

DRAFT
MINUTES OF THE REGULAR MEETING OF
ECO-RAPID TRANSIT/ORANGE LINE DEVELOPMENT AUTHORITY
March 11, 2020
Glendale Central Library, City of Glendale

CALL TO ORDER

Eco-Rapid Transit -Chair Karina Macias called the meeting to order at 6:36 PM at the Central Library, City of Glendale.

PLEDGE OF ALLEGIANCE

Maria Davila, Councilmember, City of South Gate, led the assembly in the salute of the flag.

ROLL CALL AND INTRODUCTION OF ATTENDEES

Authority Board Members:

Karina Macias, Chair, Mayor, City of Huntington Park
Ali Sajjad Taj, Vice Chair, Councilmember, City of Artesia
Vrej Agajanian, Board Member, Councilmember, City of Glendale
Silvia Martinez, Board Member, Planning Commissioner, City of Bell
Pedro Aceituno, Board Member, Councilmember, City of Bell Gardens
Maria Davila, Board Member, Councilmember, City of South Gate
Frank Quintero, Alternate Board Member, Burbank-Glendale Airport Authority

Others:

Michael R. Kodama, Executive Director, Eco-Rapid Transit
Karen Heit, Deputy Executive Director, Eco-Rapid Transit
Karen Lee, Management Analyst, City of Artesia
Santos Nishizaki, Acting City Manager, City of Cudahy
Sal Lopez, Community Development Director, City of Cudahy
Aaron Hernandez, Acting City Engineer, City of Cudahy
Sergio Infanzon, Community Development Director, City of Huntington Park
Julia Brown, Metro Community Relations Manager, Metro
Arthur Sohikian, Executive Director, North Los Angeles County Transportation Coalition (NCTC JPA)
Edward Simon, NCTC JPA
Brenda Garcia, NCTC JPA
Allyn Rifkin, Transportation Planner/Engineer, Eco-Rapid Transit
Walter Beaumont, Community Planning Staff, Eco-Rapid Transit
Cristina Quintero, Administration, Michael Kodama Planning Consultants

ITEM 4 – CONSENT CALENDAR

- a. Approval of Minutes of February 12, 2020**
- b. Approval of Warrant Register dated March 11, 2020**
- c. Approval of Treasurer’s Report for the period of February 2020**

MOTION: Ali Sajjad Taj, Councilmember, City of Artesia moved to approve the Consent Calendar, Maria Davila, Councilmember, City of South Gate, seconded the motion.

ITEM 5 – PUBLIC COMMENTS

There were no comments.

ITEM 6 –PRESENTATION BY THE HONORABLE JESS TALAMANTES, COUNCILMEMBER OF THE CITY OF BURBANK, BOARD MEMBER OF THE LOSSAN RAIL CORRIDOR AGENCY, BOARD MEMBER OF THE SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS AND BOARD MEMBER OF THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

Michael Kodama, Eco-Rapid Transit Executive Director stated that Mr. Talamantes was unable to attend the meeting, however, he expressed his desire to attend a future Board Meeting. Ms. Karen Heit, Deputy Executive Director provided the Board with an overview of the Lossan Rail Corridor Agency, its genesis and function as a precursor to a future presentation by Mr. Talamantes.

ITEM 7 – PRESENTATION BY ARTHUR V. SOHIKIAN, EXECUTIVE DIRECTOR, NORTH LOS ANGELES COUNTY TRANSPORTATION COALITION, (NCTC JPA)

Mr. Arthur V. Sohikian gave an in depth presentation on the work of the North Los Angeles County Transportation Coalition (NCTC JPA). The NCTC is a Joint Powers Authority similar to Eco-Rapid Transit and consists of four members; the City of Santa Clarita, the City of Palmdale; the City of Lancaster and the neighboring unincorporated areas of the County of Los Angeles.

Mr. Sohikian noted that Metro does not provide bus service to his region and that local service is provided by the Antelope Valley and Santa Clarita bus systems. In addition to local bus, the region is served by Metrolink heavy commuter rail. One of the primary rail lines in the region is the Antelope Valley Line (AVL) and the NCTC has allocated \$116 million for four rail transit projects that will enable bi-directional hourly service to Palmdale and Lancaster. Total cost is estimated at \$220 million. The projects are under environmental review. They also are looking at \$2.5 billion in highway projects.

Frank Quintero, Board Member, Burbank-Glendale Airport Authority asked if the NCTC has secured enough funding for the four projects? Mr. Sohikian replied that no, they are short of funds and Metro/Metrolink have submitted a SB1 Grant request for the balance. It is anticipated to take five-years to complete the projects.

MOTION: Ali Sajjad Taj, Councilmember, City of Artesia, moved to receive and file the Item, Pedro Aceituno, Councilmember, City of Bell Gardens, seconded the motion. The item was approved unanimously.

ITEM 8 – UPDATE AND/OR ACTION REGARDING NORTHERN CORRIDOR

Mr. Kodama discussed the Item. The California High Speed Rail Authority (CHSRA) has released their 2020 Business Plan which proposes how the CHSRA expends their funds. The current Plan anticipates expending up to \$20.4 billion for the Bakersfield to Merced High Speed Rail line in the Central Valley. Other options being considered are less than high-speed service from Stockton to Sacramento and from Burbank Airport to the Anaheim ARTIC transit center by 2024. Local elected leaders are supporting the expenditure of funds for transportation improvements outside the Central Valley.

The CHSRA Board will be meeting on March 17th in Los Angeles. If the Board determines it would support the modification of the 2020 Business Plan, Eco-Rapid Transit staff can draft a letter to the CHSRA Board and Board Members would be encouraged to attend the March 17th meeting to speak in support of the modification. There followed a brief discussion by the Board on the potential benefits to the Northern Corridor if the Business Plan were to be modified.

MOTION: Ali Sajjad Taj, Councilmember, City of Artesia, moved to authorize staff to draft a letter in support of a proposed modification to the CHSRA 2020 Business Plan, Frank Quintero, Board Member, Burbank-Glendale Airport Authority, seconded the motion. The item was approved unanimously.

ITEM 9 – UPDATE AND OR ACTION REGARDING CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) SUSTAINABLE COMMUNITIES GRANT TO DEVELOP THE FLORENCE/SALT LAKE AND PACIFIC/RANDOLPH TRANSIT ORIENTED COMMUNITIES SPECIFIC PLANS UPDATE AND/OR ACTION REGARDING METRO AND TRANSIT ORIENTED COMMUNITES

Mr. Kodama asked Walter Beaumont, Community Planner, Eco-Rapid Transit to present the Item. Mr. Beaumont stated that since the Grant was executed in November 2019, staff has been negotiating a scope of work and agreement with Smart Growth America, the national non-profit based in Washington D.C. that will assist in drafting the specific plans. The agreement and scope of work will be submitted to Caltrans for authorization to execute. The \$600,000 Grant has a local matching funds requirement of \$81,111 and as of yet those funds have not been identified. Mr. Beaumont noted that once the Matching Funds are in hand and the agreement with Smart Growth America is executed staff will draft a Request for Proposals to solicit help in local data collection and community outreach. Staff will also meet with local leaders to get their input on which firms have been active and have a good working knowledge of local issues. Mr. Beaumont invited Mr. Sergio Infanzon, Community Development Director of the City of Huntington Park to discuss progress in securing the local matching funds.

Mr. Infanzon indicated that Metro, in particular Melanie Smith will support the allocation of the Transit Oriented Development Strategic Implementation Plan funds to the City of Huntington Park to be used as the Local Match. A letter of no prejudice will be drafted and is expected by March 17, 2020. Neighboring cities working on the Station Area Specific Plans project can request funds from Metro after the 17th. The cities include: Bell, Cudahy, Maywood and Bell Gardens.

MOTION: Ali Sajjad Taj, Councilmember, City of Artesia, moved to receive and file the Item, Maria Davila, Councilmember, City of South Gate, seconded the motion. The item was approved unanimously.

ITEM 10 – UPDATE AND/OR ACTION REGARDING POTENTIAL MEASURE R AMENDMENT

Karen Heit presented the Item. Per Ms. Heit, Measure R allows Metro with the consent of the Council of Governments to shift allocated funding between highways and rail and vice versa. The South Bay COG has plans to shift funds from highway to rail. The Gateway Cities COG has taken the position to not shift funds.

It is contemplated that surplus Measure R/I-5 highway construction funds will be available to Eco-Rapid Transit/WSAB (estimate of \$240 million). When those funds would be forthcoming is unknown at this point because construction is ongoing.

Currently under construction rail projects have incurred massive cost overruns. The Downtown Connector and Crenshaw Line are two examples. To cover these overruns the MTA Board is allowing rail to borrow highway funds. Ms. Heit expressed her concern that the MTA Board may direct any Gateway COG surplus highway funds to cover rail incurred debt on projects outside of the Gateway COG boundaries. Ms. Heit will report back to the Board once there is more information on this issue.

Maria Davila, Councilmember, City of South Gate asked if there exists a mechanism to transfer allocated funds from one COG area to another area. Ms. Heit replied that recent statements by Metro are unclear and that she will follow-up.

MOTION: Ali Sajjad Taj, Councilmember, City of Artesia, moved to receive and file the Item, Maria Davila, Councilmember, City of South Gate, seconded the motion. The item was approved unanimously.

ITEM 11 – UPDATE AND/OR ACTION REGARDING GATEWAY CITIES CITY MANAGER TECHNICAL ADVISORY COMMITTEE

Mr. Kodama invited Allyn Rifkin, Transportation Planner/Engineer, Eco-Rapid Transit to present the Item. Mr. Rifken detailed the activities of the West Santa Ana Branch Line Technical Advisory Committee who's most recent meeting was held on February 18th and covered two main issues; Master Cooperative Agreements and Requirements for local cities 3% Contributions.

Each city serviced by the new rail line will have to execute a Master Cooperative Agreement (MCA) with Metro. Metro staff indicates these Agreements are on a fast-track to be reviewed and approved.

The 3% Contribution discussion centered on how it's calculated and what sources and uses would qualify. Further discussions on these issues will be discussed at the March 17th meeting. Ms. Heit added that the MCA fast-track effort expects local cities to review the rather large document and make commitments to Metro and/or any private sector partner to complete plan check reviews within 20 days.

Sergio Infanzon stated that he has asked Metro the following: if the MCA was a "critical path" item for the rail line? Secondly, how can a city execute an agreement for a project that has not been fully designed nor has been cleared environmentally?

Maria Davila, Councilmember, City of South Gate stressed the importance of the MCA and wants to make sure there is enough time for all of us to develop and review the MCA. She asked about examples regarding 3% local contribution and MCA.

Ms. Heit responded that we should look at Inglewood, Santa Monica and others. We also need to look at regional stations (such as the LAX station) as it can be a similar situation for a transfer station such as the WSAB Green Line/I-105 Station or a regional destination station such as the proposed WSAB Rio Hondo station.

MOTION: Maria Davila, Councilmember, City of South Gate, moved to receive and file the Item, Ali Sajjad Taj, Councilmember, City of Artesia, seconded the motion. The item was approved unanimously.

ITEM 12 - UPDATE AND OR ACTION REGARDING WEST SANTA ANA BRANCH

Mr. Kodama talked about the importance of the Gateway Cities COG City Manager TAC and its work on the Master Cooperative Agreement and 3% Local Contribution. He also said that we need to remember work needs to be done on P3 to meet the proposed WSAB timeline.

He reminded the Board of Directors that in April 2019, they approved a concept for a new work plan that focused on economic development. He also distributed a two-page document that outlines the economic development opportunities within the West Santa Ana Branch Corridor. There followed a general discussion by the Board on economic development issues and the best way to address them. Ali Sajjad Taj, Councilmember, City of Artesia asked staff to prepare an agenda item on economic development.

MOTION: Ali Sajjad Taj, Councilmember, City of Artesia, moved to receive and file the Item, Maria Davila, Councilmember, City of South Gate, seconded the motion. The item was approved unanimously.

ITEM 13 – COMMUNICATION ITEMS TO THE BOARD

Mike Kodama reminded the Board that the FPPC Form 700 annual conflict of interest statements are due on April 1, 2020. Lastly, the Gateway Cities TAC Meeting is scheduled for March 17th at 2:00 p.m. at the GCCOG offices.

ITEM 14 – COMMUNICATION ITEMS FROM THE BOARD

No Items.

ITEM 15 – ADJOURNMENT

Meeting was adjourned at 7: 55 PM

Attest:

Secretary

Chair

Approved:

**ORANGELINE DEVELOPMENT AUTHORITY
 ECO-RAPID TRANSIT
 WARRANT REGISTER
 (APRIL 8, 2020)**

NAME	AMOUNT
ALI SAJJAD	\$100.00
SILVIA MARTINEZ	\$100.00
PEDRO ACEITUNO	\$100.00
VREJ AGAJANIAN	\$100.00
KARINA MACIAS	\$100.00
MARIA DAVILA	\$100.00
FRANK QUINTERO	\$100.00
MICHAEL R. KODAMA(Admin General Services)	\$3,146.45
MICHAEL R. KODAMA(Admin Grants Services)	\$250.00
MICHAEL R. KODAMA(Admin Grants Services)	\$237.50
MICHAEL R. KODAMA(Reimbursement Expenses)	\$344.10
MICHAEL R. KODAMA (General Fund)	\$5,003.00
MICHAEL R. KODAMA (Grant funds)	\$1,187.50
MICHAEL R. KODAMA (Grant funds)	\$1,125.00
LILLIAN BURKENHEIM (General Fund)	\$312.65
LILLIAN BURKENHEIM (Grant Funds)	\$650.00
ALLYN D. RIFKIN (General Fund)	\$206.90
ALLYN D. RIFKIN (Grant Funds)	\$320.70
DENNIS BROOKS (Grant Funds)	\$90.00
WALTER BEAUMONT (General Fund)	\$90.00
WALTER BEAUMONT (Grant Funds)	\$120.00
PRO-TECH PROPERTY INSPECTIONS, INC	\$1,362.85
RYAN YOUNG	\$462.19
COLANTUONO, HIGHSMITH & WHATLEY	\$652.50
ROGERS, ANDERSON, MALODY & SCOTT, LLP	\$1,192.37
KONICA MINOLTA	\$367.18
LA FORET ADVERTISING	\$250.00
ROCKY MOUNTAIN ACCOUNTING, INC.	\$118.00
ROUSSEL INSURANCE & FINANCIAL SERVICES	\$1,831.94
<u>REPLACED CHECKS</u>	
SABOR COLOMBIANO	\$378.00
TOTAL DISBURSEMENTS	<u>\$20,020.83</u>



Check #	Invoice #	Dated	Name	Distribution	Net Amount
011917	2020-03	03/11/20	ALI SAJJAD	3/11/20 Board Meeting Stipend	\$100.00
011918	2020-03	03/11/20	SILVIA MARTINEZ	3/11/20 Board Meeting Stipend	\$100.00
011919	2020-03	03/11/20	PEDRO ACEITUNO	3/11/20 Board Meeting Stipend	\$100.00
011920	2020-03	03/11/20	VREJ AGAJANIAN	3/11/20 Board Meeting Stipend	\$100.00
011921	2020-03	03/11/20	KARINA MACIAS	3/11/20 Board Meeting Stipend	\$100.00
011922	2020-03	03/11/20	MARIA DAVILA	3/11/20 Board Meeting Stipend	\$100.00
011923	2020-03	03/11/20	FRANK QUINTERO	3/11/20 Board Meeting Stipend	\$100.00
011924	2020-03	03/31/20	MICHAEL R. KODAMA(Admin Services)	Professional Services/General Fund	\$3,146.45
011925	2020-03	03/31/20	MICHAEL R. KODAMA(Admin Services)	Professional Services/WSAB	\$250.00
011926	2020-03	03/31/20	MICHAEL R. KODAMA(Admin Services)	Professional Services/Caltrans TOC	\$237.50
011927	2020-03	03/31/20	MICHAEL R. KODAMA(Reimbursement)	Reimbursement Board Exp/office supplies	\$344.10
011928	2020-02	02/29/20	MICHAEL R. KODAMA(General Fund)	Professional Services/General Fund	\$5,003.00
011929	2020-02	02/29/20	MICHAEL R. KODAMA(Grants Fund)	Professional Services/WSAB	\$1,187.50
011930		02/29/20	MICHAEL R. KODAMA(Grants Fund)	Professional Services/Caltrans TOC	\$1,125.00
011931	2020-02	02/29/20	LILLIAN BURKENHEIM (General Fund)	Professional Services/General Fund	\$312.65
011932	2020-02	02/29/20	LILLIAN BURKENHEIM (Grants Fund)	Professional Services/WSAB	\$650.00
011933	2020-02	02/29/20	ALLYN D. RIFKIN (General Fund)	Professional Services/General Fund	\$206.90
011934		02/29/20	ALLYN D. RIFKIN (Grants Fund)	Professional Services/WSAB	\$320.70
011935	2020-02	02/29/20	DENNIS BROOKS (Grants Fund)	Professional Services/Caltrans TOC	\$90.00
011936	2020-02	02/29/20	WALTER BEAUMONT (General Fund)	Professional Services/General Fund	\$90.00
011937	2020-02	02/29/20	WALTER BEAUMONT (Grants Fund)	Professional Services/Caltrans TOC	\$120.00
011938	2020-02	02/29/20	PRO-TECH PROPERTY INSPECTIONS, INC	Professional Services/General Fund	\$1,362.85
011939	2020-02	01/31/20	RYAN YOUNG (General Fund)	Professional Services/General Fund	\$462.19
011940	41200	2020-01	COLANTUONO, HIGHSMITH & WHATLEY	Legal Services/General Fund	\$45.00
	40939	02/29/20	COLANTUONO, HIGHSMITH & WHATLEY	Legal Services/General Fund	\$607.50
011941	2020-01	03/31/20	ROGERS, ANDERSON, MALODY & SCOTT, LLP	Legal Services/General Fund	\$1,192.37
011942	35190367	03/31/20	KONICA MINOLTA	Copy Charges/General Fund	\$363.26
		03/31/20	KONICA MINOLTA	Copy Charges/Grants Fund	\$3.92
011943	645	03/31/20	LA FORET ADVERTISING	Web Maintenance/Eco-Rapid Transit	\$250.00
011944	391	03/31/20	ROCKY MOUNTAIN ACCOUNTING, INC.	Legal Services/General Fund	\$118.00
011945	2020-03	03/31/20	ROUSSEL INSURANCE	Insurance Fees/Finance Deposit/Dir Policy	\$1,831.94

Total Disbursements**\$20,020.83****Replacement Check**

011946 #11906 2020-03 SABOR COLOMBIANO \$378.00

Total Replacement Check**\$378.00**

Approved for payment by Eco-Rapid Transit Board of Directors:

\$20,020.83

ORANGELINE DEVELOPMENT AUTHORITY
ECO-RAPID TRANSIT

TREASURER'S REPORT
FOR THE MONTH OF MARCH 2020
(PREPARED ON APRIL 8, 2020)

	<u>Bank of the West</u>
Cash, beginning balance (deficit)	\$20,443.45
<u>Receipts:</u>	
Bulldog (refund to insured)	1.58
Bulldog (refund to insured)	22.67
Artesia TOD Invoice #19	1039.61
Total cash receipts	<u>\$1,063.86</u>
<u>Expenditures:</u>	
Bank fee/Positive Pay Service/Other Charges	-\$50.00
Warrants, approved on 3/11/2020	-\$13,845.01
Total expenditures	<u>-\$13,895.01</u>
Cash, ending balance	<u><u>\$7,612.30</u></u>

Vrej Agajanian, Treasurer