

**DRAFT**  
**MINUTES OF THE REGULAR MEETING OF**  
**ECO-RAPID TRANSIT/ORANGE LINE DEVELOPMENT AUTHORITY**  
**November 13, 2019**  
**Barbara J. Riley Community Center, City of Downey**

**CALL TO ORDER**

Eco-Rapid Transit -Chair Karina Macias called the meeting to order at 6:37 PM at the City of Downey Barbara J. Riley Community Center

**PLEDGE OF ALLEGIANCE**

Silvia Martinez, Planning Commissioner, City of Bell, led the assembly in the salute of the flag.

**ROLL CALL AND INTRODUCTION OF ATTENDEES**

Authority Board Members:

Karina Macias, Chair, Mayor, City of Huntington Park  
Sean Ashton, Board Secretary, Councilmember, City of Downey  
Vrej Agajanian, Councilmember, City of Glendale  
Silvia Martinez, Board Member, Planning Commissioner, City of Bell  
Pedro Aceituno, Councilmember, City of Bell Gardens  
Frank Quintero, Alternate Board Member, Hollywood Burbank Airport and Councilmember, City of Glendale  
Alondra Olmos, Board Member, Planning Commissioner, City of Maywood  
Laurie Guillen, Councilmember, City of Paramount  
Maria Davila, Board Member, Councilmember, City of South Gate

Others:

Sharon Weissman, Metro Board Deputy, Gateway Cities/Long Beach  
Sergio Infanzon, Community Development Director, City of Huntington Park  
Tyler Bonanno-Curley, Legislative Director, Senator Lena Gonzalez  
Vaniah De Rojas, Assistant to the City Manager, City of Downey  
Karen Heit, Deputy Executive Director, Eco-Rapid Transit  
Lillian Burkenheim, Community Planning and Development Director, Eco-Rapid Transit  
Allyn Rifkin, Transportation Planner/Engineer, Eco-Rapid Transit  
Walter Beaumont, Community Planning Staff, Eco-Rapid Transit  
Roxanna Gracia, Account Executive, Lee Andrews Group  
Michael Leanos, Mexican National  
Cristina Quintero, Administration, Michael Kodama Planning Consultants

**ITEM 4 – CONSENT CALENDAR**

- a. Approval of Minutes October 9, 2019**
- b. Approval of Warrant Register dated November 13, 2019**
- c. Approval of Treasurer’s Report for the period of October 2019**

**MOTION:** Maria Davila, Councilmember, City of South Gate moved to approve consent calendar, Scott Ashton, Councilmember, City of South Gate, seconded the motion. The item was approved with Pedro Aceituno, Councilmember, City of Bell Gardens, abstaining.

#### **ITEM 5 – PUBLIC COMMENTS**

Roxanna Gracia, Account Executive, Lee Andrews Group noted that tomorrow at 6 p.m. there will be a public meeting regarding the Los Angeles River Path Project at Maywood Elementary School. All were invited to attend.

#### **ITEM 6 – UPDATE AND/OR ACTION REGARDING WEST SANTA ANA BRANCH – PRESENTATION, QUESTIONS AND ANSWERS BY MEGHNA KHANNA, SENIOR DIRECTOR, COUNTYWIDE PLANNING AND DEVELOPMENT – MOBILITY CORRIDORS**

Karen Heit, Eco-Rapid Transit Deputy Executive Director introduced Meghna Khanna, Senior Director, Countywide Planning and Development for Metro who accepted the invitation by the Board to respond to several questions that the Board discussed at the October Board Meeting. Ms. Khanna began with a short presentation regarding the current status of the West Santa Ana Branch (WSAB) Project. The update does not indicate any change in the schedule which contemplates the Draft EIS/EIR Release in December 2020 and the MTA Board selecting the Locally Preferred Alternative in April 2021. Project groundbreaking could occur in early 2022 and revenue service commencing in 2028.

Ms. Khanna mentioned the following regarding the WSAB: current project funding shortfalls; plans to build five new park and ride surface lots; efforts to accelerate WSAB and the other three “pillar” projects of the 28 by 28 plan; and lastly the crucial issue of negotiating for the shared use of 10-miles of the 19-mile ROW that is owned by and carries the freight of the Union Pacific and the Pacific Harbor Line Railways. Any failure to successfully negotiate this joint-use will doom the WSAB project. Ms. Khanna stated that in December the MTA Board will be receiving an update on the “pillar” projects and potentially vote on a Public Private Partnership option to accelerate the WSAB project in February 2020.

Several Board Members expressed their concern regarding the status of the negotiations with the railroads and their desire to be kept informed of the status and progress of these negotiations. Sean Ashton, Councilmember, City of Downey asked why IOS 1 (Artesia to the Green Line/105 Transfer Station) was being considered. Ms. Khanna replied that the lack of Measure M funding in the decade 2020-30 requires that Metro explore all options to deliver some passenger rail service to the WSAB corridor in the coming decade. Board Members had additional concerns regarding transit station parking. Based on Green Line parking demand that exceeds supply; those WSAB stations that are not slated to have transit station parking will negatively impact, in particular the proposed Downey, South Gate and Huntington Park stations.

Board Chair Karina Macias summarized the concerns expressed by the Board and a motion was introduced.

**MOTION:** Frank Quintero, Councilmember City of Glendale moved to direct staff to draft a letter to Metro regarding the concerns over parking and to be kept informed on the status and progress of the negotiations with the railroads, Pedro Aceituno, Councilmember, City of Bell Gardens, seconded the motion. The item was approved unanimously.

**ITEM 7 – UPDATE AND/OR ACTION REGARDING METRO APPROVAL OF \$1 MILLION GRANT TO WEST SANTA ANA BRANCH/ECO-RAPID TRANSIT CITIES AND LOS ANGELES COUNTY**

Karen Heit noted that this Item will provide a total of \$1 million for WSAB corridor cities with grants up to \$200,000 per jurisdiction to implement the three major components of the recently completed WSAB Transit Oriented Development Strategic Implementation Plan (TODSIP). The components include: Governance; Transit Supportive Planning; and Mobility, Access and Connectivity. Next step will include having a Metro representative come to a future Board Meeting to discuss the process and requirements to secure these grants.

**MOTION:** Pedro Aceituno, Councilmember, City of Bell Gardens, moved to receive and file the Item. Sean Ashton, Councilmember, City of Downey, seconded the motion. The item was approved unanimously.

**ITEM 8 – AMEND FY 2020 BUDGET TO REFLECT ACCEPTANCE AND EXECUTION OF SUSTAINABLE COMMUNITIES GRANT WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION; ENTER INTO MEMORANDUM OF UNDERSTANDING WITH SMART GROWTH AMERICA AND TAKE ACTIONS NECESSARY TO FULFILL THE GRANT OBLIGATIONS**

Lillian Burkenheim, Eco-Rapid Transit Community Planning and Development Director discussed the Item. Ms. Burkenheim noted that CalTrans awarded a \$681,111 Sustainable Communities grant to Eco-Rapid Transit for Transit Oriented Community Specific Plans for the Florence/Salt Lake and Pacific/Randolph stations in Huntington Park. Grant documents have been prepared and will be executed shortly. In addition, a Memorandum of Understanding between Eco-Rapid Transit and Smart Growth America will be drafted and executed to formalize their role in advising Eco-Rapid Transit and the City of Huntington Park on the Specific Plans. Ms. Burkenheim requested that the Board amend the FY2019-20 Budget and authorize staff to take those actions necessary to proceed with the specific plans.

**MOTION:** Silvia Martinez, Planning Commissioner, City of Bell, moved to receive and file the Item. Alondra Olmos, Planning Commissioner, City of Maywood, seconded the motion. The item was approved unanimously.

**ITEM 9 – METRO PUBLIC/PRIVATE/PARTNERSHIP WORKSHOP WITH LAX AUTOMATED PEOPLE MOVER TEAM**

Karen Heit discussed the Item. Ms. Heit stated that MTA Board Chair, Inglewood Mayor James Butts and MTA Board Members and Los Angeles County Supervisors Janice Hahn and Hilda Solis convened a workshop on the 2.25 mile approximately \$5 billion LAX Automated People Mover Project that is being built with a Public/Private Partnership team. In contrast, the WSAB project is 19 miles and the cost is estimated at \$6.6 billion. The partners were joined by Labor and held a panel discussion regarding the Project. All agreed that once the environmental review is completed their primary concern is regarding construction delays. The Labor representative emphasized that those who are expected to operate and maintain the People Mover should be consulted at the earliest possible opportunity.

**MOTION:** Maria Davila, Councilmember, City of South Gate, moved to receive and file the Item, Sean Ashton, Councilmember, City of Downey, seconded the motion. The item was approved unanimously.

**ITEM 10 – UPDATE AND OR ACTION REAGR Ding CONTRACT AMENDMENT FOR MICHAEL R. KODAMA, EXECUTIVE DIRECTOR**

Karen Heit discussed the Item. Ms. Heit discussed the current status of the Executive Director; his ability to work from home until physically able to attend meetings and the need to extend the Executive Director’s contract to the end of 2020. All terms and conditions in the contract remain the same except for the Term.

**MOTION:**, Frank Quintero, Councilmember, City of Glendale moved to approve the Item, Maria Davila, Councilmember, City of South Gate, seconded the motion. The item was approved unanimously.

**ITEM 11 – PROPOSED WEST SANTA ANA BRANCH (WSAB) CITY MANAGERS TECHNICAL ADVISORY COMMITTEE – GATEWAY COG BOARD of DIRECTORS**

Karen Heit discussed the Item. Ms. Heit related the desire of the Gateway City Council of Government (GCCOG) City Managers to form a Technical Advisory Committee (TAC). The Managers have made the proposal to the GCCOG Board and a decision on the proposal is expected next month. The TAC would be able to oversee, manage and implement numerous components of the WSAB project. Further information and/or action may be forthcoming once the GCCOG Board takes their action.

**MOTION:** Sean Ashton, Councilmember, City of Downey, moved to receive and file the Item, Pedro Aceituno, Councilmember, City of Bell Gardens, seconded the motion. The item was approved unanimously.

**ITEM 12 - COMMUNICATION ITEMS TO THE BOARD**

No Items were presented.

**ITEM 13 – COMMUNICATION ITEMS FROM THE BOARD**

No Items were presented.

**ITEM 14 – ADJOURNMENT**

Meeting was adjourned at 7:36 PM

\_\_\_\_\_  
Secretary

Attest:

\_\_\_\_\_  
Chair

Approved:

**ORANGELINE DEVELOPMENT AUTHORITY  
ECO-RAPID TRANSIT  
WARRANT REGISTER  
(DECEMBER 11, 2019)**

<b>NAME</b>	<b>AMOUNT</b>
SILVIA MARTINEZ	\$100.00
PEDRO ACEITUNO	\$100.00
SEAN ASHTON	\$100.00
VREJ AGJANIAN	\$100.00
KARINA MACIAS	\$100.00
ALONDRA OLMOS	\$100.00
LAURA GUILLEN	\$100.00
MARIA DAVILA	\$100.00
FRANK QUINTERO	\$100.00
MICHAEL R. KODAMA(Admin Services)	\$3,128.18
MICHAEL R. KODAMA(Reimbursement)	\$97.54
MICHAEL R. KODAMA(General Fund)	\$5,000.00
LILLIAN BURKENHEIM	\$882.48
ALLYN RIFKIN	\$200.00
WALTER BEAUMONT	\$480.00
BULLDOG PREMIUM FINANCE	\$453.43
BULLDOG PREMIUM FINANCE	\$116.48
KONICA MINOLTA	\$367.18
LA FORET ADVERTISING	\$250.00
PIP PRINTING	\$176.40
SABOR COLOMBIANO	\$379.00
 <b>REPLACED CHECKS MAY TO SEPTEMBER 2019</b>	
MICHAEL R. KODAMA	-\$37.50
WALTER BEAUMONT	-\$390.00
MICHAEL R. KODAMA	-\$500.00
MICHAEL R. KODAMA	-\$3,082.80
MICHAEL R. KODAMA	-\$218.75
FRANK QUINTERO	-\$100.00
MICHAEL R. KODAMA	-\$1,975.00
MICHAEL R. KODAMA	-\$10,131.90
 <b>REPLACEMENT CHECKS</b>	
VREJ AGJANIAN	\$100.00
NORMAN EMERSON	\$5,100.00
JUAN GARZA	\$100.00
BLANCA PACHECO	\$100.00
DAISY RAMIREZ	\$100.00
ALLYN RIFKIN	\$1,221.68
LILLIAN BURKENHEIM	\$3,219.48
ZAREH SINANYAN	\$100.00
ALLYN RIFKIN	\$868.32
LILLIAN BURKENHEIM	\$1,200.00
ALLYN RIFKIN	\$150.00
ERIK YESAYAN	\$412.50
DENNIS BROOKS	\$855.00
LILLIAN BURKENHEIM	\$2,100.00
ALLYN RIFKIN	\$1,141.76
DENNIS BROOKS	\$472.50
 <b>TOTAL DISBURSEMENTS WITH REPLACEMENT CHECKS</b>	 <b><u>-\$4,005.26</u></b>



Check #	Invoice #	Dated	Name	Distribution	Net Amount
011806	2019-11	11/30/19	SILVIA MARTINEZ	11/13/19 Board Meeting Stipend	\$100.00
011807	2019-11	11/30/19	PEDRO ACEITUNO	11/13/19 Board Meeting Stipend	\$100.00
011808	2019-11	11/30/19	SEAN ASHTON	11/13/19 Board Meeting Stipend	\$100.00
011809	2019-11	11/30/19	VREJ AGJANIAN	11/13/19 Board Meeting Stipend	\$100.00
011810	2019-11	11/30/19	KARINA MACIAS	11/13/19 Board Meeting Stipend	\$100.00
011811	2019-11	11/30/19	ALONDRA OLMOS	11/13/19 Board Meeting Stipend	\$100.00
011812	2019-11	11/30/19	LAURA GUILLEN	11/13/19 Board Meeting Stipend	\$100.00
011813	2019-11	11/30/19	MARIA DAVILA	11/13/19 Board Meeting Stipend	\$100.00
011814	2019-11	11/30/19	FRANK QUINTERO	11/13/19 Board Meeting Stipend	\$100.00
011815	2019-11	11/30/19	MICHAEL R. KODAMA(Admin Services)	Professional Services/General Fund	\$3,128.18
011816	2019-11	11/30/19	MICHAEL R. KODAMA(Reimbursement)	Reimbursement Insurance/office supplies	\$97.54
			MICHAEL R. KODAMA(General Fund)		\$5,000.00
011817	2019-10	10/31/19		Professional Services/General Fund	
011818	2019-10	10/31/19	LILLIAN BURKENHEIM	Professional Services/General Fund	\$882.48
011819	2019-10	10/31/19	ALLYN RIFKIN	Professional Services/General Fund	\$200.00
011820	2019-10	10/31/19	WALTER BEAUMONT	Professional Services/General Fund	\$480.00
011821	2019-12	11/30/19	BULLDOG PREMIUM FINANCE	Insurance Fees/Directors acct #22281581	\$453.43
011822	2019-11	11/30/19	BULLDOG PREMIUM FINANCE	Insurance Fees/General acct #22272926	\$116.48
011823	34424166	11/30/19	KONICA MINOLTA	Copy Charges/General Fund	\$367.18
011824	611	11/30/19	LA FORET ADVERTISING	Web Maintenance/Eco-Rapid Transit	\$250.00
011825	88863	11/30/19	PIP PRINTING	Printing	\$176.40
011826	2019-12	11/30/19	SABOR COLOMBIANO	Board dinner (December 2019)	\$379.00

**Total Disbursements**

**\$12,430.69**

**Void Payments**

11540	03/03/19	VREJ AGJANIAN	\$100.00
11546	03/03/19	NORMAN EMERSON	\$5,100.00
11547	03/03/19	JUAN GARZA	\$100.00
11562	03/03/19	BLANCA PACHECO	\$100.00
11563	03/03/19	DAISY RAMIREZ	\$100.00
11564	03/03/19	ALLYN RIFKIN	\$1,221.68
11565	03/03/19	LILLIAN BURKENHEIM	\$3,219.48
11566	03/03/19	ZAREH SINANYAN	\$100.00
11581	04/10/19	ALLYN RIFKIN	\$868.32
11612	05/08/19	LILLIAN BURKENHEIM	\$1,200.00

11614	05/08/19	ALLYN RIFKIN	\$150.00	
11615	05/08/19	ERIK YESAYAN	\$412.50	
11618	05/08/19	DENNIS BROOKS	\$855.00	
11655	06/12/19	LILLIAN BURKENHEIM	\$2,100.00	
11658	06/12/19	ALLYN RIFKIN	\$1,141.76	
11662	06/12/19	DENNIS BROOKS	\$472.50	
11583	04/10/19	DENNIS BROOKS	<u>\$810.00</u>	
<b>Total Void Payment</b>				<b>-\$18,051.24</b>
<b>Replacement Checks</b>				
11631	11291	MICHAEL R. KODAMA	-\$37.50	
11632	11542	WALTER BEAUMONT	-\$390.00	
11675	11610	MICHAEL R. KODAMA	-\$500.00	
11705	11691	MICHAEL R. KODAMA	-\$3,082.80	
11706	11692	MICHAEL R. KODAMA	-\$218.75	
11707	11338	FRANK QUINTERO	-\$100.00	
11734	11468	MICHAEL R. KODAMA	-\$1,975.00	
11735	11452	MICHAEL R. KODAMA	<u>-\$10,131.90</u>	
				<b>-\$16,435.95</b>
011827	11540	03/03/19 VREJ AGJANIAN	\$100.00	
011828	11546	03/03/19 NORMAN EMERSON	\$5,100.00	
011829	11547	03/03/19 JUAN GARZA	\$100.00	
011830	11562	03/03/19 BLANCA PACHECO	\$100.00	
011831	11563	03/03/19 DAISY RAMIREZ	\$100.00	
011832	11564	03/03/19 ALLYN RIFKIN	\$1,221.68	
011833	11565	03/03/19 LILLIAN BURKENHEIM	\$3,219.48	
011834	11566	03/03/19 ZAREH SINANYAN	\$100.00	
011835	11581	04/10/19 ALLYN RIFKIN	\$868.32	
011836	11612	05/08/19 LILLIAN BURKENHEIM	\$1,200.00	
011837	11614	05/08/19 ALLYN RIFKIN	\$150.00	
011838	11615	05/08/19 ERIK YESAYAN	\$412.50	
011839	11618	05/08/19 DENNIS BROOKS	\$855.00	
011840	11655	06/12/19 LILLIAN BURKENHEIM	\$2,100.00	
011841	11658	06/12/19 ALLYN RIFKIN	\$1,141.76	
011842	11662	06/12/19 DENNIS BROOKS	<u>\$472.50</u>	
011843	11583	04/10/19 DENNIS BROOKS	<u>\$810.00</u>	
				<b>\$18,051.24</b>
<b>Total Distribution (Disbursements with Replacement checks)</b>				<b>-\$4,005.26</b>

Approved for payment by Eco-Rapid Transit Board of Directors:

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**ORANGELINE DEVELOPMENT AUTHORITY  
ECO-RAPID TRANSIT**

**TREASURER'S REPORT  
FOR THE MONTH OF NOVEMBER 2019  
(PREPARED ON DECEMBER 11, 2019)**

	<u>Bank of the West</u>
<b>Cash, beginning balance (deficit)</b>	\$33,300.14
<b><u>Receipts:</u></b>	
Membership dues - City of Downey	\$14,170.30
Membership dues - City of Paramount	\$18,897.95
<b>Total cash receipts</b>	<u>\$33,068.25</u>
<b><u>Expenditures:</u></b>	
Bank fee/Positive Pay Service/Other Charges	\$0.00
Warrants, approved on 11/13/19	-\$12,487.81
<b>Total expenditures</b>	<u>-\$12,487.81</u>
<b>Cash, ending balance</b>	<u><u>\$53,880.58</u></u>

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**Vrej Agajanian, Treasurer**