

DRAFT
MINUTES OF THE REGULAR MEETING OF
ECO-RAPID TRANSIT/ORANGE LINE DEVELOPMENT AUTHORITY
May 8, 2019

CALL TO ORDER

Eco-Rapid Transit Chair Zareh Sinanyan called the meeting to order at 6:40 P.M. PST at the City of South Gate Banquet Room.

PLEDGE OF ALLEGIANCE

Mayor Tony Lima, City of Artesia led the assembly in the salute to the flag.

ROLL CALL AND INTRODUCTION OF ATTENDEES

Authority Board Members:

Zareh Sinanyan, Board Chair, President, Hollywood Burbank Airport and Councilmember, City of Glendale
Karina Macias, Board Vice Chair, Mayor, City of Huntington Park
Vrej Agajanian, Board Auditor, Councilmember, City of Glendale
Tony Lima, Alternate Board Member, Mayor, City of Artesia
Elizabeth Alcantar, Alternate Board Member, Vice Mayor, City of Cudahy
Alondra Olmos, Board Member, Planning Commissioner, City of Maywood
Laurie Guillen, Board Member, City of Paramount
Maria Davila, Board Member, Councilmember, City of South Gate
Williams Rawlings, City Manager Representative, City Manager, City of Artesia

Others:

Michael R. Kodama, Executive Director, Eco-Rapid Transit
Karen Heit, Deputy Executive Director, Eco-Rapid Transit
Tony Perez, Office of Senator Bob Archuleta, District Representative
Aaron Lobliner, Contract Planner, City of Bell
Jose Pulido, City Manager, City of Cudahy
Vaniah De Rojas, Assistant to the City Manager, City of Downey
John King, Planning Manager, City of Paramount
Manjeet Ranu, Metro, Senior Executive Officer, Sub-Regional Planning
Jay Fuhrman, Metro, Transportation Planning Manager
Melani Smith, Metro, Senior Director Transit Oriented Communities
Derek Benedict, Project Manager, EXP
Chelsea Cooper, Transportation Planner, Kimley-Horn
Allyn Rifkin, Transportation Planner/Engineer, Eco-Rapid Transit
Cristina Quintero, Administration, Michael Kodama Planning Consultants

ITEM 4 – CONSENT CALENDAR

- a. Approval of Minutes April 13, 2019**
- b. Approval of Warrant Register dated May 8, 2019**
- c. Approval of Treasurer’s Report for the period of April 2019**

d. Approval to add Here Design Studio, LLC (Here LA) to Approved Statement of Qualifications list

MOTION: Karina Macias, Board Vice Chair, Mayor, City of Huntington Park moved to approve consent calendar, Vrej Agajanian, Board Auditor, Councilmember, City of Glendale seconded the motion. The item was approved unanimously.

ITEM 5 – PUBLIC COMMENTS

New Eco-Rapid Transit members were asked to introduce themselves. Laurie Guillen, Councilmember for the City of Paramount stated that she was elected in 2017 and is a retired LAPD officer of 30 years. Alondra Olmos from the City of Maywood introduced herself as recently appointed to the Planning Commission and just graduated from Cal State Long Beach as a Political Sciences major. Elizabeth Alcantar, Vice Mayor of Cudahy announced that she was elected in November 2018, and has followed the project as a local resident and from a previous employment position for County Supervisor Solis.

ITEM 6 – UPDATE AND/OR ACTION REGARDING THE FEDERAL TRANSIT ADMINISTRATION TRANSIT ORIENTED DEVELOPMENT STRATEGIC IMPLEMENTATION PLAN

South Gate Councilmember Maria Davila opened the item by taking the opportunity to thank Metro and everyone that was involved with the TOD project. Ms. Davila stated the TOD project is a step ahead and all of the cities need to keep moving forward.

Melani Smith of Metro, stated that the TOD plan has been in the works for a year and half through the receipt of an FTA grant in 2016 and started the project in mid-2017. The public draft was released to the Technical Advisory Committee in April 2019. The fundamental goal while working on FTA TOD project is to think about the foundation for cities to leverage future transportation investment based on sustainability and equity as part of the vision, strategies for land use development, access to transit hubs and active transportation and economic development investment.

Metro recognizes the purpose of this plan was to make sure the local jurisdiction maximize this investment in transit, by ensuring that within the station area there is a mix of uses to support riders of all income levels, planning for transit support of densities and parking, supporting multimodal mobility and equitable benefits for all communities to promote using transit more. We elicited input from all city staff, city managers and elected officials. The TOD plan has an accelerated schedule to coincide with WSAB project completion in 2028 so we have time to prepare for a successful project. This is an opportunity to link the destinations within the corridor to make one corridor linking distinct communities. We recognize that there is a legacy of vulnerable communities and disparity so we must ensure that residents that live in the corridor can stay in the corridor.

The components of the TOD plan is focused around six major categories of strategies and actions that are best practices we recommend that jurisdiction focus on while they implement plans and programs within the station areas:

- Governance – 20-mile corridor with a focus on jurisdictional collaboration;
- Equitable Development and Community Preservation – Meeting the needs of the community;

- Transit Support of Planning – coordination and creating opportunities for transit supportive compact development within station areas and appropriate densities;
- Placemaking – Connections within station area and open spaces and strong design guidelines;
- Mobility Access and Connectivity – multi-modal connectivity, how people will move around station areas; and
- Sustainability and Resilience – 21st century infrastructure and sustainability.

Metro brought in a real estate market consultant and urban design consultant to complete market and demographic studies on the corridor for what could be envisioned for station areas.

In moving forward, Metro Board has mandated that first/last mile connectivity projects are part of the transit corridor projects so Metro will be working to identify a set of first/last mile priority projects. Metro is committed to supporting jurisdictions in pursuing funding to implement some of the projects in the plan. There is currently a SCAG funded study to capture some the value of the proposed projects in the corridor.

Mr. Kodama of Eco-Rapid Transit mentioned that this work has been built on principles from the Eco-Rapid Transit TOD Guidelines funded by Metro in 2012.

Karina Macias, Board Vice Chair, Mayor, City of Huntington Park made a motion to receive and file. Maria Davila, Board Member, Councilmember, City of South Gate seconded the motion.

ITEM 7 – UPDATE AND/OR ACTION REGARDING WEST SANTA ANA BRANCH

Allyn Rifkin of Eco-Rapid Transit presented an update on the West Santa Ana Branch EIR study. The draft EIR is in process, having received comments from all of the cities. There are some questions that still need to be explored further while the draft is being developed. We are meeting with Metro staff to see if there is anything we can do to be assistance while planning for the draft EIR. Metro is currently hosting tours of the existing rail system, had two tours for the elected officials and planned six tours for the residents. The future tours will be May 18th, June 1st and June 8th. The focus has been on safety, sound mitigation and joint development along the stations. There are two types of stations included in the tour: The Mission Station in South Pasadena to show how they were able to build development integrated in the station and the Westwood Station that shows how stations are integrating with a single-family residence.

This project will require 3% funding from the local jurisdictions along the route. Metro staff is working with the local jurisdictions to understand what can be included in meeting the 3% requirement.

Manjeet Ranu of Metro stated that Metro has been working on the public/private participation plan in efforts to maintain the aggressive unicorn timeline for the project and continue developing private sector interest through market soundings. Funding remains a priority of the WSAB project as part of Metro's Twenty By 28 initiative which identified the WSAB as a one of the four pillar projects of the eight projects proposed for accelerated development. The Measure M guidelines provide guidance on how the 3% match is calculated and includes the requirement that a proportionate share of the cost must be provided by the local jurisdiction. If a city cannot pay the 3%, Metro can withhold their local return for up to 15 years.

MOTION: South Gate Councilmember Maria Davila moved to receive and file the item. Huntington Park Mayor Karina Macias seconded the motion. The item was approved unanimously.

ITEM 8 – GATEWAY CITIES COG BOARD OF DIRECTORS ACTIONS ON THE WEST SANTA ANA BRANCH/ECO-RAPID TRANSIT

Karen Heit noted that at the last Board meeting there was a call for an ad-hoc committee to see how the COG moves forward with this project and how that happens in coordination with the Eco=Rapid JPA. The ad-hoc committee will have of COG and Eco-Rapid Transit Board members to have three to five meetings to determine how the COG will represent this project and its programs to the MTA and how it will be involved in funding and determining how the cities that are no longer members of the JPA will be represented at the COG level. There are four areas that the COG deemed it best to work with city managers and elected officials in creating a path forward. The COG appointed four people: Diane DuBois City of Lakewood Councilmember as Chair, Johnny Pineda of Huntington Park, Alex Saab City of Downey, Tony Lima and Ali Taj of the City of Artesia and Ray Dunton deferring to Juan Garza City of Bellflower.

The Eco-Rapid Transit Board discussed this issue and recommended the appointment of four representatives to the Gateway Cities COG Ad-Hoc Committee:

- South Gate Councilmember Maria Davila
- Paramount Councilmember Laurie Guillen
- Huntington Park Mayor Karina Macias
- Cudahy Mayor Jose Gonzalez

MOTION: Councilmember Laurie Guillen moved to recommend South Gate Councilmember Maria Davila, Paramount Councilmember Laurie Guillen, Huntington Park Mayor Karina Macias and Cudahy Mayor Jose Gonzalez as appointees to the Gateway Cities COG Ad-Hoc Committee and directed staff to make this request to Gateway Cities COG. Cudahy Vice Mayor Elizabeth Alcantar seconded the motion which was approved unanimously.

ITEM 9 – UPDATE AND/OR ACTION REGARDING FY 2019-20 BUDGET

Mr. Kodama presented an update draft budget for the next fiscal year. There has been a change in the membership dues structure. The budget presented a simplified budget that shows the membership dues and proposed expenses for FY 19-20.

Bill Rawlings, City Manager Representative stated that we have put together an independent audit of the new budget to be able to answer the questions that some Board members have. The cost of supporting the grants has historically not been clear in the past so this new format will make the budget easier to understand.

MOTION: Councilmember Maria Davila, Councilmember, City of South Gate moved to approve membership dues for FY 2019-20 and send invoices to our members. Vice Mayor Elizabeth Alcantar, Alternate Board Member, Mayor, City of Cudahy seconded the motion which was approved unanimously.

ITEM 10 - UPDATE AND/OR ACTION REGARDING HOLLYWOOD BURBANK AIRPORT-GLENDALE-DOWNTOWN LOS ANGELES RAIL CORRIDOR

Mr. Kodama stated that there was a story in the Los Angeles Times on high speed rail noting that there are discussions at the highest level at the State of California as to whether it should still be in the Central Valley or if there are other options. With the Board's permission we would like to go back to the Metro staff to discuss whether there is opportunity for this corridor from Hollywood Burbank Airport down to Downtown Los Angeles and possibly beyond that to Gateway Cities, Commerce and even Anaheim.

There are three concepts being presented: Merced to Bakersfield; San Jose to Gilroy and Palmdale to Hollywood/Burbank Airport to Downtown Los Angeles and on to Anaheim.

MOTION: Laurie Guillen, Board Member, City of Paramount moved to receive and file the item. Maria Davila, Board Member, Councilmember, City of South Gate seconded the motion.

ITEM 11 – COMMUNICATION ITEMS TO THE BOARD

Mr. Kodama informed the Board that Norm Emerson will be leaving Eco-Rapid Transit Mr. Kodama also gave a reminder that the 700 forms need to be completed. Mr. Kodama was also invited by the Dutch Office of General Council to see how they do sustainable cities and their approach to planning.

Mr. Kodama announced that Eco-Rapid Transit is receiving an Award of Excellence for Neighborhood Planning at the 2019 American Planning Association Los Angeles Awards Ceremony. The Los Angeles Section will be honoring our team and all of this year's award recipients. Congratulations and let us know if members of the Board members want to attend the Los Angeles American Planning Association award ceremony.

ITEM 12 – COMMUNICATION ITEMS FROM THE BOARD

Maria Davila wished a happy Mother's Day to all of the mothers in attendance.

ITEM 13 – ADJOURNMENT

MOTION: Maria Davila, Board Member, Councilmember, City of South Gate moved to adjourn the meeting. Karina Macias, Board Vice Chair, Mayor, City of Huntington Park seconded the motion.

Meeting was adjourned at 7:25P.M.

Secretary

Attest:

Chair

Approved:

Eco-Rapid Transit

June 12, 2019

Page 5

**ORANGELINE DEVELOPMENT AUTHORITY
ECO-RAPID TRANSIT
WARRANT REGISTER
(JUNE 12, 2019)**

NAME	AMOUNT
ZAREH SINANYAN	\$100.00
KARINA MACIAS	\$100.00
TONY LIMA	\$100.00
ELIZABETH ALCANTAR	\$100.00
VREJ AGAJANIAN	\$100.00
ALONDRA OLMOS	\$100.00
LAURIE GUILLEN	\$100.00
MARIA DAVILA	\$100.00
MICHAEL R. KODAMA(Admin Services)	\$3,091.64
MICHAEL R. KODAMA(Admin Services)	\$2,750.00
MICHAEL R. KODAMA(Admin Services)	\$237.50
MICHAEL R. KODAMA(Admin Services)	\$187.50
MICHAEL R. KODAMA(Reimbursement)	\$766.37
MICHAEL R. KODAMA(General Fund)	\$3,247.70
MICHAEL R. KODAMA(Grant funds)	\$2,829.90
MICHAEL R. KODAMA(Grant funds)	\$250.00
MICHAEL R. KODAMA(Grant funds)	\$1,267.40
LILLIAN BURKENHEIM	\$2,100.00
LILLIAN BURKENHEIM	\$200.00
LILLIAN BURKENHEIM	\$2,000.00
ALLYN D. RIFKIN, PE	\$1,141.76
ERIK YESAYAN	\$1,493.79
ERIK YESAYAN	\$75.00
ERIK YESAYAN	\$312.50
DENNIS BROOKS	\$472.50
GRUEN ASSOCIATES	\$1,744.93
HERE DESIGN STUDIO, LLC (HERE LA)	\$10,370.00
HERE DESIGN STUDIO, LLC (HERE LA)	\$1,760.00
COLANTUONO, HIGHSMITH & WHATLEY	\$202.50
BULLDOG PREMIUM FINANCE	\$952.20
BULLDOG PREMIUM FINANCE	\$116.48
KONICA MINOLTA	\$356.39
KONICA MINOLTA	\$450.00
LA FORET ADVERTISING	\$450.00
NEOPOST	\$192.05
AMERICAN PLANNING ASSOCIATION	\$530.00
RAFFI'S CATERING	\$350.00
TOTAL DISBURSEMENTS	<u>\$40,698.11</u>
MICHAEL R. KODAMA (Replacement check)	\$500.00
TOTAL DISBURSEMENTS WITH REPLACEMENT CHECKS	<u>\$41,198.11</u>

ECO-RAPID TRANSIT
Cash Disbursement Report

REPORT: 06/12/19
 RUN: 06/12/19



Check #	Invoice #	Dated	Name	Distribution	Net Amount
011638	2019-05	06/12/19	ZAREH SINANYAN	05/8/19 Board Meeting Stipend	\$100.00
011639	2019-05	06/12/19	KARINA MACIAS	05/8/19 Board Meeting Stipend	\$100.00
011640	2019-05	06/12/19	TONY LIMA	05/8/19 Board Meeting Stipend	\$100.00
011641	2019-05	06/12/19	ELIZABETH ALCANTAR	05/8/19 Board Meeting Stipend	\$100.00
011642	2019-05	06/12/19	VREJ AGAJANIAN	05/8/19 Board Meeting Stipend	\$100.00
011643	2019-05	06/12/19	ALONDRA OLMOS	05/8/19 Board Meeting Stipend	\$100.00
011644	2019-05	06/12/19	LAURIE GUILLEN	05/8/19 Board Meeting Stipend	\$100.00
011645	2019-05	06/12/19	MARIA DAVILA	05/8/19 Board Meeting Stipend	\$100.00
011646	2019-05	06/12/19	MICHAEL R. KODAMA(Admin Services)	Professional Services/General Fund	\$3,091.64
011647	2019-05	06/12/19	MICHAEL R. KODAMA(Admin Services)	Professional Services/WSAB Env	\$2,750.00
011648	2019-05	06/12/19	MICHAEL R. KODAMA(Admin Services)	Professional Services/Artesia TOD	\$237.50
011649	2019-05	06/12/19	MICHAEL R. KODAMA(Admin Services)	Professional Services/FTA TOD	\$187.50
011650	2019-04	06/12/19	MICHAEL R. KODAMA(Reimbursement)	Reimbursement Insurance/office supplies	\$766.37
011651	2019-04	06/12/19	MICHAEL R. KODAMA(General Fund)	Professional Services/General Fund	\$3,247.70
011652	2019-04	06/12/19	MICHAEL R. KODAMA(Grant funds)	Professional Services/WSAB Env	\$2,829.90
011653	2019-04	06/12/19	MICHAEL R. KODAMA(Grant funds)	Professional Services/Artesia TOD	\$250.00
011654	2019-04	06/12/19	MICHAEL R. KODAMA(Grant funds)	Professional Services/FTA TOD	\$1,267.40
011655	2019-04	06/12/19	LILLIAN BURKENHEIM	Professional Services/WSAB Env	\$2,100.00
011656	2019-04	06/12/19	LILLIAN BURKENHEIM	Professional Services/Artesia TOD	\$200.00
011657	2019-04	06/12/19	LILLIAN BURKENHEIM	Professional Services/FTA TOD	\$2,000.00
011658	2019-04	06/12/19	ALLYN D. RIFKIN, PE	Professional Services/WSAB Env	\$1,141.76
011659	2019-04	06/12/19	ERIK YESAYAN	Professional Services/WSAB Env	\$1,493.79
011660	2019-04	06/12/19	ERIK YESAYAN	Professional Services/Artesia TOD	\$75.00
011661	2019-04	06/12/19	ERIK YESAYAN	Professional Services/FTA TOD	\$312.50
011662	2019-04	06/12/19	DENNIS BROOKS	Professional Services/WSAB Env	\$472.50
011663	8305/07-08	06/12/19	GRUEN ASSOCIATES	Professional Services	\$1,744.93
011664	1903-4	06/12/19	HERE DESIGN STUDIO, LLC (HERE LA)	Professional Services	\$10,370.00
011665	1905	06/12/19	HERE DESIGN STUDIO, LLC (HERE LA)	Professional Services	\$1,760.00
011666	39097	06/12/19	COLANTUONO, HIGHSMITH & WHATLEY	Legal Services/General Fund	\$202.50
011667	2019-06	06/12/19	BULLDOG PREMIUM FINANCE	Insurance Fees/Directors acct #22281581	\$952.20
011668	2019-07	06/12/19	BULLDOG PREMIUM FINANCE	Insurance Fees/General acct #22272926	\$116.48
	33547428	06/12/19	KONICA MINOLTA	Copy Charges/General Fund	\$162.15
011669	33547428	06/12/19	KONICA MINOLTA	Copy Charges/Grant Funds	\$194.24
011670	39148026	06/12/19	KONICA MINOLTA	Relocation move charges	\$450.00

**ECO-RAPID TRANSIT
Cash Disbursement Report**

REPORT: 06/12/19
RUN: 06/12/19

011671	538	06/12/19	LA FORET ADVERTISING	Web Maintenace/Eco-Rapid Transit	\$450.00
011672	2019-05	06/12/19	NEOPOST	Postage machine rent/fees	\$192.05
011673	2019-05	06/12/19	AMERICAN PLANNING ASSOCIATION	APA Awards	\$530.00
011674	2019-05	06/12/19	RAFFI'S CATERING	Board dinner (June 2019)	\$350.00

Replacement Check

011675	2019-03	06/12/19	MICHAEL R. KODAMA	Replacement check #011610	\$500.00
--------	---------	----------	-------------------	---------------------------	----------

Total Disbursements

\$40,698.11

Total Replacement Check

\$500.00

Total Void Payment

\$0.00

Total Distribution (Disbursements with Replacement checks)

\$41,198.11

Approved for payment by Eco-Rapid Transit Board of Directors:

**ORANGELINE DEVELOPMENT AUTHORITY
ECO-RAPID TRANSIT**

**TREASURER'S REPORT
FOR THE MONTH OF MAY 2019
(PREPARED ON JUNE 12, 2019)**

	<u>Bank of the West</u>
Cash, beginning balance (deficit)	-\$35,096.82
<u>Receipts:</u>	
FTA TOD Project - Invoices 15, 18 & 19	\$65,402.85
City of Artesia TOD Project Invoices 17 & 18	\$2,574.49
Total cash receipts	<u><u>\$67,977.34</u></u>
<u>Expenditures:</u>	
Bank fee/Positive Pay Service April	-\$66.20
Bank fee/Positive Pay Service/Other Charges	-\$53.75
Warrants, approved on 04/10/19	-\$53,292.70
Total expenditures	<u><u>-\$53,412.65</u></u>
Cash, ending balance (deficit)	<u><u>-\$20,532.13</u></u>
Checks held per Executive Director Agreement Amendment No. 9	<u>\$17,872.16</u>
Adjusted Cash, ending balance (deficit)	<u><u>-\$2,659.97</u></u>

Sean Ashton, Treasurer