

DRAFT
MINUTES OF THE REGULAR MEETING OF
ECO-RAPID TRANSIT/ORANGE LINE DEVELOPMENT AUTHORITY
May 13, 2020
Teleconference Meeting via Zoom or by Phone

CALL TO ORDER

Eco-Rapid Transit -Chair Karina Macias called the meeting to order at 6:31 PM online and on the phone.

PLEDGE OF ALLEGIANCE

Maria Davila, Mayor, City of South Gate, led the assembly in the salute of the flag.

ROLL CALL AND INTRODUCTION OF ATTENDEES

Authority Board Members:

Karina Macias, Chair, Councilmember, City of Huntington Park
Ali Sajjad Taj, Vice Chair, Mayor, City of Artesia
José R. Gonzalez, Board Member, Vice Mayor City of Cudahy
Sean Ashton, Board Member, Councilmember, City of Downey
Silvia Martinez, Board Member, Planning Commissioner, City of Bell
Pedro Aceituno, Board Member, Councilmember, City of Bell Gardens
Vrej Agajanian, Board Member, Councilmember, City of Glendale
Alondra Olmos, Board Member, Planning Commissioner, City of Maywood
Maria Davila, Board Member, Mayor, City of South Gate
Frank Quintero, Alternate Board Member, Burbank-Glendale-Pasadena Airport Authority

Others:

Michael R Kodama, Executive Director, Eco-Rapid Transit
Karen Heit, Deputy Executive Director, Eco-Rapid Transit
Sharon Weissman, Metro Board Deputy, Office of Mayor Garcia
William Rawlings, City Manager Representative, City Manager, City of Artesia
Karen Lee, Management Analyst, City of Artesia
Sergio Infanzon, Director of Community Development, City of Huntington Park
Elizabeth Carvajal, Senior Director Transit Oriented Communities, Metro
Robert Calix, Senior Manager Transportation Planning, Metro
Chad Kim, Transit Planner, Metro
Israel Marin, Transit Planner, Metro
Mark Dierking, Metro
Nancy Michali, Gateway Cities COG Consultant
Estela Lopez, Executive Director, Downtown Industrial District BID
David Ikegami, Vice-President Little Tokyo Business Association
Joanne Kumamoto, Little Tokyo Business Association
Rosalba Gonzalez, Lee Andrews Group
Ricardo Mendoza, Lee Andrews Group
Luis Marquez, Prime Strategies
Lillian Burkenheim, Community Planning and Development Director

Allyn Rifkin, Transportation Planner/Engineer, Eco-Rapid Transit
Walter Beaumont, Community Planning Staff, Eco-Rapid Transit
Cristina Quintero, Administration, Michael Kodama Planning Consultants

ITEM 4 – CONSENT CALENDAR

- a. Approval of Minutes of April 8, 2020**
- b. Approval of Warrant Register dated May 13, 2020**
- c. Approval of Treasurer’s Report for the period of April 2020**
- d. Approve Adding Kritzinger & Rao, Exp U.S. Services and Fidelitas Consulting to the Eco-Rapid Transit Statement of Qualifications**
- e. Authorization to recertify all firms on the Statement of Qualifications List by One Year from May 13, 2020 to May 13, 2021**

MOTION: Frank Quintero, Board Member, Burbank-Glendale Pasadena Airport Authority moved to approve the Consent Calendar, Maria Davila, Mayor, City of South Gate, seconded the motion which was approved unanimously.

ITEM 5 – PUBLIC COMMENTS

Mr. David Ikegami addressed the Board in support of Item 9. Mr. Ikegami requested that the Board consider support for the Little Tokyo and Arts District stations that the Little Tokyo Business Association supports. The Little Tokyo Station is not currently included in SB 1366 (Archuleta) nor in the West Santa Ana Branch (WSAB) Initial Operating Segments I and II (IOS).

ITEM 6 – PRESENTATION BY ELIZABETH CARVAJAL, METRO REGARDING METRO TRANSIT ORIENTED DEVELOPMENT STRATEGIC IMPLEMENTATION PLAN (TOD SIP)

Ms. Elizabeth Carvajal is a Senior Director with Metro and is overseeing the Transit Oriented Development Strategic Implementation Plan (TOD SIP) replacing Melanie Smith. Ms. Carvajal narrated a power point overview of the TOD SIP and the current effort to implement the Plan. Metro has allocated up to a million dollars within the following three categories to implement the TOD SIP, they are:

1. Grant Writing Assistance;
2. Implementation Program Funding; and
3. Grant Matching Funds.

All requests for assistance must further the goals of the TOD SIP’s six major categories of activities. Applications were sent to the cities in the WSAB corridor on April 14th. The original deadline to submit an application was June 16th, however due to the pandemic, that deadline has been extended until August 31st. Ms. Carvajal expects that there will be two calls for applications every six months.

Maria Davila, Mayor, City of South Gate, requested that the Board be provided with a copy of Ms. Carvajal’s presentation. Nancy Michali reported that there would be a workshop at the upcoming City Manager’s TAC Meeting on June 9th regarding the application process and how the funding may be utilized.

MOTION: Silvia Martinez, Planning Commissioner, City of Bell, moved to receive and file the Item, Sean Ashton, Councilmember, City of Downey, seconded the motion. The Motion was approved unanimously.

ITEM 7 – PRESENTATION BY ROBERT CALIX, METRO REGARDING METRO NEXT GEN BUS STUDY

Mr. Robert Calix, Metro Senior Planner, Transportation Planning along with two associates narrated a power point slide presentation on the Next Gen Bus Plan. This ambitious plan seeks to restructure the current bus system from a commuter centric service to a transit service that provides consistent bus service throughout the day/week and not on a surge basis during peak rush hours. Mr. Calix provided some context on the impacts the pandemic has had on Metro’s daily ridership. From over 850,000 daily boardings before the pandemic, current boardings are about 260,000 system-wide. Fare box revenues are down approximately \$20 million a month. Metro has estimated that its portion of countywide sales tax receipts for transit will decline between \$800 million to \$1 billion over the next six-months. The reduced ridership and lack of staff has obligated Metro to reduce service to levels that are closer to a Sunday pre-pandemic.

Mr. Calix noted that the Next Gen Bus Plan was in the process of being reviewed by stakeholders and community groups when the pandemic hit. Metro intends to complete the review process and hold public hearings on the Bus Plan in July 2020. The bus system was last updated over 25 years ago; when there were a million less county residents. The MTA Board directed staff three years ago to redesign the bus system. The Bus Plan proposes to improve service by investments in infrastructure that will speed bus travel times throughout the county. Mr. Calix was joined by his colleagues Mr. Chad Kim and Mr. Israel Marin who are transit planners and responsible for the Gateway Cities areas and San Fernando Valley respectively.

There followed a detailed description on proposed route and line changes to improve service with specific examples in the Burbank, Glendale, Artesia and Huntington Park areas for reference. Metro is in discussions with other municipal bus operators to harmonize service with their systems to provide adequate connectivity.

Board Chair, Karina Macias asked how the pandemic has altered public hearings and how they are conducted. Mr. Calix noted that there will be several region-wide meetings and several meetings held in each service council area. With regards to how the meetings will be conducted it’s too soon to tell if public meetings will once again be allowed.

MOTION: Maria Davila, Mayor, City of South Gate, moved to receive and file the Item, José Gonzalez, Vice Mayor, City of Cudahy, seconded the motion. The Motion was approved unanimously.

NB: At this point of the meeting, the Chair took Item 9 out of order.

ITEM 8 – UPDATE AND/OR ACTION REGARDING WEST SANTA ANA BRANCH

Michael Kodama asked Allyn Rifkin, Eco-Rapid Transit Planner/Engineer and Karen Heit, Deputy Executive Director to discuss the item.

Mr. Rifkin noted that the Gateway Cities Council of Government (GCCOG) has convened a City Managers Technical Advisory Committee (TAC) to review and discuss WSAB Corridor related items. The TAC meets bi-monthly and has been engaged in discussions with Metro staff over Eco-Rapid Transit

May 13, 2020

the several major issues. These include: Master Cooperative Agreements (MCA); 3% Local Match Requirements; Private Public Partnerships; City responsibilities during construction; and betterments. Betterments are improvements that can be accommodated during construction and the cost may not be covered by the 3% Local Match and may require the City to fund. Mr. Rifkin noted that the project EIR/EIS schedule for the WSAB has been modified with the release of the draft environmental documents not expected until early 2021.

Nancy Michali, GCCOG City Manager TAC staff noted that having the MCA's executed now would allow Metro to begin preliminary work to construct the WSAB line as early as next year. This work could entail utility and freight rail relocations.

Karen Heit, noted that Eco-Rapid Transit staff will be providing individual city managers and their staff with options and strategies on what to be on the lookout in their negotiations with the MTA on the MCA's and other items of possible contention.

MOTION: Maria Davila, Mayor, City of South Gate, moved to receive and file the Item, Sean Ashton, Councilmember, City of Downey, seconded the motion. The Motion was approved unanimously.

ITEM 9 – SUPPORT AND WORK WITH AUTHOR SB 1366 (ARCHULETA) WEST SANTA ANA BRANCH TRANSIT CORRIDOR

Michael Kodama asked that Item 9 be taken out of order as there were some individuals that had to leave the meeting but wanted to address this item under public comment.

Ms. Estela Lopez, Executive Director for the Downtown Industrial District BID spoke in favor of SB 1366 (Archuleta) because it would require Metro to build the WSAB in its entirety and not in segments allowing for a "one-seat ride" from Artesia to Downtown Los Angeles. Ms. Lopez said that the bill as drafted omitted the 7th and Alameda station and that Sen. Archuleta (D) Pico Rivera is considering amending the bill.

David Ikegami reiterated his support for SB 1366 and asked the Board to also support the bill.

Mr. Kodama defined in detail what is proposed by the bill and why if approved benefits the WSAB corridor and Eco-Rapid Transit Member Cities.

MOTION: Frank Quintero, Board Member, Burbank-Glendale Airport Authority, moved to approve a letter of support for SB 1366 with the additions of the Little Tokyo and Arts District Stations, Sean Ashton, Councilmember, City of Downey, seconded the motion. The item was approved unanimously.

ITEM 10 – SUPPORT AB 3213 (RIVAS) HIGH SPEED RAIL

Michael Kodama noted that Assembly Speaker Rendon and other legislators' efforts to direct CA High Speed Rail Authority (CAHSRA) funds to other parts of the State have been gaining support. Legislation was recently introduced by Assemblymember Luz Rivas (D) North Hollywood that if approved would direct the CHSRA to change their operating strategy for the initial high-speed rail segment that is currently under construction. The current plan is to electrify the rail line and use all electric locomotive power. AB 3213 would not electrify the rail line and use clean diesel/electric high speed locomotives. Mr. Kodama noted that the bill was

recently approved by the Assembly Transportation Committee and requested that the Board consider a letter of support.

MOTION: Frank Quintero, Board Member, Burbank-Glendale Pasadena Airport Authority, moved to receive and file the Item, Sean Ashton, Councilmember, City of Downey, seconded the motion. The Motion was approved unanimously.

ITEM 11 – UPDATE AND/OR ACTION REGARDING DRAFT 2020-2021 BUDGET

Mr. Kodama discussed the Draft 2020-2021 Budget. The Board had previously approved the Membership Dues. Maria Davila requested that the Budget be brought back next month with all the background information.

MOTION: Maria Davila, Mayor, City of South Gate, moved to table the Item to next month's meeting, Sean Ashton, Councilmember, City of Downey, seconded the motion. The Motion was approved unanimously.

ITEM 12 - UPDATE AND/OR ACTION REGARDING ALLOCATION OF \$600 MILLION IN TAX-EXEMPT BONDS FOR CONSTRUCTION OF VIRGIN TRAIN'S HIGH-SPEED RAIL PROJECT CONNECTING VICTOR VALLEY REGION TO LAS VEGAS

Mr. Kodama noted that recently the State Treasurer issued tax exempt bonds for a privately owned train proposed to connect Victorville and Las Vegas. Mr. Kodama believes this might be a way to finance economic development in the WSAB Corridor as well.

MOTION: Frank Quintero, Board Member, Burbank-Glendale Airport Authority, moved to receive and file the Item, Alondra Olmos, Planning Commissioner, City of Maywood, , seconded the motion. The Motion was approved unanimously.

ITEM 13 – UPDATE AND/OR ACTION REGARDING CORONA VIRUS, E-PLANNING AND TELECOMMUTING AND POTENTIAL LONG-TERM ECONOMIC DEVELOPMENT AND RECOVERY ISSUES

Mr. Kodama summarized the information provided by an expert in this field Ms. Elham Shirazi. For additional information or to ask any questions Mr. Kodama provided Ms. Shirazi's contact information.

MOTION: Sean Ashton, Councilmember, City of Downey, moved to receive and file the Item, Alondra Olmos, Planning Commissioner, City of Maywood, , seconded the motion. The Motion was approved unanimously.

ITEM 14 - COMMUNICATION ITEMS TO THE BOARD

Mr. Kodama notified the Board that staff is seeking an auditor for past and current fiscal years, that the Active Transportation Grant application deadline has been extended to July 15th and two new alternates have been designated from the cities of Glendale and Paramount.

ITEM 15 – COMMUNICATION ITEMS FROM THE BOARD

There were no items from the Board.

ITEM 16 - ADJOURNMENT – In Memory of Mr. Saeed Ali

Meeting was adjourned at 8: 28 PM in Memory of Mr. Saeed Muzafar Ali (1947-2020).

Secretary

Attest:

Chair

Approved:

**ORANGELINE DEVELOPMENT AUTHORITY
ECO-RAPID TRANSIT
WARRANT REGISTER
(JUNE 10, 2020)**

NAME	AMOUNT
ALI SAJJAD	\$100.00
SILVIA MARTINEZ	\$100.00
PEDRO ACEITUNO	\$100.00
JOSE R. GONZALEZ	\$100.00
SEAN ASHTON	\$100.00
VREJ AGAJANIAN	\$100.00
KARINA MACIAS	\$100.00
ALONDRA OLMOS	\$100.00
MARIA DAVILA	\$100.00
FRANK QUINTERO	\$100.00
MICHAEL R. KODAMA(Admin General Services)	\$3,000.00
MICHAEL R. KODAMA(Admin Grants Services)	\$350.00
MICHAEL R. KODAMA(Admin Grants Services)	\$200.00
MICHAEL R. KODAMA(Reimbursement Expenses)	\$66.40
MICHAEL R. KODAMA (General Fund)	\$5,000.00
MICHAEL R. KODAMA (Grant funds)	\$1,250.00
MICHAEL R. KODAMA (Grant funds)	\$1,250.00
LILLIAN BURKENHEIM (General Fund)	\$600.00
LILLIAN BURKENHEIM (Grant Funds)	\$200.00
ALLYN D. RIFKIN (Grant Funds)	\$550.00
WALTER BEAUMONT (General Funds)	\$510.00
WALTER BEAUMONT (Grant Funds)	\$240.00
WALTER BEAUMONT (Grant Funds)	\$30.00
PRO-TECH PROPERTY INSPECTIONS, INC	\$796.25
RYAN YOUNG (General Fund)	\$1,147.60
SMART GROWTH AMERICA	\$15,429.85
COLANTUONO, HIGHSMITH & WHATLEY	\$697.50
CLASSIC PLAN (DIRECTORS POLICY)	\$495.09
CLASSIC PLAN (DIRECTORS POLICY)	\$471.51
CLASSIC PLAN (GENERAL POLICY)	\$118.93
KONICA MINOLTA	\$367.18
LA FORET ADVERTISING	\$250.00
QUADIENT (NEOPOST) (Inv 40149109)	\$38.59
TOTAL DISBURSEMENTS	\$34,058.90



Check #	Invoice #	Dated	Name	Distribution	Net Amount
011984	2020-05	05/31/20	ALI SAJJAD	5/13/20 Board Meeting Stipend	\$100.00
011985	2020-05	05/31/20	SILVIA MARTINEZ	5/13/20 Board Meeting Stipend	\$100.00
011986	2020-05	05/31/20	PEDRO ACEITUNO	5/13/20 Board Meeting Stipend	\$100.00
011987	2020-05	05/31/20	JOSE R. GONZALEZ	5/13/20 Board Meeting Stipend	\$100.00
011988	2020-05	05/31/20	SEAN ASHTON	5/13/20 Board Meeting Stipend	\$100.00
011989	2020-05	05/31/20	VREJ AGAJANIAN	5/13/20 Board Meeting Stipend	\$100.00
011990	2020-05	05/31/20	KARINA MACIAS	5/13/20 Board Meeting Stipend	\$100.00
011991	2020-05	05/31/20	ALONDRA OLMOS	5/13/20 Board Meeting Stipend	\$100.00
011992	2020-05	05/31/20	MARIA DAVILA	5/13/20 Board Meeting Stipend	\$100.00
011993	2020-05	05/31/20	FRANK QUINTERO	5/13/20 Board Meeting Stipend	\$100.00
011994	2020-05	05/31/20	MICHAEL R. KODAMA(Admin General)	Professional Services/General Fund	\$3,000.00
011995	2020-05	05/31/20	MICHAEL R. KODAMA(Admin Grants)	Professional Services/WSAB	\$350.00
011996	2020-05	05/31/20	MICHAEL R. KODAMA(Admin Grants)	Professional Services/Caltrans TOC	\$200.00
011997	2020-05	04/30/20	MICHAEL R. KODAMA(Reimbursement)	Reimbursement Board Exp/office supplies	\$66.40
011998	2020-04	04/30/20	MICHAEL R. KODAMA (General Fund)	Professional Services/General Fund	\$5,000.00
011999	2020-04	04/30/20	MICHAEL R. KODAMA (Grant funds)	Professional Services/WSAB	\$1,250.00
012000	2020-04	04/30/20	MICHAEL R. KODAMA (Grant funds)	Professional Services/Caltrans TOC	\$1,250.00
012001	2020-04	04/30/20	LILLIAN BURKENHEIM (General Fund)	Professional Services/General Fund	\$600.00
012002	2020-04	04/30/20	LILLIAN BURKENHEIM (Grant Funds)	Professional Services/Caltrans TOC	\$200.00
012003	2020-04	04/30/20	ALLYN D. RIFKIN (Grant Funds)	Professional Services/WSAB	\$550.00
012004	2020-04	04/30/20	WALTER BEAUMONT (General Funds)	Professional Services/General Fund	\$510.00
012005	2020-04	04/30/20	WALTER BEAUMONT (Grant Funds)	Professional Services/Caltrans TOC	\$240.00
012006	2020-04	04/30/20	WALTER BEAUMONT (Grant Funds)	Professional Services/WSAB	\$30.00
012007	2020-04	04/30/20	PRO-TECH PROPERTY INSPECTIONS, INC	Professional Services/General Fund	\$796.25
012008	2020-05	05/31/20	RYAN YOUNG (General Fund)	Professional Services/General Fund	\$1,147.60
012009	2020-04	04/30/20	SMART GROWTH AMERICA	Professional Services/Caltrans TOC	\$15,429.85
012010	688/073/172	03/31/20	COLANTUONO, HIGHSMITH & WHATLEY	Legal Services/General Fund	\$697.50
012011	2020-06	2020-06	CLASSIC PLAN (DIRECTORS POLICY)	Insurance Fees/Directors	\$495.09
012012	2020-07	2020-07	CLASSIC PLAN (DIRECTORS POLICY)	Insurance Fees/Directors	\$471.51
012013	2020-07	2020-07	CLASSIC PLAN (GENERAL POLICY)	Insurance Fees/General	\$118.93
012014	35595758	05/31/20	KONICA MINOLTA	Copy Charges/General Fund	\$367.18
012015	668	05/31/20	LA FORET ADVERTISING	Web Maintenace/Eco-Rapid Transit	\$250.00
012016	40149109	05/31/20	QUADIENT (NEOPOST) (Inv 40149109)	Postage machine return/fee	\$38.59

Total Disbursements

\$34,058.90

Approved for payment by Eco-Rapid Transit Board of Directors:

\$34,058.90

**ORANGELINE DEVELOPMENT AUTHORITY
ECO-RAPID TRANSIT**

**TREASURER'S REPORT
FOR THE MONTH MAY 2020
(PREPARED ON JUNE 10, 2020)**

	<u>Bank of the West</u>
Cash, beginning balance (deficit)	\$45,099.67
<u>Receipts:</u>	
Airport Authority Membership due	\$28,384.30
City of Bell Gardens Membership due	\$3,386.75
City of Downey Membership due	\$14,170.30
City of Maywood Membership due	\$3,111.90
City of Bell Membership due	\$5,005.95
Total cash receipts	<u><u>\$54,059.20</u></u>
<u>Expenditures:</u>	
Bank fee/Positive Pay Service/Other Charges	-\$110.00
Warrants, approved on 5//2020	-\$19,604.97
Total expenditures	<u><u>-\$19,714.97</u></u>
Adjustment of Checks held per Executive Director made on Treasurer report April, May and June 2019	-\$47,125.86
Cash, ending balance	<u><u>\$32,318.04</u></u>

Vrej Agajanian, Treasurer