

DRAFT
MINUTES OF THE REGULAR MEETING OF
ECO-RAPID TRANSIT/ORANGE LINE DEVELOPMENT AUTHORITY
December 11, 2019
Columbia Memorial Space Center, City of Downey

CALL TO ORDER

Eco-Rapid Transit Chair Karina Macias called the meeting to order at 6:45 PM at the City of Downey Columbia Memorial Space Center.

PLEDGE OF ALLEGIANCE

Sean Ashton, City Councilmember, City of Downey, led the assembly in the salute of the flag.

ROLL CALL AND INTRODUCTION OF ATTENDEES

Authority Board Members:

Karina Macias, Chair, Mayor, City of Huntington Park
Sean Ashton, Board Secretary, Councilmember, City of Downey
Vrej Agajanian, Councilmember, City of Glendale
Silvia Martinez, Board Member, Planning Commissioner, City of Bell
Raul Rodriguez, Alternate Board Member, Councilmember, City of Maywood
Maria Davila, Board Member, Councilmember, City of South Gate
Pedro Aceituno, Councilmember, City of Bell Gardens

Others:

Siamlu Cox, Finance Manager, City of Artesia
Vaniah De Rojas, Assistant to the City Manager, City of Downey
Julia Brown, Metro Community Relations Manager, Metro
Michael Kodama, Executive Director, Eco-Rapid Transit
Karen Heit, Deputy Executive Director, Eco-Rapid Transit
Allyn Rifkin, Transportation Planner/Engineer, Eco-Rapid Transit
Walter Beaumont, Community Planning Staff, Eco-Rapid Transit
Cristina Quintero, Administration, Michael Kodama Planning Consultants

ITEM 4 – CONSENT CALENDAR

- a. Approval of Minutes November 13, 2019**
- b. Approval of Warrant Register dated December 11, 2019**
- c. Approval of Treasurer’s Report for the period of November 2019**

MOTION: Silvia Martinez, Planning Commissioner, City of Bell moved to approve consent calendar, Sean Ashton, Councilmember, City of Downey, seconded the motion. The item was approved unanimously.

ITEM 5 – PUBLIC COMMENTS

There were no comments.

ITEM 6 – UPDATE AND/OR ACTION REGARDING MID-YEAR BUDGET

Karen Heit, Eco-Rapid Transit Deputy Executive Director discussed the FY19-20 Mid-Year Budget. The Budget includes only those resources (membership dues) under contract and/or received. The Mid-Year Budget includes actual expenditures from July through October 2019. A Project Budget that incorporates grant resources will be prepared. Projects include: Artesia TOD; Third Party Administration; and the Huntington Park Transit Oriented Communities Specific Plans.

Sean Ashton, Councilmember, City of Downey asked if the membership dues that were received from Downey and Paramount in November were for FY19-20 or FY20-21? It was determined that these dues are for next Fiscal Year. Silvia Martinez, Planning Commissioner, City of Bell asked a question regarding legal expenditures that have nearly exhausted the legal budget. Michael Kodama, Eco-Rapid Transit Executive Director joined the meeting. Mr. Kodama indicated that legal staff was occupied at the beginning of the year with issues related to the departure of two member cities from Eco-Rapid Transit. Mr. Kodama indicated that a budget amendment will be prepared that will shift resources from the Office Expenses/Supplies line-item to Legal to cover legal costs anticipated during the remainder of the Fiscal Year.

MOTION: Pedro Aceituno, Councilmember, City of Bell Gardens moved to receive and file the Item, Sean Ashton, Councilmember, City of Downey, seconded the motion. The item was approved unanimously.

Note: At this point of the meeting, Sean Ashton left and therefore a quorum was lost. The remaining Items were taken for discussion and information only.

ITEM 7 – UPDATE AND/OR ACTION REGARDING ECO-RAPID TRANSIT AND PARKING

Mr. Kodama discussed a letter to Metro regarding transit related parking that was prepared by staff as directed by the Board at the November Board Meeting. Mr. Kodama believes that it is impossible to address parking issues at a regional level, all parking issues must be handled locally. Karen Heit noted that this parking issue should be addressed before environmental review is initiated in December 2020. Mr. Kodama offered staff support to member cities on parking issues.

ITEM 8 – UPDATE AND/OR ACTION REGARDING GATEWAY CITIES TECHNICAL ADVISORY COMMITTEE

Karen Heit discussed the Item. Ms. Heit related the desire of the Gateway City Council of Government (GCCOG) City Managers to form a Technical Advisory Committee (TAC). The GCCOG Board approved the item earlier this month. All cities that would be impacted by the West Santa Ana Branch (WSAB) Line were invited to participate. Ms. Heit stated that the cities of Lynwood and Lakewood declined and it remains to be seen if Cerritos will participate. Metro staff is in favor of the TAC as this will be a forum to discuss issues and distribute information. Staff will update the Eco-Rapid Transit Board regularly on TAC activities.

**ITEM 9 – UPDATE AND/OR ACTION REGARDING METRO 28X28 PILLAR PROJECTS
QUARTERLY UPDATE – NOVEMBER 2019**

Karen Heit discussed the Item. Ms. Heit stated that the MTA Board has identified four “pillar projects” that are crucial to their 28 projects completed by 2028 initiative. These projects include the: WSAB; Sepulveda Pass Transit Corridor; Eastside Transit Corridor Phase 2 (Gold Line Extension) and; the Green Line Extension to Torrance. The WSAB project is further ahead in comparison to these projects; however, there remains the successful completion of negotiations for a joint-use agreement with the railroads. These negotiations are only just getting started and are critical to the viability of the WSAB. Metro is considering several strategies that may accelerate the delivery of these projects within current funding restrictions. The MTA Board will once again address these projects in January 2020.

**ITEM 10 – UPDATE AND OR ACTION REGARDING CALIFORNIA DEPARTMENT OF
TRANSPORTATION (CALTRANS) SUSTAINABLE COMMUNITIES GRANT**

Michael Kodama discussed the Item. As of November 15, 2019, Eco-Rapid Transit has executed a Sustainable Communities Grant with the State of California Department of Transportation (Caltrans) in the amount of \$681,111 for the Pacific/Randolph and Florence/Salt Lake Transit Oriented Sustainable Communities Specific Plans in the City of Huntington Park. The Local Match amount is \$81,111.

Work has been authorized and the initial meeting with Caltrans staff was held on December 6, 2019. The term of the grant is just over two years with a completion date of February 28, 2022. Staff will confer with the GCCOG and Metro on the potential reallocation of Third Party Administration funds that could be used as the Local Match and will return to the Board with future updates on this project as well as the grant funded projects in Bell Gardens and Artesia.

Note: At this point in the meeting Vrej Agajanian, City Councilmember, City of Glendale arrived and quorum was re-established.

ITEM 11 – COMMUNICATION ITEMS TO THE BOARD

Michael Kodama noted that Lillian Burkenheim, Eco-Rapid Transit Director is in Chicago receiving an award that recognizes her as a leader in women’s empowerment. Mr. Kodama stated that Eco-Rapid Transit, the GCCOG, Metro and SCAG were recognized by the American Planning Association (Los Angeles Chapter) for their work in the WSAB Transit Corridor and all Eco-Rapid Transit member cities have been given an award. Mr. Kodama introduced his son, Mitchell Kodama.

ITEM 12 - COMMUNICATION ITEMS FROM THE BOARD

No Items were presented.

ITEM 13 – ADJOURNMENT

Meeting was adjourned at 7: 24 PM

Attest:

Secretary

Chair

Approved:

**ORANGELINE DEVELOPMENT AUTHORITY
ECO-RAPID TRANSIT
WARRANT REGISTER
(JANUARY 8, 2020)**

NAME	AMOUNT
SILVIA MARTINEZ	\$100.00
PEDRO ACEITUNO	\$100.00
SEAN ASHTON	\$100.00
VREJ AGJANIAN	\$100.00
KARINA MACIAS	\$100.00
RAUL RODRIGUEZ	\$100.00
MARIA DAVILA	\$100.00
MICHAEL R. KODAMA(Admin Services)	\$3,128.18
MICHAEL R. KODAMA(Reimbursement)	\$60.28
MICHAEL R. KODAMA(General Fund)	\$5,000.00
LILLIAN BURKENHEIM	\$1,132.48
ALLYN RIFKIN	\$318.56
WALTER BEAUMONT	\$180.00
COLANTUNO	\$202.50
BULLDOG PREMIUM FINANCE	\$116.48
KONICA MINOLTA	\$367.18
LA FORET ADVERTISING	\$250.00
NEOFUNDS	\$160.38
MOSS, LEVY & HARTZHEIM LLP	\$5,000.00
SABOR COLOMBIANO	\$374.00
 TOTAL DISBURSEMENTS	 <hr/> \$16,990.04



REPORT: 1/8/2020
 RUN: 1/8/2020

Check #	Invoice #	Dated	Name	Distribution	Net Amount
011844	2019-12	12/11/19	SILVIA MARTINEZ	12/11/19 Board Meeting Stipend	\$100.00
011845	2019-12	12/11/19	PEDRO ACEITUNO	12/11/19 Board Meeting Stipend	\$100.00
011846	2019-12	12/11/19	SEAN ASHTON	12/11/19 Board Meeting Stipend	\$100.00
011847	2019-12	12/11/19	VREJ AGAJANIAN	12/11/19 Board Meeting Stipend	\$100.00
011848	2019-12	12/11/19	KARINA MACIAS	12/11/19 Board Meeting Stipend	\$100.00
011849	2019-12	12/11/19	RAUL RODRIGUEZ	12/11/19 Board Meeting Stipend	\$100.00
011850	2019-12	12/11/19	MARIA DAVILA	12/11/19 Board Meeting Stipend	\$100.00
011851	2019-12	12/31/19	MICHAEL R. KODAMA(Admin Services) MICHAEL R.	Professional Services/General Fund	\$3,128.18
011852	2019-12	12/31/19	KODAMA(Reimbursement)	Reimbursement Insurance/office supplies	\$60.28
011853	2019-11	11/30/19	MICHAEL R. KODAMA(General Fund)	Professional Services/General Fund	\$5,000.00
011854	2019-11	11/30/19	LILLIAN BURKENHEIM	Professional Services/General Fund	\$1,132.48
011855	2019-11	11/30/19	ALLYN RIFKIN	Professional Services/General Fund	\$318.56
011856	2019-11	11/30/19	WALTER BEAUMONT	Professional Services/General Fund	\$180.00
011857	40599	11/30/19	COLANTUNO	Legal Services/General Fund	\$202.50
011858	2019-12	12/31/19	BULLDOG PREMIUM FINANCE	Insurance Fees/General acct #22272926	\$116.48
011859	2019-12	12/31/19	KONICA MINOLTA	Copy Charges/General Fund	\$367.18
011860	620	12/31/19	LA FORET ADVERTISING	Web Maintenace/Eco-Rapid Transit	\$250.00
011861	2019-12	2019-12	NEOFUNDS	Postage machine rent/fees	\$160.38
011862	9049	04/30/19	MOSS, LEVY & HARTZHEIM LLP	Audit/Eco-Rapid Transit	\$5,000.00
011863	2020-01	01/08/20	SABOR COLOMBIANO	Board dinner (January 2020)	\$374.00

Total Disbursements

Total Disbursements	\$16,990.04
Total Replacement Check	\$0.00
Total Void Payment	\$0.00

Approved for payment by Eco-Rapid Transit Board of Directors:

\$16,990.04

Eco-Rapid Transit, formerly known as the Orangeline Development Authority, is a joint powers authority (JPA) created to pursue development of a transit system that moves as rapidly as possible, uses grade separation as appropriate, and is environmentally friendly and energy efficient. The system is designed to enhance and increase transportation options for riders of this region utilizing safe, advanced transit technology to expand economic growth that maximizes ridership in Southern California. The Authority is composed of the following public agencies:

AGENDA REPORT

TO: Members of Eco-Rapid Transit
FROM: Michael Kodama, Executive Director
DATE: January 8, 2020
SUBJECT: **APPROVE ADDING KIMLEY HORN TO ECO-RAPID TRANSIT STATEMENT OF QUALIFICATIONS LIST**

Public comments on items on the agenda will be taken at the time the item is called and are limited to 3 minutes per speaker

ISSUE

Eco-Rapid Transit staff requests approval to add Kimley Horn to the Eco-Rapid Transit Statement of Qualifications List.

BACKGROUND

Eco-Rapid Transit has a list of pre-approved consultants on its Statement of Qualifications list.

Staff reviewed the statement of qualifications and has determined that Kimley Horn is qualified to provide services in the following category:

- Transportation Planning
- Land Use Planning
- Traffic and Civil Engineering
- Rail Engineering
- GIS Programming and Map Production Support
- Other Professional and Related Services

Kimley-Horn is a full-service transit and transportation planning and engineering firm with an office in Downtown Los Angeles. Kimley-Horn has led or supported significant transit efforts in Southern California for the past two decades including contributions to the West Santa Ana Branch Environmental Study and Los Angeles County Grade Crossing and Corridor Safety Program. Nationally, Kimley-Horn has a significant Light Rail Transit portfolio including 20 plus Light Rail Transit/Streetcar projects.

RECOMMENDATION

It is recommended that the Board:

1. Discuss information presented and offer action items; and/or
2. Approve adding Kimley Horn to the Eco-Rapid Transit Statement of Qualifications List.

- City of Artesia
- City of Bell
- City of Bell Gardens
- City of Cudahy
- City of Downey
- City of Glendale
- City of Huntington Park
- City of Maywood
- City of Paramount
- City of South Gate
- Burbank-Glendale-Pasadena Airport Authority

Chair

Karina Macias
 Mayor
 City of Huntington Park

Vice-Chair

Ali Sajjad Taj
 Council Member
 City of Artesia

Secretary

Sean Ashton
 Councilmember
 City of Downey

Treasurer

Vrej Agajanian
 Council Member
 City of Glendale

Internal Auditor

Jose R. Gonzalez
 Mayor
 City of Cudahy

Executive Director

Michael R. Kodama

General Counsel

Teresa L. Highsmith

Ex-Officio

William Rawlings
 City Manager Representative