

Eco-Rapid Transit, formerly known as the Orangeline Development Authority, is a joint powers authority (JPA) created to pursue development of a transit system that moves as rapidly as possible, uses grade separation as appropriate, and is environmentally friendly and energy efficient. The system is designed to enhance and increase transportation options for riders of this region utilizing safe, advanced transit technology to expand economic growth that maximizes ridership in Southern California. The Authority is composed of the following public agencies:

- City of Artesia
- City of Bell
- City of Bell Gardens
- City of Cudahy
- City of Downey
- City of Glendale
- City of Huntington Park
- City of Maywood
- City of Paramount
- City of South Gate
- Burbank-Glendale-Pasadena Airport Authority
- Chair
- Karina Macias
Councilmember
City of Huntington Park
- Vice-Chair
- Ali Sajjad Taj
Councilmember
City of Artesia
- Secretary
- Sean Ashton
Councilmember
City of Downey
- Treasurer
- Vrej Agajanian
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City of Glendale
- Internal Auditor
- Jose R. Gonzalez
Mayor
City of Cudahy
- Executive Director
- Michael R. Kodama
- General Counsel
- Teresa L. Highsmith
- Ex-Officio
- William Rawlings
City Manager Representative

A G E N D A R E P O R T

TO: Members of Eco-Rapid Transit Board of Directors
FROM: Michael Kodama, Executive Director
DATE: April 14, 2021
SUBJECT: **UPDATE AND/OR ACTION REGARDING DRAFT BUDGET FOR FY 2021-2022**

Public comments on items on the agenda will be taken at the time the item is called and are limited to 3 minutes per speaker.

ISSUE

Eco-Rapid Transit staff has prepared a preliminary budget for FY 2021-2022 and seeks your guidance and input.

BACKGROUND

Revenue

The budget includes revenue from membership dues (general funds in the amount of \$192,239 which includes the City of Cerritos) and projects (anticipated project funds in FY2021-2022 in the amount of \$575,000).

Membership Dues	\$192,239
Project Funds	\$575,000
FY20-21 Total Revenue	\$767,239

The Caltrans SB1 Grant is underway and staff expects to complete the project in February, 2022 with anticipated FY 2021-2022 expenditures in the amount of \$460,000.

By May, 2021, Eco-Rapid Transit anticipates approval of additional West Santa Ana Branch Third Party Administration Funds available in the amount of \$75,000. These funds will be used for activities related to the environmental process currently in process. Staff is working with Artesia, Gateway Cities Council of Governments and Metro to finish the approval process.

Eco-Rapid Transit anticipates approval of a \$180,000 Metro grant to examine governance issues in the corridor. This effort will be led by the cities of Artesia and Huntington Park and includes eight Eco-Rapid Transit members. At this time, the anticipated budget for Eco-Rapid Transit is not available. For purposes of budgeting, staff anticipates approximately \$40,000 in expenditures.



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General Expenses

General expenses include:

- Executive Director - \$60,000
- Office Administration - \$36,000
- Staff/Consultants – \$34,000
- Expenses/Supplies – \$12,000
- Insurance - \$6,300
- Professional Services - \$ 22,000
- Meeting Expense - \$16,000
- Travel/Mileage - \$1,800

Staff anticipates changes in COVID will result in changes related to reinstatement of in-person board meetings, necessitating budget to cover costs for meetings and travel/miles.

Grants/Projects

Eco-Rapid Transit revenue from grants and projects is expected to be \$575,000. Staff is estimating an allocation of expenses as follows:

- Executive Director - \$52,000
- Office Administration - \$32,000
- Staff/Consultants – \$472,000
- Expenses/Supplies – \$5,500
- Insurance - \$1,500
- Professional Services - \$6,000
- Meetings - \$1,000
- Travel/Mileage - \$5,000

Staff anticipates changes in COVID will result in allocation of funds necessary for meetings and travel/miles.

Estimates do not include proposals for grants and projects or potential project concepts currently in development.

Staff is investigating the feasibility of establishing a fully burdened rate to include some of the indirect costs that are potentially reimbursable. We hope to have a draft available in May with the concept of having this available for new contracts effective July 1, 2021.

RECOMMENDATION

It is recommended that the Board:

1. Discuss information presented and offer action items;
2. Provide input and guidance on Proposed FY 2021-22 Budget;
3. Receive and file.



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ECO-RAPID GENERAL	FY 20-21 Approved Budget	FY 20-21 Mid-Year Budget	FY 21-22 Proposed Budget
REVENUE			
Membership Dues	\$175,952	\$175,952	\$192,239
TOTAL REVENUE	\$175,952	\$175,952	\$192,239
EXPENSES			
Executive Director	\$60,000	\$30,000	\$60,000
Office Administration	\$36,000	\$18,000	\$36,000
Staff/Consultants	\$15,000	\$21,673	\$34,000
Office Expenses/Supplies	\$10,000	\$5,555	\$12,000
Insurance	\$8,000	\$3,662	\$6,300
Professional Services	\$26,000	\$7,264	\$22,000
Meetings	\$17,900	\$5,800	\$16,000
Travel/Miles	\$2,000	\$518	\$1,800
TOTAL EXPENSES	\$174,900	\$92,471	\$188,100
FUND BALANCE	\$1,052	\$83,481	\$4,139

ECO-RAPID GRANTS/PROJECTS	FY 20-21 Approved Budget	FY 20-21 Mid-Year Budget	FY 21-22 Proposed Budget
REVENUE			
West Santa Ana Branch 3rd Party*	\$2,000	\$30,020	\$75,000
Artesia TOD	\$13,169	\$0	\$0
Caltrans Huntington Park SB-1**	\$501,000	\$150,000	\$460,000
Artesia Metro TOD SIP Governance***			\$40,000
TOTAL REVENUE	\$516,169	\$180,020	\$575,000
EXPENSES			
Executive Director	\$30,000	\$32,000	\$52,000
Office Administration	\$12,000	\$12,000	\$32,000
Staff/Consultants	\$462,169	\$129,620	\$472,000
Office Expenses/Supplies	\$5,000	\$1,000	\$5,500
Insurance	\$0	\$0	\$1,500
Professional Services	\$5,000	\$5,000	\$6,000
Meetings	\$1,000	\$200	\$1,000
Travel/Miles	\$1,000	\$200	\$5,000
TOTAL EXPENSES	\$516,169	\$180,020	\$575,000
FUND BALANCE	\$0	\$0	\$0

*WSAB Third-Party anticipate amendment of \$75,000 (May 2021)

**Caltrans Huntington Park SB-1 total budget is \$681,000, project end date February 2022

***Artesia Metro TOD SIP anticipate starting project in FY 21-22. Total budget is \$180,000.