

DRAFT
MINUTES OF THE REGULAR MEETING OF
ECO-RAPID TRANSIT/ORANGE LINE DEVELOPMENT AUTHORITY
February 12, 2020
Glendale Central Library, City of Glendale

CALL TO ORDER

Eco-Rapid Transit -Chair Karina Macias called the meeting to order at 6:40 PM at the Central Library, City of Glendale.

PLEDGE OF ALLEGIANCE

The Honorable Ara, Najarian, Mayor of the City of Glendale, led the assembly in the salute of the flag.

ROLL CALL AND INTRODUCTION OF ATTENDEES

Authority Board Members:

Karina Macias, Chair, Mayor, City of Huntington Park
Ali Sajjad Taj, Vice Chair, Councilmember, City of Artesia (via telephone)
Sean Ashton, Board Secretary, Councilmember, City of Downey
Vrej Agajanian, Board Treasurer, Councilmember, City of Glendale
Alondra Olmos, Board Member, Planning Commissioner, City of Maywood
Silvia Martinez, Board Member, Planning Commissioner, City of Bell
Frank Quintero, Board Member, Burbank-Glendale-Pasadena Airport Authority

Others:

Michael Kodama, Executive Director, Eco-Rapid Transit
Karen Heit, Deputy Executive Director, Eco-Rapid Transit
Ali Sajjad Taj, Vice Chair, Councilmember, City of Artesia (via telephone)
Ara Najarian, Mayor, City of Glendale
Melissa Burke, Administrative Manager, City of Artesia
Sergio Infanzon, Community Development, City of Huntington Park
Raul Alvarez, Assistant City Manager, City of Huntington Park
Rosalba Gonzalez, Account Associate, Lee Andrews Group
Jim Riggio, Business Development, Birdi Systems/Pasadena
Lillian Burkenheim, Community Planning and Development Director, Eco-Rapid Transit
Allyn Rifkin, Transportation Planner/Engineer, Eco-Rapid Transit
Toni Penn, Accounting Manager, Eco-Rapid Transit
Cristina Quintero, Administration, Michael Kodama Planning Consultants

ITEM 4 – CONSENT CALENDAR

- a. Approval of Minutes of January 8, 2020**
- b. Approval of Warrant Register dated February 12, 2020**
- c. Approval of Treasurer’s Report for the period of January 2020**

MOTION: Sean Ashton, Councilmember, City of Downey, moved to approve the Consent Calendar, Frank Quintero, Board Member, Burbank-Glendale-Pasadena Airport Authority, seconded the motion. The item was approved unanimously.

ITEM 5 – PUBLIC COMMENTS

There were no comments.

ITEM 6 –PRESENTATION BY THE HONORABLE ARA NAJARIAN, MAYOR OF THE CITY OF GLENDALE, BOARD MEMBER OF THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY AND BOARD MEMBER OF THE SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS

The Honorable Ara Najarian, Mayor of the City of Glendale, Board Member of the Los Angeles County Metropolitan Transportation Authority and Board Member of the San Fernando Valley Council of Governments, gave a presentation on the current activities of the Los Angeles Metropolitan Transportation Authority (Metro). He indicated that Metro had several major transportation projects that are being constructed or in the final stages of planning thanks to the voters of Los Angeles County, who support transportation efforts through tax increases, such as Measure M. He stated that Measure M was where a majority of Eco-Rapid Transit/West Santa Ana Branch receives its funding.

Mayor Najarian reported that ridership on the Metro system and nationwide was on a decline. In response to this decline, the Metro's Next Gen Bus Plan was established to conduct a system wide transit review and revamp the entire transit line program to better serve the transportation needs of the public. He stated that this would include increasing frequency of popular stops and provide more reliable bus service. He stated that the Metro was still conducting public workshops and hearings on this Plan and that the Plan was expected to go before the Metro Board for consideration in September 2020.

Mayor Najarian then proceeded to provide an update on a major transit line going through the Glendale area called the North Hollywood to Pasadena Transit Corridor Project and outlined how this Project would connect multiple transit lines. He also provided an update on the West Santa Ana Branch Transit Corridor and indicated that Metro was moving forward in phases to expedite the project. He stated that the first phase could be funded and constructed by 2028 through a public/private partnership. He stated that the draft EIR was expected to be completed by next winter and that public outreach was continuing. Lastly, he provided an update on the high-speed rail projects.

MOTION: Sean Ashton, Councilmember, City of Downey, moved to approve to receive and file the item, Frank Quintero, Board Member, Burbank-Glendale-Pasadena Airport Authority, seconded the motion. The item was approved unanimously.

ITEM 7 – UPDATE AND/OR ACTION REGARDING ECO-RAPID TRANSIT AND THE NORTHERN CORRIDOR

Mr. Michael Kodama provided an update regarding Eco-Rapid Transit and the Northern Corridor. He provided historical background information on Eco-Rapid Transit's efforts working with Hollywood Burbank Airport and Supervisor Michael Antonovich that led to the "Plane-to-train" concept and the new Hollywood Burbank Airport Antelope Valley Metrolink Station, the Hollywood Burbank Airport ground access program, and the I-5 Traffic Management Plan. He

also asked for input and guidance regarding potential opportunities associated with high speed rail proposals and the Downtown Glendale street car concept.

General discussions among the Board then ensued regarding improving the entire line to Union Station as well as asking staff to look at the feasibility of resources of the high-speed rail concept to fulfill the northern portion.

MOTION: Sean Ashton, Councilmember, City of Downey, moved to direct staff to 1) follow up with the city of Palmdale, 2) follow up re high speed rail, and 3) continue to push for WSAB initial construction phase to Slauson and then continue to Union Station 4) reach out to get input on the Northern Corridor and report back to the Board, Karina Macias, Chair, Mayor, City of Huntington Park, seconded the motion. The motion was approved unanimously.

ITEM 8 – UPDATE AND/OR ACTION REGARDING CALTRANS SUSTAINABLE COMMUNITIES GRANT TO DEVELOP FLORENCE/SALT LAKE AND PACIFIC/RANDOLPH TRANSIT ORIENTED COMMUNITIES SPECIFIC PLANS

Mr. Michael Kodama provided an update on the Caltrans Sustainable Communities Grant to develop Florence/Salt Lake and Pacific/Randolph Transit Oriented Communities Specific Plan. He stated that the local match issue still needed to be resolved and that he had met with the cities of Huntington Park and Maywood, and he still needed to meet with the cities of Bell and Cudahy to provide them with an update.

Ms. Lillian Burkenheim reported that staff was putting together a list of consultants to solicit proposals to implement outreach program. She indicated that they were also seeking local consultants to look at infrastructure and marketing. She indicated that if any member of the Board knew of local consultants that were not on Eco-Rapid Transit's SOQ, to please encourage them to apply. She also reported that, with regards to our local match, Metro has not determined the requirements.

Mr. Kodama reported that he would be teaching a 4-day class at UC Berkley on TOD and he would provide the cities with information on this class. This may be used to encourage local TOD planning in the corridor and with this project.

MOTION: Sean Ashton, Councilmember, City of Downey, moved to approve to receive and file the item, Alondra Olmos, Board Member, Planning Commissioner, City of Maywood, seconded the motion. The item was approved unanimously.

ITEM 9 – UPDATE AND/OR ACTION REGARDING GATEWAY CITIES CITY MANAGER TAC

Mr. Allyn Rifkin provided an update on the Gateway Cities Manager TAC. He stated that the JPA held a strategic planning meeting and at that meeting a Technical Advisory Committee was established consisting of City Managers from cities that were not part of the JPA in an effort to bring these cities to the table. He stated that their first meeting of this Technical Advisory Committee was held on January 21st a Chair and Vice Chair of this Committee were established. He indicated that he was in attendance at that meeting detailed items discussed at the Committee meeting. He stated that the next meeting of the Committee would be held on February 18th. He indicated that he would continue to monitor this Committee and report back to the Board.

The Board directed staff to send reminders to the City Managers and copy the corresponding Board Member to help ensure they have representation at future meetings of the Technical Advisory Committee.

MOTION: Sean Ashton, Councilmember, City of Downey, moved to receive and file the item, Alondra Olmos, Board Member, Planning Commissioner, City of Maywood, seconded the motion. The item was approved unanimously.

ITEM 10 – COMMUNICATION ITEMS TO THE BOARD

Mr. Michael Kodama reported that he had been working on adding addition staff. He introduced Ms. Toni Penn, who will be now be handling the accounting for the agency. He also stated that additional staff was added on an as needed bases to work on specific programs. He indicated that he would distribute a new organizational chart to the Board.

He stated that there will be a Los Angeles Housing Crisis Colloquium. More information is available from Allyn Rifkin. He also mentioned that Metro is studying East Los Angeles alternatives and seems most likely to choose the Whittier alignment.

ITEM 11 – COMMUNICATION ITEMS FROM THE BOARD

Councilmember Frank Quintero, congratulated Michael Kodama for his tremendous 30-year career coaching soccer at Burroughs High in Burbank. He indicated that his going away party was attended by four members of the Burbank City Council, colleagues, friends, family and former players.

Michael Kodama thanked Director Quintero and indicated that it was an amazing and very humbling experience.

Eco-Rapid Transit Chair and Huntington Park Mayor Karina Macias commented on USDOT committing nearly \$1,3 billion for Section 3 of the Purple Line Extension and reminded the Board that we will need a similar effort to secure federal and state funding to fully fund the WSAB project from Artesia to Union Station.

ITEM 12 - ADJOURNMENT

MOTION: Sean Ashton, Councilmember, City of Downey, moved to adjourn the meeting. Frank Quintero, Board Member, Burbank-Glendale-Pasadena Airport Authority, seconded the motion, which was approved unanimously.

Secretary

Attest:

Chair

Approved:

Eco-Rapid Transit

February 12, 2020

Page 4

**ORANGELINE DEVELOPMENT AUTHORITY
ECO-RAPID TRANSIT
WARRANT REGISTER
(MARCH 11, 2020)**

NAME	AMOUNT
SILVIA MARTINEZ	\$100.00
SEAN ASHTON	\$100.00
VREJ AGAJANIAN	\$100.00
KARINA MACIAS	\$100.00
ALONDRA OLMOS	\$100.00
FRANK QUINTERO	\$100.00
MICHAEL R. KODAMA(Admin General Services)	\$3,146.45
MICHAEL R. KODAMA(Admin Grants Services)	\$150.00
MICHAEL R. KODAMA(Reimbursement Expenses)	\$68.13
MICHAEL R. KODAMA (General Fund)	\$5,000.00
MICHAEL R. KODAMA (Grant funds)	\$375.00
LILLIAN BURKENHEIM (General Fund)	\$312.65
LILLIAN BURKENHEIM (Grant Funds)	\$1,817.25
ALLYN D. RIFKIN (General Fund)	\$204.60
WALTER BEAUMONT (General Fund)	\$270.00
WALTER BEAUMONT (Grant Funds)	\$390.00
DENNIS BROOKS	\$315.00
PRO-TECH PROPERTY INSPECTIONS, INC	\$183.75
KONICA MINOLTA	\$367.18
NEOFUNDS	\$17.00
LA FORET ADVERTISING	\$250.00
SABOR COLOMBIANO	\$378.00
 <u>REPLACED LOST CHECKS</u>	
JOSE GONZALEZ	\$100.00
MARIA DAVILA	\$100.00
MICHAEL R. KODAMA	\$500.00
ALLYN D. RIFKIN	\$414.54
 TOTAL DISBURSEMENTS	 <u>\$13,845.01</u>



Check #	Invoice #	Dated	Name	Distribution	Net Amount
011885	2020-02	02/12/20	SILVIA MARTINEZ	2/12/20 Board Meeting Stipend	\$100.00
011886	2020-02	02/12/20	SEAN ASHTON	2/12/20 Board Meeting Stipend	\$100.00
011887	2020-02	02/12/20	VREJ AGAJANIAN	2/12/20 Board Meeting Stipend	\$100.00
011888	2020-02	02/12/20	KARINA MACIAS	2/12/20 Board Meeting Stipend	\$100.00
011889	2020-02	02/12/20	ALONDRA OLMOS	2/12/20 Board Meeting Stipend	\$100.00
011890	2020-02	02/12/20	FRANK QUINTERO	2/12/20 Board Meeting Stipend	\$100.00
011891	2020-02	02/12/20	MICHAEL R. KODAMA(Admin Services)	Professional Services/General Fund	\$3,146.45
011892	2020-02	02/12/20	MICHAEL R. KODAMA(Admin Services)	Professional Services/Caltrans TOC	\$150.00
011893	2020-02	02/12/20	MICHAEL R. KODAMA(Reimbursement)	Reimbursement Insurance/office supplies	\$68.13
011894	2020-01	1/8/020	MICHAEL R. KODAMA(General Fund)	Professional Services/General Fund	\$5,000.00
011895	2020-01	01/08/20	MICHAEL R. KODAMA(Grants Fund)	Professional Services/Caltrans TOC	\$375.00
011896	2020-01	01/08/20	LILLIAN BURKENHEIM (General Fund)	Professional Services/General Fund	\$312.65
011897	2020-01	01/08/20	LILLIAN BURKENHEIM (Grants Fund)	Professional Services/Caltrans TOC	\$1,817.25
011898	2020-01	01/08/20	ALLYN D. RIFKIN (General Fund)	Professional Services/General Fund	\$204.60
011899	2020-01	01/08/20	WALTER BEAUMONT (General Fund)	Professional Services/General Fund	\$270.00
011900	2020-01	01/08/20	WALTER BEAUMONT (Grants Fund)	Professional Services/Caltrans TOC	\$390.00
011901	2020-01	01/08/20	DENNIS BROOKS (GENERAL FUNDS)	Professional Services/General Fund	\$315.00
011902	2020-01	01/08/20	PRO-TECH PROPERTY INSPECTIONS, INC	Professional Services/General Fund	\$183.75
011904	2020-02	02/29/20	NEOFUNDS	Postage machine rent/fees	\$17.00
011905	639	01/31/20	LA FORET ADVERTISING	Web Maintenace/Eco-Rapid Transit	\$250.00
011906	2020-03	03/11/20	SABOR COLOMBIANO	Board dinner (February 2020)	\$378.00

Total Disbursements **\$13,477.83**

Replacement Check

011907	#11766	10/09/19	JOSE GONZALEZ	\$100.00
011908	#11595	04/10/19	MARIA DAVILA	\$100.00
011909	#11606	05/08/19	MICHAEL R. KODAMA	\$500.00
011910	#11507	01/09/19	ALLYN D. RIFKIN	<u>\$414.54</u>

Total Replacement Check **\$1,114.54**

011911	#11903	02/29/20	KONICA MINOLTA	\$334.81
			KONICA MINOLTA	<u>\$32.37</u>

Void Checks

011903 **VOID**

Total Void Payment **\$0.00**

Approved for payment by Eco-Rapid Transit Board of Directors:

\$13,845.01

ORANGELINE DEVELOPMENT AUTHORITY
ECO-RAPID TRANSIT

TREASURER'S REPORT
FOR THE MONTH OF FEBRUARY 2020
(PREPARED ON MARCH 11, 2020)

	<u>Bank of the West</u>
Cash, beginning balance (deficit)	\$32,765.28
<u>Receipts:</u>	
Total cash receipts	<u>\$0.00</u>
<u>Expenditures:</u>	
Bank fee/Positive Pay Service/Other Charges	-\$67.50
Warrants, approved on 2/12/2020	<u>-\$12,254.33</u>
Total expenditures	<u>-\$12,321.83</u>
Cash, ending balance	<u><u>\$20,443.45</u></u>

Vrej Agajanian, Treasurer