation as appropriate, and is environmentally friendly and energy efficient. The system is designed to enhance and increase transportation options for riders of this region utilizing safe, advanced transit technology to expand economic growth that maximizes ridership in Southern California. The Authority is composed of the following public agencies:

- City of Artesia
- City of Bell
- City of Bell Gardens
- City of Bellflower
- City of Cudahy
- City of Downey
- City of Glendale
- City of Huntington Park
- City of Maywood
- City of Paramount
- City of South Gate
- City of Vernon
- Burbank-Glendale-Pasadena Airport Authority

- Chair
- Maria Davila
Vice Mayor
City of South Gate
- Vice Chairman
- Zareh Sinanyan
Council Member
City of Glendale
- Secretary
- Cristian Markovich
Council Member
City of Cudahy
- Treasurer
- Pedro Aceituno
Council Member
City of Bell Gardens
- Internal Auditor
- Ali Sajjad Taj
Mayor
City of Artesia
- Executive Director
- Michael R. Kodama
- General Counsel
- Teresa L. Highsmith
- Ex-Officio
- Rene Bobadilla
City Manager Representative

A G E N D A R E P O R T

TO: Members of Eco-Rapid Transit

FROM: Michael Kodama, Executive Director

DATE: February 13, 2019

SUBJECT: **APPROVAL OF INSURANCE POLICIES. PUBLIC OFFICIALS MANAGEMENT & EMPLOYMENT PRACTICES LIABILITY AND COMMERCIAL GENERAL LIABILITY**

ISSUE

Eco-Rapid Transit staff seeks your approval to seek quotes and continue with insurance policies that cover public officials management and employment practices liability and commercial general liability. Total estimated cost is approximately \$8,000.

BACKGROUND

Eco-Rapid Transit has a General Liability and Public Officials Management Liability Policy.

Last year, the General Liability and Property Coverage was \$1,791.60. The Public Officials Management Liability Policy was \$5,690.14. Both policies are included in the current FY 2018-20 budget.

RECOMMENDATION

It is recommended that the Board:

1. Discuss the information presented and offer action items; and/or
2. Authorize Staff to Seek Quotes and Approve Purchase of 1) Commercial General Liability and Property Coverage and 2) Public Officials Management Liability Coverage.

Roussel Insurance & Financial Services Inc.
146 N San Fernando Blvd. #203
Burbank, CA 91204
(888) 250-8205
Fax: (818) 848-2982
guyzino@rousselinsurance.com
Guy Zino - CA License # 0767116
02/08/2018

Quotation – ORANGELINE DEVELOPMENT AUTHORITY

Public Officials Management Liability

\$1,000,000 Public Officials Management

\$1,000,000 Policy Aggregate

\$50,000 Non-Monetary Coverage – Defense Only

\$100,000 Non-Monetary Coverage – Defense Only Aggregate

\$ 25,000 Crisis Management

-\$5000- Retention each claim

Policy Term: Annual

Carrier: Indian Harbor Insurance Company (A.M. Best rating A, XV)

Premium:	\$4978.00	(\$1500 minimum earned premium)
Policy Fee:	245.00	(Fully Earned)
Surplus Lines Taxes:	167.14	
Broker Fee	300.00	(Fully earned.)
TOTAL	\$5690.14	

SPECIFICS OF COVERAGE AND DETAILS ON OTHER DOCUMENT.

This can be financed with a deposit of \$1831.29 and then you will have 9 monthly payments of \$448.65 . This can be paid with a check or credit/debit card. There is a 2% charge for Visa/MC and 4% for Amex.

Roussel Insurance & Financial Services Inc.
146 N. San Fernando Blvd. #203
Burbank, CA 91502
(818) 848-3331
Fax: (818) 848-2982
guyzino@rousselinsurance.com
CA License # 0767116

Quote Summary: ORANGELINE DEVELOPMENT AUTHORITY

General Liability and Property Coverage

\$2,000,000	General Aggregate
Excluded	Products/Completed Operations
\$1,000,000	Personal & Advertising Injury
\$1,000,000	Each Occurrence
\$100,000	Damage to Premises Rented by You.
Excluded	Med Exp
-0-	Deductible per Claim
\$10,000	Business Personal Property (\$1000 deductible).
Policy Term:	Annual
Carrier:	United Specialty Insurance Company A.M. Best Rating A (Excellent)
Premium:	\$1300 (25% FULLY EARNED AT INCEPTION)
State Tax/Fees	41.60
Service Fee	150.00 (Fully Earned)
<u>Broker Fee</u>	<u>300.00 (Fully Earned)</u>
TOTAL	\$1791.60

If you finance this premium, there will be a down payment of \$785.40 and then you will have 9 monthly payments of \$118.06.

This can be paid with a check or credit/debit card. There is a 2% charge for a Visa/MC and 4% for Amex.